

**ASCP Connecticut Chapter Board of Directors ONLY Meeting Minutes**  
**1290 Silas Drive Deane Highway, Wethersfield, CT 8-8-16**

<b>MEMBER NAME &amp; TITLE</b>	<b>10</b>	<b>11</b>	<b>12</b>	<b>1</b>	<b>2</b>	<b>3</b>	<b>4</b>	<b>5</b>	<b>6</b>	<b>7</b>	<b>8</b>	<b>9</b>
Brian Pelletier, President / Legis. Committee	X		X	X	X	X		X	X	X	X	
Mike Gemma, Imm. Past President	X	X	X	X	X	X	X	X	X			
Karen Rubinfeld, President-elect	X	X	X	X	X			X	X	X		
Kristina Niehoff, Secretary/Treasurer, Comm. Committee	X	X		X	X	X		X	X	X	X	
Kim Daley, Board 2015-17/Comm. Committee,	X	X	X	X	X	X	X	X	X		X	
Anna Torda, Board 2014-16 /Comm. Committee	X	X	X	X			X	X				
Dolores Ciccone, Board 2016-18						X		X		X	X	
Andrea Leschak, Board 2015-18 / SS Committee	X	X	X	X	X	X	X	X	X	X	X	
Anna Sampieri, Board 2015-18		X	X		X	X	X	X	X	X	X	
Rachel Eyler, Board 2014-17											X	

**SPONSOR RECOGNITION**

Sponsorship: none

**REVIEW OF PAST MINUTES**

The 7/11/16 minutes were reviewed and approved (AS/RE).

**CHAPTER NEWS**

- **Vacant BoD Position:** The secretary/treasurer vacancy will start in October. K. Niehoff will be meeting with M. Striglio to gauge her interest in taking the secretary/treasurer position. This is a board appointed position. The board will vote electronically on M. Striglio if she is interested. 8/12/16 update: The BoD voted electronically to appoint M. Striglio as Secretary/Treasurer with a start date of October 1<sup>st</sup>, 2016.
- **Tuition reimbursement – Annual Meeting:** B. Pelletier proposed and the board voted to provide a not to exceed stipend of \$1,500 for a board member to attend the national meeting and represent the CT ASCP Chapter (RE/AS). D. Ciccone is planning on attending the meeting this year and would be interested in representing the chapter.
- **Tuition reimbursement – Forum:** B. Pelletier and the BoD voted on a not to exceed stipend of \$1000 for a CT ASCP member to attend the ASCP Forum (DC/AL). Members will apply for the tuition reimbursement by writing a one page document answering the following questions: 1) Why do you want to go? 2) What are you hoping to gain from the experience? The application will be due February 20<sup>th</sup>, 2017. The BoD will vote (blinded) on the applications. If a BoD member applies, they will remove themselves from the discussion/voting. The winner will be announced at our social event on March 6<sup>th</sup> and will be asked to present a 15-20 minute summary about the Forum at the June BoD meeting.
- **SoP Meeting Dates:** CT ASCP is planning on having our board meeting at UConn on November 7<sup>th</sup>, 2016 and at USJ on February 13<sup>th</sup>, 2017 with a snow date of February 15<sup>th</sup>, 2017.
- **Student Scholarships:** B. Pelletier proposed to create tuition reimbursement and/or a student scholarship. The purpose would be to have the student become more involved and to give them a scholarship to apply for to put on their CV.
  - The BoD voted unanimously for: Two \$500 awards (\$1000 total) to cover the expenses for the fall 2016 annual meeting (BP/RE) and annually thereafter. The students will complete an application with the following questions: 1) What do you hope to gain from attending the meeting? 2) What is your involvement with improving medication use in older adults (i.e. association work/community involvement)? The application will be due Sept 19<sup>th</sup>, 2016 and the students will be notified by October 1<sup>st</sup>, 2016. The selected students will attend the November 7<sup>th</sup> BoD meeting to give a 15 minute summary of the meeting and write an article for the CT ASCP newsletter. R. Eyler will find out what support UConn students get to attend the meeting.
  - The BoD is also interested in creating a Student Award for award/scholarship day. The BoD asked A. Leschak and R. Eyler to follow up with their respective schools about the award process.
- **Membership Social Networking Event:** B. Pelletier proposed a date of March 6<sup>th</sup> for a CT ASCP member social networking event. Dave and Busters and Wood-n-Tap were proposed as potential venues. Ideas for the event include: 1) a business meeting; 2) SSS17 updates; and 3) social/networking. Both students and CT ASCP members will be invited. A. Torda, K. Daley and D. Ciccone offered to be on the planning committee. They will follow up with the BoD about pricing and brainstorm an agenda for the event.
- **Budget:** B. Pelletier discussed the proposed FY17 budget. We will vote on the budget September 12, 2016. M. Gemma will be asked to coordinate the awards for SSS17.
- **Survey monkey:** B. Pelletier will organize a SurveyMonkey to send to the members to gather what services ASCP that would be helpful.
- **Web hosting fees:** The board voted electronically to amend a previous decision. On July 29<sup>th</sup> The BoD agreed to keep ACA Digital and StartLogic for website domain and hosting.
- **Schwartz Senior Symposium:** A. Leschak and B. Pelletier provided a SSS17 update. Potential topics include: Biosimilars, antibiotics stewardship, topic from national, and New Drug Updates. The APRNs requested a PTSD and/or depression in the Veteran population. D. Boggs, a pharmacist from the Veteran Affairs Healthcare System, was suggested as a potential speaker. K. Daley will follow up with D. Boggs about presenting at SSS17.

Meeting adjourned at 8:16pm (KD/DC)

**Next Meeting: 9/12/16 at Flemings**

Respectfully submitted,  
 Kristina Niehoff, PharmD, BCPS  
 CT-ASCP Board of Directors