Spring 2019 Update
Membership Report

ASBO New York Membership is at an all time high.

Membership has increased by 36% since March 2014
Members Per BOCES
As of March 31, 2019
100% of BOCES Represented
Members Per School District

As of March 31, 2019

88% of School Districts Represented
Members by Job Function

### Job Function

<table>
<thead>
<tr>
<th>Job Function</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>SBO</td>
<td>783</td>
</tr>
<tr>
<td>District Treasurer</td>
<td>381</td>
</tr>
<tr>
<td>Support Staff</td>
<td>283</td>
</tr>
<tr>
<td>Payroll/Personnel</td>
<td>181</td>
</tr>
<tr>
<td>District Clerk</td>
<td>112</td>
</tr>
<tr>
<td>Purchasing</td>
<td>47</td>
</tr>
<tr>
<td>Superintendent</td>
<td>32</td>
</tr>
<tr>
<td>Technology</td>
<td>14</td>
</tr>
<tr>
<td>Facilities</td>
<td>3</td>
</tr>
<tr>
<td>Food Service</td>
<td>1</td>
</tr>
<tr>
<td>Transportation</td>
<td>1</td>
</tr>
</tbody>
</table>
Members by Member Type

<table>
<thead>
<tr>
<th>Member Type</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>Institutional</td>
<td>1001</td>
</tr>
<tr>
<td>Regular Member</td>
<td>608</td>
</tr>
<tr>
<td>Business Member</td>
<td>359</td>
</tr>
<tr>
<td>Staff Member</td>
<td>261</td>
</tr>
<tr>
<td>Retired</td>
<td>165</td>
</tr>
<tr>
<td>Honorary Member</td>
<td>36</td>
</tr>
<tr>
<td>Student</td>
<td>36</td>
</tr>
<tr>
<td>Colleges/Universities/Non-profits</td>
<td>1</td>
</tr>
</tbody>
</table>
This program is a repeat of the course offered in Albany in December.

An overview of HR for the SBO, this workshop will cover effectively interviewing and hiring employees, contract administration and interpretation, having difficult conversations with employees, and supervising and disciplining employees.

Check in: 8:30 - 9:00 a.m.
Program: 9:00 a.m. - 3:30 p.m.

TOPICS
Effectively Interviewing and Hiring Employees
Contract Administration and Interpretation
Having Difficult Conversations with Employees
Supervising and Disciplining Employees

Presenters
Rachel Rissetto
Human Resource Manager for the Hudson City School District
Joe Dragone
Assistant Superintendent for Business and Administration in Roslyn Public Schools

Cost
$175 for members | $225 for non-members

Anticipated CTLE for SDBLs: 6

HR Institute: Long Island
**Treasurer’s Workshops: Non-Resident Billings**

**Anticipated Course Credit:** 3 CTLE for SDBLs | 3.5 CPE for CPAs  
**Cost:** $75 for Members | $125 for Non-Members

**Details**  
*Space is limited at each location, so make sure to register early!*

**Registration** 8:30 a.m. | **Program:** 9 a.m. - Noon

**Albany - May 2**  
ASBO New York Training Center  
453 New Karner Rd, Albany, NY 12205  
*Registration limited to 30 participants*  
**Livestream (Virtual) - May 2**  
via Zoom webinar  
**Presented by:** John Tamburello, Senior State Aid Planning Specialist, Questar III BOCES

**Long Island - April 30**  
Western Suffolk BOCES  
31 Lee Avenue, Wheatley Heights, NY 11798  
*Registration limited to 45 participants*  
**Presented by:** Sarah Morrison, Senior State Aid Planning Specialist, Questar III BOCES

**Western - May 8**  
Erie I BOCES  
355 Harlem Rd, West Seneca, NY 14224  
**Presented by:** Sarah Morrison, Senior State Aid Planning Specialist, Questar III BOCES
Financial Management, Auditing & Accounting

**2019 Topics**

- Auditing Federal Grants
- Capital Planning
- Internal Controls Over Food Service
- Update from the Office of the State Comptroller
- Reserve Planning/Managing Fund Balance
- School Level Reporting
- State Update

**Long Island - Monday, April 29, 2019**
Western Suffolk BOCES, Wheatley Heights

**Capital - Wednesday, May 1, 2019**
Capital Region BOCES, Albany

**Virtual (Livestream) - Friday, May 3, 2019**

**Syracuse - Monday, May 6, 2019**
OCM BOCES, Syracuse

**Buffalo - Tuesday, May 7, 2019**
Erie I BOCES, West Seneca

**Virtual (Livestream) - Thursday, May 9, 2019**
2019 Education Summit and Expo
June 2-5, 2019
Saratoga Hilton and City Center

Register now!
www.asbonewyork.org/event/edsummit19
June 1-2, 2019, Saratoga Springs
- School Management Relations - Sat., June 1 (9am-4pm)
- Communications & PR - Sun., June 2 (8am-12pm)

November 8-9, 2019, Saratoga Springs
- Conflict Resolution & Successful Change Management - Fri., Nov. 8 (12:30pm-4:30pm)
- Human Resources - Sat., Nov. 9 (8:30am-3pm)

December 4-6, 2019, Albany
- School Operations - Wed., Dec. 4 (1pm-4pm)
- School Safety and Crisis Communications - Thurs., Dec. 5 (8am-12pm)
- State Aid - Thurs., Dec. 5 (1pm-5pm)
- Education Basics - Fri., Dec. 6 (8am-2pm)

May 30-31, 2020, Saratoga Springs
- Strategic Planning and Project Management - Sat., May 30 (9am-4pm)
- Leadership Skills - Sun., May 31 (8am-12pm)
- Capstone - *optional* during Ed Summit (TBD)

Download Application at www.asbonewyork.org/sboleadershipacademy

**Deadline: May 1, 2019**
RFP Mailer Tool

ASBO members can now send their RFP’s and other bidding documents to vendors with one click of the button. You can select from a drop down menu the type of service or product you are looking for (e.g. architecture or accounting firms, insurance or data analytics), then check box of the companies you want to send RFP to, then attach the file(s) and hit send. If a company is not on the list, have them contact ASBO to become a member so they can get added to the service.

To use, go to the RESOURCES tab on asbonewyork.org and select VENDOR DIRECTORY & RFP MAILER.
Next, select the product or service type you’re looking for.
Then select the company or companies you wish to send your RFP to, and select ‘Send RFP’.
Finally, send your RFP to the companies you’ve selected by completing the form, adding a personal message, and uploading your RFP file.

Don’t see a company you’re looking for? Let us know!
New Member Benefit
Crisis Communications Consulting

• Member Benefit offers two hours of free consulting to SBO Regular Members.
• On issues pertinent to the business office such as tax cap overrides, OSC audits, state and ESSA building reporting.
• Provided by Libby Post of Communication Services of Albany.
Upcoming Initiatives

• Searchable Database for RFP’s and other Business Office Documents
• ROI Economic Benefit Tool
• School level financial reporting help desk
## Overall Increase $961 million

Expense-based Aids Increase $342 million

<table>
<thead>
<tr>
<th>Category</th>
<th>2018-19</th>
<th>2019-20</th>
<th>Increase (%)</th>
<th>Increase ($)</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Foundation Aid</strong></td>
<td>$17,791,144,941</td>
<td>$18,409,551,425</td>
<td>3.5%</td>
<td>$618,406,484</td>
</tr>
<tr>
<td><strong>Building Aid and Building Reorganization</strong></td>
<td>$3,022,398,481</td>
<td>$3,237,341,445</td>
<td>7.1%</td>
<td>$214,942,964</td>
</tr>
<tr>
<td><strong>Transportation Aid Including Summer</strong></td>
<td>$1,911,317,920</td>
<td>$1,998,234,825</td>
<td>4.5%</td>
<td>$86,916,905</td>
</tr>
<tr>
<td><strong>BOCES and Special Services Aids</strong></td>
<td>$1,206,363,097</td>
<td>$1,237,834,301</td>
<td>2.6%</td>
<td>$31,471,204</td>
</tr>
<tr>
<td><strong>Special Education Aids</strong></td>
<td>$1,054,599,494</td>
<td>$1,033,386,085</td>
<td>-2.0%</td>
<td>$(21,213,409)</td>
</tr>
<tr>
<td><strong>Instruction Materials Aids</strong></td>
<td>$239,893,833</td>
<td>$239,909,277</td>
<td>0.0%</td>
<td>$15,444</td>
</tr>
<tr>
<td><strong>Other</strong></td>
<td>$1,149,424,345</td>
<td>$1,179,776,360</td>
<td>2.6%</td>
<td>$30,352,015</td>
</tr>
<tr>
<td><strong>Total (without Foundation Aid)</strong></td>
<td>$8,583,997,170</td>
<td>$8,926,482,293</td>
<td>4.0%</td>
<td>$342,485,123</td>
</tr>
<tr>
<td><strong>Total (with Foundation Aid)</strong></td>
<td>$26,375,142,111</td>
<td>$27,336,033,718</td>
<td>3.6%</td>
<td>$960,891,607</td>
</tr>
<tr>
<td><strong>Community Schools Set-Aside</strong></td>
<td>$200,010,217</td>
<td>$250,001,547</td>
<td>25.0%</td>
<td>$49,991,330</td>
</tr>
</tbody>
</table>
## Foundation Aid

<table>
<thead>
<tr>
<th></th>
<th>2018-19 Enacted Budget</th>
<th>2019-20 Enacted Budget</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Increase ($)</strong></td>
<td>$618 million</td>
<td>$618 million</td>
</tr>
<tr>
<td><strong>Increase (%)</strong></td>
<td>3.6%</td>
<td>3.5%</td>
</tr>
<tr>
<td><strong>Share of increase to high-need districts</strong></td>
<td>77.2%</td>
<td>84%</td>
</tr>
<tr>
<td><strong>Foundation Aid still due</strong></td>
<td>$3.5 billion</td>
<td>$3.4 billion</td>
</tr>
</tbody>
</table>
# History of State Formula Aid Increases

Not Including Categorical Grants

<table>
<thead>
<tr>
<th>Year</th>
<th>Executive Budget</th>
<th>Enacted Budget</th>
<th>Increase between Executive and Enacted ($)</th>
<th>Increase between Executive and Enacted (%)</th>
</tr>
</thead>
<tbody>
<tr>
<td>2012-13</td>
<td>$551.8 M</td>
<td>$751.8 M</td>
<td>$200.0 M</td>
<td>36%</td>
</tr>
<tr>
<td>2013-14</td>
<td>$550.3 M</td>
<td>$936.6 M</td>
<td>$386.6 M</td>
<td>70%</td>
</tr>
<tr>
<td>2014-15</td>
<td>$702.8 M</td>
<td>$1,120.1 M</td>
<td>$417.3 M</td>
<td>59%</td>
</tr>
<tr>
<td>2015-16</td>
<td>$1,063.0 M</td>
<td>$1,299.9 M</td>
<td>$236.9 M</td>
<td>22%</td>
</tr>
<tr>
<td>2016-17</td>
<td>$961.1 M</td>
<td>$1,400.8 M</td>
<td>$439.7 M</td>
<td>46%</td>
</tr>
<tr>
<td>2017-18</td>
<td>$768.4 M</td>
<td>$995.4 M</td>
<td>$227.0 M</td>
<td>30%</td>
</tr>
<tr>
<td>2018-19</td>
<td>$651.4 M</td>
<td>$859.1 M</td>
<td>$207.7 M</td>
<td>32%</td>
</tr>
<tr>
<td>2019-20</td>
<td>$747.6 M</td>
<td>$960.9 M</td>
<td>$213.3 M</td>
<td>29%</td>
</tr>
</tbody>
</table>

* Amount appropriated in Executive Budget; no aid runs produced
Foundation Aid

• Increases $618 million
  – Holds districts harmless against loss

• 2019-20 Aid equals the sum of
  – The 2018-19 Foundation Aid Base
  – The increase proposed by the governor
  – The maximum of 10 tiers
Foundation Aid Provisions

**Tier A**: 0.75 percent minimum increase minus the Executive Foundation Aid increase

**Tier B**: Based on Foundation Aid still due (different percentages for the Big Five and all other districts)

**Tier C**: The amount needed to reach 50 percent of Foundation Aid funded for districts with a pupil wealth ratio less than 1.1 or a one-year change in combined wealth ratio greater than 0.025

**Tier D**: 2.5 percent of Foundation Aid still due for districts with declining enrollment and growth in ELLs, with restrictions based on five-year change in combined wealth ratio and current pupil wealth ratio

**Tier E**: 2.05 percent of Foundation Aid still due for districts based on declining enrollments, growth in ELLs, direct certification eligibility rate

**Tier F**: For districts that have less than 75 percent of Foundation Aid funded and certain direct certification and free and reduce-price lunch eligibility rates, 2.38 percent increase minus Executive Foundation Aid increase

**Tier G**: 2.77 percent of Foundation Aid still due for districts with pupil wealth ratios less than 0.7 and at least a one percent enrollment growth since 2015-16

**Tier H**: 11.24 percent of Foundation Aid still due for small city school districts

**Tier I**: A two percent increase for all other small city school districts

**Tier J**: For districts with a sparsity factor and a combined wealth ratio less than or equal to 1.5, either 4.8 percent of Foundation Aid still due or a 0.75 percent increase

All other provisions of Foundation Aid remain $500 flat grant guarantee and basic formula
# A More Progressive Distribution in Foundation Aid

<table>
<thead>
<tr>
<th></th>
<th>Share of Foundation Aid Increase 2019-20</th>
<th>Foundation Aid Increase per Pupil 2019-20</th>
<th>Share of Foundation Aid Increase 2018-19</th>
<th>Foundation Aid Increase per Pupil 2018-19</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>New York City</strong></td>
<td>54%</td>
<td>$314</td>
<td>50%</td>
<td>$290</td>
</tr>
<tr>
<td><strong>Big Four</strong></td>
<td>8%</td>
<td>$423</td>
<td>7%</td>
<td>$355</td>
</tr>
<tr>
<td><strong>High-Need Urban/Suburban</strong></td>
<td>15%</td>
<td>$426</td>
<td>12%</td>
<td>$346</td>
</tr>
<tr>
<td><strong>High-Need Rural</strong></td>
<td>7%</td>
<td>$309</td>
<td>8%</td>
<td>$346</td>
</tr>
<tr>
<td><strong>Average-Need</strong></td>
<td>14%</td>
<td>$119</td>
<td>19%</td>
<td>$159</td>
</tr>
<tr>
<td><strong>Low-Need</strong></td>
<td>2%</td>
<td>$31</td>
<td>4%</td>
<td>$63</td>
</tr>
</tbody>
</table>
## Foundation Aid Increase

<table>
<thead>
<tr>
<th>Category</th>
<th>Foundation Aid Increase ($)</th>
<th>Foundation Aid Increase (%)</th>
<th>Foundation Aid Increase per Pupil</th>
<th>Foundation Aid Funded</th>
<th>Foundation Aid Still Due per Pupil</th>
</tr>
</thead>
<tbody>
<tr>
<td>New York City</td>
<td>$331,140,540</td>
<td>4.3%</td>
<td>$314</td>
<td>88%</td>
<td>$1,040</td>
</tr>
<tr>
<td>Big Four</td>
<td>$51,176,333</td>
<td>3.5%</td>
<td>$423</td>
<td>86%</td>
<td>$1,947</td>
</tr>
<tr>
<td>High-Need Urban/Suburban</td>
<td>$93,371,235</td>
<td>4.8%</td>
<td>$426</td>
<td>71%</td>
<td>$3,785</td>
</tr>
<tr>
<td>High-Need Rural</td>
<td>$43,836,632</td>
<td>2.8%</td>
<td>$309</td>
<td>90%</td>
<td>$1,174</td>
</tr>
<tr>
<td>Average-Need</td>
<td>$87,782,687</td>
<td>2.1%</td>
<td>$119</td>
<td>84%</td>
<td>$1,076</td>
</tr>
<tr>
<td>Low-Need</td>
<td>$11,099,057</td>
<td>1.2%</td>
<td>$31</td>
<td>74%</td>
<td>$812</td>
</tr>
</tbody>
</table>
# Increased Foundation Aid for Small City School Districts

<table>
<thead>
<tr>
<th></th>
<th>Foundation Aid Increase ($)</th>
<th>Foundation Aid Increase (%)</th>
<th>Foundation Aid Increase per Pupil</th>
<th>Foundation Aid Still Due per Pupil</th>
</tr>
</thead>
<tbody>
<tr>
<td>Big Five City Districts</td>
<td>$382,316,873</td>
<td>4.2%</td>
<td>$325</td>
<td>$1,133</td>
</tr>
<tr>
<td>Small City School Districts</td>
<td>$90,052,772</td>
<td>5.0%</td>
<td>$394</td>
<td>$1,821</td>
</tr>
<tr>
<td>Non-City School Districts</td>
<td>$146,036,839</td>
<td>2.2%</td>
<td>$119</td>
<td>$1,353</td>
</tr>
</tbody>
</table>
School Level Financial Reporting

• Changes the due date to the Friday before Labor Day for Education Law 3614 reporting

• Gives the state 45 days to review the data and districts 30 days to respond if more information is needed

• If the district fails to submit a complete report, the CFO of the municipality may do so, subject to a directive from SED and DOB

• Identifies high need schools as five percent more than the average in the district and under funded schools as less than five percent below the average

• Any school district with an underfunded high need school shall submit by September 1 a report specifying how such district effectuated appropriate funding for the underfunded high-need schools.

• Does not include the executive proposal for the state to direct funding to underfunded high need schools
Reserve for Teacher Retirement Contributions

- Effective April 1, 2019 the law allows school districts and BOCES to establish a retirement contribution reserve fund to include amounts payable to the NYS teachers retirement system in addition to amounts payable for the local employees' retirement system.

- Allows establishing a sub-fund
  - Not to exceed 2% of teacher salaries in the prior year
  - The total balance may not exceed 10%
Child Nutrition

• The budget provides $2.3 million to pay the student cost of reduced price meals effective July 1, 2019

• A March 2019 ASBO survey (133 responses) found:
  - Overall, districts report a 20 percent increase in meal debt over last year (comparing a partial year to a full year)
  - In 34 percent of districts, debt has doubled or more
  - 68 percent of districts have experienced some growth in meal debt
  - In 23 percent of districts, debt is lower
    - About half of these districts are on pace for a year over year increase
Early Learning

• Universal prekindergarten increases $29 million for the maximum allowable reimbursement
• Budget provides $15 million for additional grants for prekindergarten
  – Subject to an RFP developed by the Commissioner and approved by the Budget Director
  – For new full and half day pre-k placements for three and four-year olds
  – Grants must supplement and not supplant existing pre-k programs
  – Any unspent funds will be used for subsequent pre-k programs
New PreK Grants

Grants will be awarded based on:

(i) measures of school district need,
(ii) measures of the need of students to be served by the school district,
(iii) the school district’s proposal to target the highest-need schools and students,
(iv) the extent to which the district’s proposal would prioritize funds to maximize the total number of eligible children in the district served in prekindergarten programs,
(v) the school district’s proposal to include students of all learning and physical abilities in integrated settings and
(vi) proposal quality;

Preference will be given to high-need school districts without a current state-funded prekindergarten program.
Building Condition Surveys

• Beginning January 1, 2020, the law implements a staggered schedule for school districts to submit Building Condition Surveys in accordance with Commissioner’s regulations

• Such regulations shall
  – prescribe the date or dates by which such surveys must be completed and submitted to the department
  – provide for staggered implementation so that such surveys are distributed as evenly as possible throughout the five-year period based on the number of public school buildings, provided that
    • such implementation schedule shall ensure that no region of the state is overrepresented in a given scheduled year
    • prioritize assigning to the first two years of such schedule those school districts with the greatest proportions of buildings which previously received relatively low overall condition ratings.

• Inspections are required in 2020 and 2022 for districts that have yet to do a Building Condition Survey
DS Salary Cap

• Salary cap is increased from 98 percent of the 2003-04 Commissioner’s salary (about $167,000) to
  – 106 percent of the salary cap applicable in the preceding school year, or
  – 98 percent of that earned by the commissioner in 2013-14 state fiscal year, whichever is less.

• The Council of State Governments reports the Commissioner of Education’s 2013-14 salary was $212,500.
Effective immediately, Election Law § 3-110 is amended so that a registered voter may, without loss of pay for up to three hours, take off so much working time as will enable him or her to vote at any election.

If the employee requires working time off to vote the employee shall notify his or her employer not less than two working days before the day of the election that he or she requires time off to vote.

Not less than ten working days before every election, every employer shall post conspicuously in the place of work where it can be seen as employees come or go to their place of work, a notice setting forth the provisions of this section. Such notice shall be kept posted until the close of the polls on election day.
Pupil Transportation Contract Piggybacking

• GML section 103 authorizes boards of education to enter into piggyback contracts with another school district who transports students with a private transportation contractor provided that the board finds that the contract cost is appropriate and entry into a piggyback contract will result in a cost savings to the school district.

• A "piggyback contract" means a contract for the transportation of students that:
  – provides transportation to a location outside the students' school district of residence to which another school district is already providing transportation to its own students through an existing contract with a private transportation contractor, other than a cooperatively bid contract;
  – is entered into by the private transportation contractor and each school district involved; and
  – provides for transportation in accordance with the terms and conditions of such existing transportation contract.
School Safety

- The budget amends Education Law section 2801–a to require a school district to define the roles and responsibilities of school security personnel (including SROs and law enforcement), with respect to student discipline and to codify this in a contract or MOU with stakeholder involvement.
- This must make clear that school discipline is the responsibility of the school administration.
- These contracts will be part of the district’s safety plan.
Employee Information

• Civil Service law has been amended to require, effective immediately, that employers shall provide the employee organization the name, address, job title, employing agency or department or other operating unit and work location of all employees of a bargaining unit.

• The law prevents the disclosure of public employees’ personal information and precludes lawsuits and claims for past agency fee deductions
STAR Changes

• Changes encourage taxpayers to shift from property tax deduction to tax credit.
• Caps growth in STAR exemptions at zero percent and reduces the household income eligibility level for exemptions from $500,000 to $250,000.
• Property taxpayers that shift from a tax deduction to tax credit would not see the income threshold reduced and the tax credit would be allowed to increase by 2 percent.
Other Provisions

• Beginning with school year 2020-21, the Personal Income Growth Cap will be based on the average of ten years of income growth
• $1 million for complying with immunization requirements
• $15 million in bullet aids (5 each for assembly, senate, and director of budget)