

ASCP Connecticut Chapter BOD Meeting Minutes
Jefferson House - Newington, CT 3-5-2018

MEMBER NAME & TITLE	10	11	12	1	2	3	4	5	6	7	8	9
Brian Pelletier, Imm. Past President / Legis. Committee	X	X		X		X						
Karen Rubinfeld, President	X	X		X	X	X						
Andrea Leschak, President-Elect / SSS Committee	X	X		X	X	X						
Addolorata M. Ciccone, Secretary/Treasurer	X	X		X	X	X						
Anna Torda, Board 2016-19 /Comm. Committee		X		X		X						
Christina Polomoff, Board 2016-19	X			X	X	X						
Amy Huie-Li, Board 2015-18					X	X						
Anna Sampieri, Board 2015-18	X	X		X	X	X						
Kim Daley, Board 2017-20/Comm. Committee	X				X	X						
Rachel Eyler, Board 2017-20	X				X							

Guests: David Cooper, Sean Jeffery, Jeannette Wick, Joanne Nault, Bethany Carrington, Chris Merrick

Sponsor: Acadia, Tom Stauffer & Denise Paley

REVIEW OF PAST MINUTES

- The 2/13/18 meeting minutes were reviewed and approved (AS/KD).

CHAPTER NEWS

- Schwartz Senior Symposium**: We are completing final preparations for SSS 2018, scheduled for March 29, 2018 at Aqua Turf Club.
 - Sponsor report** by D. Cooper: Lists of Platinum and Bronze Level sponsors provided. Our number of booths is down since many pharmaceutical companies have dissolved their long-term care divisions and/or have conflicting obligations on that date. Lunch Thursday Product Theater will be sponsored by Acadia. We cancelled Dinner Wednesday as we were unable to secure a sponsor. Thanks to referral from G. Memoli, D. Cooper is in early communications with Pfizer Immunizations to possibly sponsor Thursday Breakfast; if they are unable to, we plan to have an economical continental breakfast (to be split between CT-ASCP and UCONN).
 - Speaker report** by A. Leschak & A. Ciccone: Thanks to K. Daley for quickly coordinating with a VA-CT PGY-1 Resident to provide 0.5 CE hour on NOACs, bringing SSS18 to 6.5 total CE hours. All slides received on SSS slide template. Bios received for 4/8 speakers.
 - Budget report** by A. Ciccone: Total target budget for speaker honorariums was set at \$6,000 maximum (to be split between CT-ASCP and UCONN) at the August SSS Planning Committee meeting. Our honorarium is \$250 per hour; with Palliative Care, NOAC, and Law speakers declining honorarium, our total cost will be \$1,000 for four hours. Travel is needed only for Lavino and Milito; with Lavino driving to and from Boston and declining hotel, will only need to cover flights/cabs for Milito (estimate cost pending). Lodging is only needed for Milito; she booked her own room at Residence Inn by Marriot Southington (estimate cost pending). Meals may need to be covered for Lavino and Milito (TBD). Based on this rough estimate, we total speaker cost will be around \$2,000, under budget.
 - Marquee report** by A. Ciccone: The drafted Marquee and photos taken within the past year were emailed to Bethany and Chris, UCONN Student Chapter members who will incorporate new photos. A. Ciccone will make final edits including final list of sponsors.
 - Handouts report** by J. Nault: Now that we have all slide decks, the handout file will be emailed to Bethany. A. Sampieri has last year's handouts to share as an example.
 - Volunteer report** by A. Sampieri: An email was sent out asking for volunteers for shifts throughout the day. We have enough pens and bags (#160) from last year. D. Cooper will provide final list of sponsors to complete the passport. UCONN, St. Joseph's, and URI students will introduce speakers (two from each school); VA-CT residents may also be available. A. Huie-Li will be photographer.
 - Registration report** by J. Nault: As of 3/5/18, we have 41, 12, and 6 registered for Track #1, Compounding, and MTM, respectively. We are slightly behind last year. We will likely get a rush on the last day of early bird pricing (3/15/18).
- Pharmacy Day at the Capital**: Pharmacy Day at the Capitol will be held on Thursday, March 22, 2018 from 4:30 pm – 7 pm at the CT State Legislative Office Building (LOB) Atrium. Pharmacy issues to be discussed include: opioid abuse, medical/recreational marijuana, biologics, reimbursement, and Prescription Drug Monitoring Program. S. Jeffery shared new legislation on polypharmacy and Cancel-RX.
- Financials Update**: Following B. Pelletier's discussion with National for FY17, it was identified that the net income for SSS17 was calculated twice. This has been corrected. The budgeted FY18 net assets reflects the correct revenue.
- Membership Lists**: Jenn Sharkey at National can send us first and last names only (not contact information).
- State/National Websites**: B. Pelletier brought up the existing CT-ASCP website that we have not been actively using; getting rid of our state website will help save money. In FY17, we spent \$877 on various domain fees, redirecting fees, and hosting feeds. If we post the meeting minutes and newsletters on National's website, they might have more visibility and traction. A. Leschak made a motion to keep the two domain names (seniorsymposium.com & ctascp.org) and discontinue the website hosting services. A. Sampieri seconds. Discussion included that we need to have a discussion with National to make sure all material is transferred from the CT-ASCP site to National's before we discontinue the website hosting services. Motion approved. B. Pelletier noticed that the National CT-ASCP website contains outdated information on Officers and Committee members. A. Ciccone will provide Jenn Sharkey with corrected names to update site.

Meeting adjourned at 7:45 pm (AS/KD).

Next Meeting: 4/2/18 at 5:30 at TBD, Newington. Sponsor: TBD.

Respectfully submitted,
Addolorata M. Ciccone, PharmD, BCGP
CT-ASCP Secretary/Treasurer