

## ASDIN POLICY - International Speaker Sponsorship Guidelines

An international society may request ASDIN to provide a representative/speaker from ASDIN with or without specifying an individual. It is generally not acceptable for a potential speaker to directly approach ASDIN for sponsorship. The requesting society will be expected to provide details of the program (including the target audience, learning objectives and the type of support such as registration, travel, hotel, meals, booth etc.) as well as the reason for the choice of speaker in their request. In case a specific speaker is contacted or requested, ASDIN will reserve the right of making the final choice of speaker.

The Education Committee of ASDIN, with approval of Executive committee, will consider the following aspects in selecting a speaker for sponsorship:

1. The basic criteria for selection will include the scientific nature of the topics, the achievements of the speaker in the field, and his/her ability to present their work to a broad multidisciplinary audience, while representing ASDIN in a responsible manner.
2. Meeting requirements:
  - a. Sponsorship will be provided only to present at international meetings that are endorsed or organized by formal, established societies such as: ISN, ERA-EDTA, Asia-Pacific or any National Nephrology Society of any country
  - b. Preference will be given to present at societies affiliated with ASDIN
  - c. Reasonable size meetings – Workshops minimum 50 attendees
  - d. Limiting the number of sponsorship for the same meeting – maximum 4 speakers/meeting or split the total budget
  - e. Objectives of the meeting will need to be congruent with the objectives of ASDIN to be able to provide speaker support.
3. Speaker requirements:
  - a. National and international expertise in the subject
  - b. Speaker selection by the Education Committee with final approval by Executive Council
  - c. The selection will be mindful of junior/senior – mix and gender mix
  - d. Limiting the number of consecutive meetings in one calendar year to no more than 2
  - e. Speakers from different institutions to be selected for the same meeting
  - f. No honorarium will be provided
  - g. International Speakers can also be sponsored under this policy for ASDIN Annual Meetings in conjunction with ASDIN program committee
4. Funding:
  - a. Include \$ 15,000/year in the annual ASDIN budget
  - b. Funding to provide maximum travel support of \$1500/speaker (including airfare, hotel, meals etc.)
  - c. If meals are to be supported, ASDIN may choose to pay a 'per diem' allowance.
  - d. The ASDIN support will be a 'secondary' coverage, which will only be used if the external funding is insufficient or non-existent. For example, if a country with an emerging or poor economic background requests a speaker and is unable to provide sufficient or any funding, the ASDIN may support this endeavor for greater good. On the other hand, societies that are well-funded and are providing support to other speakers will be expected to provide the same level of funding to the ASDIN speaker.
  - e. The funding may be adjusted if the requesting society is providing additional support
  - f. No funding will be provided for industry sponsored meetings
5. Industry and sponsorship
  - a. Policy to be finalized along with the conflict of interest policy of ASDIN