

Accepted CE Activities

The following are acceptable as CE activities:

1. Programs **approved** by the American Board of Histocompatibility and Immunogenetics (ABHI). This includes **ASHI** national and regional programs or any other programs sponsored by other organizations that have applied to ABHI for approval. These programs must be at least one (1) hour in duration and be a formally organized scientific or career-related education, plenary or poster session, workshop, roundtable, symposia or colloquia whose content covers at least one of the major fields of competence of the ABHI "Statements of Competency for Histocompatibility Personnel." Credit will be calculated at the rate of **0.15 CEC per contact hour**. Documentation of attendance must be submitted to ABHI for credit.
2. Programs which meet the above criteria but are **not ABHI approved** may be submitted for CE credit. However, credit will be calculated at the rate of **0.1 CEC per contact hour**. Documentation of attendance must be submitted to ABHI for credit.
3. Earned academic credit in career-related college or university course work calculated at the rate of 1 semester hour = 1.5 CEC's and 1 quarter hour = 1.2 CEC's. Course descriptions and official transcripts of successful completion of academic course work are required for credit. A maximum of 4.5 CEC's may be claimed per three (3) year period.
4. Presentation of a paper, poster or workshop at any meeting or workshop pertaining to the field of histocompatibility and immunogenetics. Maximum credit for each presentation is 0.3 CEC. Additionally, a maximum of 1 CEC may be claimed for the time spent on the preparation of the presentation. A copy of the program or other appropriate documentation is required for credit.
5. Performance of laboratory work or analysis for, but not actual attendance or presentation of, data at any national or international histocompatibility workshop. Signature of the laboratory director, supervisor or sponsor will be required as verification of participation to receive credit. Credit will be calculated at the rate of 0.1 CEC per contact hour. A maximum of 1 CEC may be claimed per three (3) year period.
6. Be listed as an author, within your 3 year cycle, of a paper or chapter in a recognized journal or book pertaining to histocompatibility and/or immunogenetics. A maximum of 1 CEC may be claimed for each chapter or publication and appropriate documentation (e.g., copy of abstract, etc.) is required for credit.
7. Teaching of histocompatibility and immunogenetics or career-related subjects to allied health professionals, quality control managers, histocompatibility and immunogenetics students, medical students and residents, nurses, and other health professionals. Credit is awarded at the rate of 0.1 CEC per contact hour with a

maximum of 1.5 CEC per three (3) year period. Signature of the laboratory director, supervisor or sponsor will be required as verification of participation to receive credit.

8. The performance of an on-site laboratory inspection for the **ASHI** laboratory inspection program. A maximum of 0.8 CEC may be claimed per inspection with a maximum of eight (8) inspections per three (3) year period. Documentation from **ASHI** is required for credit.
9. The time spent serving as a committee member of **ASHI** , **ABHI** or other professional organizations or associations (e.g., **SEOPF** , **UNOS**) relating to histocompatibility and immunogenetics. A maximum of 1 CEC per year may be claimed for each committee membership in addition to 2 CEC's per year for committee chairs. Documentation is required for credit.
10. Attendance at an **ABHI approved** audio/visual recorded presentation of any **ASHI** scientific meeting or other symposia of career-related material. Signature of the laboratory director, supervisor or sponsor will be required as verification of participation to receive credit. Credit will be awarded at the rate of 0.15 CEC per contact hour with a maximum of 1 CEC per three (3) year period.
11. Self-instruction of career related topics can be claimed at the rate of 0.1 CEC per contact hour for the following:
 - (1) Any audio/visual materials.
 - (2) Open or closed circuit television and radio broadcasts and instruction using telephone networks (i.e., teleconferences).
 - (3) Reading of publications on histocompatibility and immunogenetics and other related medical literature.

Signature of the laboratory director, supervisor or sponsor is required for credit. A maximum of 1 CEC may be claimed per three (3) year period.

12. Programs which include the areas of safety, management, computer technology and quality assurance may be submitted for CE credit. Credit will be calculated at the rate of **0.1 CEC per contact hour**. Documentation of attendance must be submitted to **ABHI** for credit. A maximum of 1.5 CEC may be claimed per three (3) year period.

In-house Continuing Education Program An excellent way for histocompatibility labs to provide continuing education credits for their technologists is to plan and execute an in-house continuing education program. The process and application are fully described below. Labs can hold monthly journal clubs or invite speakers to talk about one of the many areas that fall within the "Statements of Competence for Histocompatibility Personnel". Preferably, the program is planned at the beginning of the year and the application is completed for the entire year or an application may be filled out for each session to be held. The session must be at least 1 hour in length and attendance must be taken. The program must be sponsored by the lab that is submitting the application.