AEP Professional Development Units (PDUs) - Reference Table

AEPs are required to document earning 12 PDUs annually. Credits must be earned in two (2) different Categories.

<table>
<thead>
<tr>
<th>Category</th>
<th>Activities</th>
<th>Credits Earned</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Continuing Education / Training</strong></td>
<td>Educational workshops, seminars, or other online courses relevant to profession.</td>
<td>1 PDU / Hour Attendance (8 PDUs / Annual Limit)</td>
</tr>
<tr>
<td></td>
<td>Training workshop sponsored by employer or vendor (i.e., lunch-n-learn).</td>
<td>1 PDU / Hour Attendance (5 PDUs / Annual Limit)</td>
</tr>
<tr>
<td></td>
<td>Complete academic courses (post-secondary education) relevant to profession.</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Estimating Academy Course (online or at Chapter level).</td>
<td>1 PDU / Hour Attendance (10 PDUs / Annual Limit)</td>
</tr>
<tr>
<td></td>
<td>Relevant Webinar, Video Conference, DVD, Webcast, Podcast, etc.</td>
<td>0.5 PDU / Hour Attendance (3 PDUs / Annual Limit)</td>
</tr>
<tr>
<td></td>
<td>Attend educational sessions / meetings (included but not limited to conferences, user groups, conventions, Summits, symposiums, etc.). Example: ASPE Annual Summit, Construct - CSI, CURT National Conference, etc.</td>
<td>1 PDU / Hour Per Verified Classroom / Meeting Attendance (Excludes Social Events)</td>
</tr>
<tr>
<td><strong>Authorship, Presentation, Teaching</strong></td>
<td>Instructor for a course / workshop / seminar relevant to profession of at least one (1) hour or longer. Note: Remember to claim your equal credit for prep time.</td>
<td>1 PDU / Hour (5 PDUs / Annual Limit)</td>
</tr>
<tr>
<td></td>
<td>Deliver presentation at a conference or seminar relevant to profession at least one (1) hour or longer. Note: Remember to claim your equal credit for prep time.</td>
<td>1 PDU / Hour (10 PDUs / Annual Limit)</td>
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<tr>
<td></td>
<td>Write or publish article(s) or paper(s) in publications relevant to profession. Example: Article published in <em>Estimating Today</em> magazine, ENR, DCD, etc.</td>
<td>4 PDUs / Article or Review (No Limit)</td>
</tr>
<tr>
<td></td>
<td>Contribute to the ASPE Standard Estimating Practice Manual. * * Must be deemed a contributor by the Chair of the Standards Committee of ASPE</td>
<td>5 PDUs / Published Edition</td>
</tr>
<tr>
<td></td>
<td>Author / Co-Author a book or significant chapter(s) of a book relevant to profession.</td>
<td>15 PDUs / Primary Author - Book 7 PDUs / Co-Author - Book (No Limit)</td>
</tr>
<tr>
<td></td>
<td>Creator of a published blog.* * Reference Certification Renewal Handbook for qualifiers.</td>
<td>0.5 PDU / Blog Post (3 PDUs / Annual Limit)</td>
</tr>
</tbody>
</table>

Maintain supporting documentation for registration or certificates of completion. Provide detail description in PDU Journal.

Examples of supporting documentation for this Category are as follows.

- Articles once published
- Authoring agreements or letters from publisher

Create copies of...

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- Authoring agreements or letters from publisher

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- Authoring agreements or letters from publisher
### AEP Professional Development Units (PDUs) - Reference Table

AEPs are required to document earning 12 PDUs annually. Credits must be earned in two (2) different Categories.

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<th>Category</th>
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<th>Credits Earned</th>
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</table>
| **Professional Organizational Activities** | Earn an industry related exam-based professional certification or license. *  
* Included but not limited to LEED, RICS, PE, etc. Does not include AEP designation. | 3 PDUs / Credential  
(6 PDUs / Annual Limit) |
|                               | Professional membership with other industry related professional organization.  
Example: AACE, CSI, SAVE, etc. | 1 PDU / Active Membership  
Concurrent with Renewal Cycle |
|                               | Elected National Board of Directors Member for ASPE or other related organization. | 18 PDUs  
(18 PDU / Annual Limit) |
|                               | Perform leadership role on national working groups and/or committees. Includes all national committees of ASPE or other organizations.  
Does not include ASPE Technical Committees. | 8 PDUs  
(8 PDU / Annual Limit) |
|                               | Member of ASPE National Technical Committee. Includes: Education Committee, Standards Committee, Certification Committee. | 12 PDUs  
(12 PDU / Annual Limit) |
| **Supporting documentation for this Category may include the following.** | ASPE Sponsored Surveys. PDUs assigned by Society Business Office. | 0.25 PDUs / 15 Minutes |
|                               | Key planner for ASPE Regional Meeting(s). Must be verified by Regional Governor. | 3 PDUs / Regional Meeting Planned |
| **Event Registration** | Attend ASPE Regional Meeting.  
Note: Be sure to sign-in. | 1 PDU / Hour Per Verified Classroom / Meeting Attendance  
(Excludes Social Events) |
|                               | Attend Chapter Meetings and/or events for an organization related to the industry.  
Example: ASPE Chapter Meetings / events, local meetings for AACE, AGC, CSI, etc. | 1 PDU / Hour Attendance  
(12 PDUs / Annual Limit) |
|                               | Elected leadership role for Chapter or appointed position in a local Chapter.  
Example: ASPE Chapter Leadership; AACE, CSI, etc. | 5 PDUs / Annual Limit |
|                               | Mentoring. Must be part of an established program; reference Handbook for details. | 1 PDU / Mentee / Year  
(3 PDUs / Annual Limit) |
| **Other Professional Activities** | Expert witness before a court of law, arbitration and/or mediation. | 10 PDUs / Case  
(10 PDUs / Annual Limit) |
|                               | Award of professional excellence. Provide name of award and purpose. | 10 PDUs / Awarded Concurrent with Renewal Cycle |
|                               | Volunteer job training activities related to profession. | 1 PDU / Hour of Effort  
(4 PDUs / Annual Limit) |
|                               | Submit an Individual Professional Development Plan for Certification Renewal Program. Form available on ASPE Website. | 1 PDU / Renewal Application  
(1 PDU / Renewal Cycle) |
|                               | Community volunteer work. Must provide details of how the work is relevant. | 1 PDU / Hour of Effort  
(4 PDUs / Annual Limit) |
|                               | Other activity or learning experience related to profession (on job experience). Explanation providing activity description and how it relates to professional development required. | 1 PDU / Hour of Effort  
(5 PDUs / Annual Limit) |

* Indicates a reference to published material.