AGENDA

Coffee/breakfast gift cards will be waiting for EC Members with their room check-in. They are for use at the coffee shop across the street from the hotel - Caffè Nero, 75 Fountain St.

CALL TO ORDER, 10:00a.m. ET 5 minutes

1) Roll Call

Kate Bredeson  
Rhaisa Williams  
Laura MacDonald  
Sukanya Chakrabarti  
Eric Glover  
Paola Hernandez  
Lilian Mengesha  
Laura Edmondson  
Cláudia Tatinge Nascimento  
Amy Cook  
Jimmy Noriega  
Katherine Zien  
Noe Montez  
Michelle Liu Carriger  
Aimee Zygmontski  

Lisa Jackson-Shebetta (11:45am arrival)  
Mayer-Garcia, Eric (1:25pm arrival)  
Angela Marino (on the phone for her segment)  

Jonah Winn-Lenetsky (absent)

2) Adoption of consent agenda

a) Includes: approval minutes from the Spring 2023 Meeting; approval of today’s agenda; approval of 2024 Conference Committee members

Both approved.
10:05 Reminder of Board Best Practices and Confidentiality (Executive Director) 10 minutes
Reminder board meetings are safe spaces and a place to speak in draft and start to work out ideas. Conflict of interest statements distributed to new members.

10:15 Opening Remarks (President) 10 minutes
The pressure on board members’ time has been tremendous as there are too many volunteer positions. In an effort to lower the volume of work for board members, the President asks EC members to rotate stepping into committee roles. The President also proposes to cut the number of letters to the field, such as statements about US politics and how it affects our members, submitted by ASTR. He adds that these open up conversations that are not under ASTR’s control.

10:25 Update on Conference (VP For Conferences) 10 minutes
The committee continues to try to innovate.
Some changes for this year are: working sessions are meeting twice during the conference; fundraising led by the conference chair; a new session on methodology and pedagogy that opened up to a late round of participants in September; *Howlround*’s streaming of Saturday’s artist conversation; the increase of virtual programming; scheduling the awards dinner on Friday, which is earlier in the week than it used to be a couple of years ago.

The VP for Conferences will introduce conference program chairs for the 2024 conference at the awards dinner on Friday night. The theme for the 2024 conference in Seattle is “Ecologies of Time and Change.” The 2025 conference will be in Denver, CO. The committee has secured rate reductions with Hyatt by booking both years at the same time.

10:35 Update on Financial Situation (Executive Director) 10 minutes
There were no firm numbers at the time of the EC meeting. The Executive Director reported that ASTR has collected roughly 10% more than last year in assets, investments, etc. Conferences on the East coast increase the number of participants because ASTR members mostly live from the Midwest to East Coast. This year we also have more exhibitors. The conference chair raised 17k in fundraising. Discussion of different point persons to lead fundraising and strategies ensued.

OLD BUSINESS

10:45 Confirming the process for amending the ASTR Bylaws 20 minutes
EC reviewed proposed changes.

NEW BUSINESS

11:05 2024 and 2025 hotel contracts and recruiting for future conference chairs 15 minutes
Conferences at Seattle and Denver have been contracted. VP for Conferences asked EC members to identify potential programs chairs for future conferences. Suggestions for informational sessions and announcements at the conference.

11:20 Theatre Survey Royalties 10 minutes
Theatre Survey annual royalties were $43,132 this year due to excess income from Oxford University Press for commissioned translations of its articles. Typical royalties are around $24-26K. CUP has
confirmed that this was a one-time windfall and we should not expect this additional funding in upcoming years.

**MOTION:** To move percentage of one-time windfall royalties from *Theatre Survey* to investment account

Motion approved

11:30  **State of the Profession Plenary**  
15 minutes

**MOTION:** To end the responsibility of the Executive Committee organizing the State of the Profession Plenary. Moving forward, the State of the Profession Plenary will be organized by the Conference Chairs in consultation with the President, Vice President for Conferences, and Executive Director.

Motion approved.

11:45  **Discussion around viability and future of the virtual working sessions**  
15 minutes

**MOTION:** To schedule the virtual working sessions as part of pre-conference activities that are set at predetermined dates/times that are announced as part of the initial call for working session organizers.

Motion approved.

12:00  **Discussion: Conference Labor Task Force initial findings and next steps**  
15 minutes

In an information-gathering effort, the Task Force has investigated hotel, university, and hybrid models. QR codes in the back of participant badges and conference posters connect to information and a member survey; EC members should ask conference attendees to complete that survey. The Task Force’s work is ongoing.

12:15  **Lunch**  
1 hour 45 minutes

2:00  **Awards Discussions and Motions to Review**  
45 minutes

**MOTIONS:**

1) Anyone applying for both the Research Fellowship and the Targeted Research Fellowship will be automatically disqualified from consideration for both awards, as language is clear on the website award descriptions that you cannot apply for both.

Friendly amendment:

“Anyone applying for both the Research Fellowship and the Targeted Research Fellowship will be asked to select which one they would be considered for. In case they refuse to select one of the two fellowships, they will be disqualified for both”

Motion approved.

2) Any committee serving on a particular award committee cannot also submit their own work for that particular award. If committee members are interested in submitting for the award to which
they are reviewing, they can notify the Awards Chair and be assigned to a different award committee.

Motion approved.

3) Limits on full-length books submitted for the Hewitt Award, Errol Hill Award, and Sally Banes Award (when it is a year books are being considered). Award language will be amended as follows: “A press editor may submit up to, but no more than, five book nominations in a single awards cycle. Self-nominations and nominations from individuals able to speak to the book’s excellence are also accepted.”

Tabled to the spring

4) Adjustment to language on the Brooks McNamara Publishing Subvention: From this language: “A letter from the publisher certifying that the manuscript is complete, has been vetted by external referees, and is scheduled for publication at a specific date” with “A letter from the publisher certifying the manuscript has been vetted by external referees and is scheduled for publications within the next 24 months.”

Motion approved.

2:45 **Fundraising: Lifetime Membership Drive; Institutional Sponsorships** 15 minutes

Discussion about lifetime memberships and institutional memberships. Tabled further discussion to the spring 2024. Paola Hernandez and Lisa Jackson-Schebetta will lead an informal committee to explore models.

Future discussion will include specific project, target groups, awards, and so forth that donors could contribute to.

3:00 **Discussion items: Next steps and wrapping up** 15 minutes

3:15pm **ADJOURN**