2018 Certification Program Changes

Effective July 1, 2018
The ASPE Board of Directors, together with the Certification Committee, has unanimously approved the following updates / changes to the ASPE Certification Program.

CPE Candidate: Fails – 2 Attempts / Carry-Forward Passing Grade(s) to Reapplication
   - **Approved**: Candidate will be allowed to carry-forward Passing Grade(s) and re-take failed/or incomplete portion of the Certification Program ONLY if ...
     - Candidate reappears in 6-12 Months from the month that the fail occurred AND
     - Candidate must complete the failed/or incomplete portion within three (3) months from the re-application acceptance date
   - **Note**: DST Part 1 and DST Part 2 are separate tests but are weighted as 1 item. If Candidate fails either Part of the DST Exam, both Part 1 and Part 2 must both be retaken
   - **Note**: Candidate must earn a score of 70% on DST Part 1 and DST Part 2 of the DST Exams
   - **Incentive for Applicant to reapply and continue in the Certification Program toward CPE designation**

CPE Candidates: Fails – 2 Attempts / Requires 6-Months Waiting Period prior to Reapplication
   - **Approved**: Offer $100 Credit to Application Fee if Candidate reapply in 6-12 Months
   - **Incentive for Applicant to reapply and continue in the Certification Program toward CPE designation**

PDU Requirements
   - **Approved**: Reduce from 30 PDUs to 24 PDUs Annually
   - PDUs do not carry over into subsequent Years
   - **Effective Date**: Cycle Start Date 01/01/2019

CPE Renewal Period
   - **Approved**: Annual Renewal vs every 3-years
   - ASPE Member Renewal Fees: $50 Annually / Non-Member Renewal Fees: $350 Annually
   - **Effective Date**: Scaled / Beginning with 2018 Cycle Renewals
     - 2018 Renewals / Extend 5 Months from 07/31/2018 Cycle End to a 12/31/2018 Cycle End
     - 2019 Renewals / Extend 5 Months from 07/31/2019 Cycle End to a 12/31/2019 Cycle End
     - 2020 Renewals / Extend 5 Months from 07/31/2020 Cycle End to a 12/31/2020 Cycle End

CPE Renewal Date
   - **Approved**: Adjust to Annual Cycle End Date of 12/31
   - Coincide with Membership Renewal
   - **Effective Date**: Scaled / Beginning with 2018 Cycle Renewals
     - 2018 Renewals / Extend 5 Months from 07/31/2018 Cycle End to a 12/31/2018 Cycle End
     - 2019 Renewals / Extend 5 Months from 07/31/2019 Cycle End to a 12/31/2019 Cycle End
     - 2020 Renewals / Extend 5 Months from 07/31/2020 Cycle End to a 12/31/2020 Cycle End
CPE On-Time Renewal: Cycle End Date vs. Expiration Date

- **Approved**: Dates to be the Same
  - No longer 12-Month Grace Period to submit PDUs
- Only a 30-Day Grace Period for Renewal (for submission of PDUs)
- After 30-Day Grace Period Expires = Late Renewal or Reactivation will be required
- **Effective Date**: Scaled / Beginning with 2018 Cycle Renewals
  - 2018 Renewals / Extend 5 Months from 07/31/2018 Cycle End to a 12/31/2018 Cycle End
  - 2019 Renewals / Extend 5 Months from 07/31/2019 Cycle End to a 12/31/2019 Cycle End
  - 2020 Renewals / Extend 5 Months from 07/31/2020 Cycle End to a 12/31/2020 Cycle End

CPE: Late Renewal Fees

- **Approved**: $50 / Calendar Month Penalty until required PDUs are submitted
- **Effective Date**: Cycle Start Date 01/01/2019

CPE Reactivation

- **Approved**: $1,500 Reactivation Fee
- **Approved**: This is a one-time only option available to a CPE
- Must occur within 2-Years after Cycle End Date
- No PDUs required during Reactivation
- After Reactivation, PDU requirements will continue in order to maintain CPE Certification
- **Effective Date**: Cycle Start Date 01/01/2019

CPE Lifetime Status

- **Approved**: With CPE Renewal accomplished Annually, Lifetime Status will require 14 consecutive On-Time Renewals (= 15 Years as CPE in good standing with Membership in Good Standing)
- Time starts over at 0 Years as CPE, if/when a CPE has been Revoked or granted Amnesty
- Implementation: Application review required by Certification Team

**Effective July 1, 2018**
American Society of Professional Estimators
2525 Perimeter Place Drive, Suite 103
Nashville, Tennessee 37214
615-316-9200 - ASPEnational.org
Certification@ASPEnational.org