

The College of Saint Rose

Course Descriptions for Courses in the School District Business Leader On-line Program

EDA 506 Introduction to Educational Leadership & Administration (On-line, for SDBL Students)

An overview of administrative and organizational theory applied to the educational environment with an emphasis on finance and operational systems. Provides students with a theoretical and historical understanding of educational goals, structures, politics, governance, financing and relations with internal and external constituencies. Emphasis is placed on school business and operational administrative competencies and planning for effective change and efficient use of resources aligned to educational goals. Students work on their personal Professional Development Plans which they directly link to national and state education leadership standards and practices. Work on these plans continues throughout the program. Students are expected to review school programs and operations at school sites they select. This is a core requirement for the School District Business Leader certification program. Offered in sequence with each Cohort Group. (3 credits)

EDA 541-SDBL School Business Law (On-line, for SDBL Students)

A study of the legal areas of school districts with an emphasis on school finance and business operations, including areas regarding: types of school organizations in New York State and their structure and functions; court structure and how laws and regulations are developed; open meetings; votes and propositions; fraud and financial controls; transportation law; law regarding school facilities, health and safety regulations; and liability and litigation. This is a core requirement for the M.S. (School District Business Leader major) and the School District Business Leader certification program. (On-line for SDBL students). Offered in sequence with each Cohort Group. (3 credits)

EDA 543 Personnel Administration (On-line, for SDBL Students)

Provides the insights and competencies necessary for the educational administrator to manage both instructional and non-instructional staff members; focus will be on establishing a positive, productive relationship with staff in an effort to achieve the organization's goals as effectively and efficiently as possible; attention will be given to contract administration and to the specific personnel functions of planning, recruiting, selection, induction and appraisal. This is a core requirement for the M.S. (School District Business Leader major) and the School District Business Leader certification program. Offered in sequence with each Cohort Group. (3 credits)

EDA 551 School Finance (On-line, for SDBL Students)

A study of the historical development and current system of public school finance in New York; theoretical issues and policy choices facing educators everywhere will be related to actual questions of school finance; a central theme will be the possibility of equity for both students and taxpayers in a period of declining resources. Topics include revenue, investments, long term financial planning and projection, insurance, etc. Core Requirement for the M.S. Degree (School District Business Leadership Major) and the School District Business Leadership certification program. Offered in sequence with each Cohort Group. (3 credits)

EDA 589 School Business Leader Finance and Practice (For On-line SDBL Students)

This course provides a comprehensive overview of the various school district operations including the business office, budgeting, maintenance, transportation, insurance and foodservice. Students will be expected to select, review and analyze a school operation for efficiency and effectiveness. Major topics include: Various budget types/formats, universal coding systems, revenue forecasting techniques, enrollment projection methodologies, state aid projections, capital project management, regulatory requirements, roles and responsibilities, purchasing and accounts payable, facilities management, risk management, and leadership in the various areas of a typical school business leader. Core Requirement for the M.S. Degree (School District Business Leadership major) and the School District Business Leadership certification program. Offered in sequence with each Cohort Group. (3 credits)

EDA 591 Seminar: Critical Issues in Educational Leadership/Administration (For On-line SDBL Students)

Discussion of current problems and issues in educational leadership and administration with an emphasis on finance, budget and school operations. Topics may include: alternative models for funding schools; business operational mergers and shared services; school restructuring; school climate; crisis management; and others of interest to students and instructor. Core Requirement for the M.S. Degree (School District Business Leadership major) and the School District Business Leadership certification program. Offered in sequence with each Cohort Group. (3 credits)

EDA 596 School District Business Leader Internship Part 1 (For On-line SDBL Students)

This internship is required for students in the School District Business Leader programs. An individually arranged experience in selected schools or educational organizations, under the supervision of an experienced certified business administrator and/or supervisor; experiences will include, but not be limited to, planning, implementing and evaluating in the areas of budget, finance policy, contracts, property management, staff development, personnel, community relations, management, legal issues, personal/professional, development. Interns regularly participate in a seminar that provides in-depth discussion and integration of administrative and supervisory issues and concerns for students actively involved in an internship experience. In addition to formal input from the instructor, students have the opportunity for the regular exchange of ideas and experiences. In addition to formal input from the instructor, students have the opportunity for the regular exchange of ideas and experiences. May be waived for students who can present documentation of a state waiver of internship. Prerequisite: a minimum of 12 credit hours must be taken at Saint Rose before the internship. Core Requirement for the M.S. Degree (School District Business Leadership major) and the School District Business Leadership certification program. Offered in sequence with each Cohort Group. (3 credits)

EDA 597 school District Business Leader Internship Part 2 (For On-line SDBL Students)

This internship is a continuation of field experience. Core Requirement for the M.S. Degree (School District Business Leadership major) and the School District Business Leadership certification program. Offered in sequence with each Cohort Group. (3 credits)

You may apply on-line for the SDBL program by going to the Graduate Admission page. For More Information or To Apply for Admission, contact <https://www.strose.edu/admissions/graduate-students/> or call them at (518) 454-5143.

Feel free to also contact the Educational Leadership Program Coordinator, Deborah Shea, Ed.D. at deb.shea29@gmail.com.