

## Recertification

Certified individuals will be required to recertify every two (2) years in order to maintain their certification. The recertification process will not require reexamination by the certified member, but it will require demonstrated professional development and continued involvement in the threat assessment and management community thru:

1. Membership Activity
2. Volunteer Leadership
3. Publication
4. Education
5. Instruction

In order to maintain certification, the individual must earn 50 credits over the two year recertification period. Proof of credits towards recertification shall be submitted to ATAP prior to the certification expiration date. Credits may be earned as follows:

Membership Activity		
Type	Description	Points
1	Active Membership in ATAP per term*	10
2	Membership in nonprofit professional association approved by ATAP (see list of approved associations) per term*	5
3	Membership in nonprofit professional association not approved by ATAP (subject to review) per term*	2

\*Term is defined as a calendar year of membership

Volunteer Leadership		
1	Volunteer leadership as a member of an ATAP Association Board or Committee per term*	10
2	Volunteer leadership of a national or international chartered organization in related fields of human resources, law, law enforcement, psychology or security per term*	5

Publication		
1	Per Threat Assessment/Management related book published	10
2	Per Threat Assessment/Management related publication in a periodical	5
3	Per contributed chapter in a book or booklet	5

Education		
1	Attendance at an ATAP sponsored National or Regional Conference consisting of more than 2 days of instruction	20
2	Attendance at an ATAP sponsored Chapter Training Event consisting of 1 -2 days of training	15
3	Attendance at an ATAP Chapter Meeting lasting less than 1 full day	5

<b>4</b>	Attendance at a seminar or conference whose primary program outline is focused on threat assessment/management	5
<b>5</b>	Attendances at a seminar or conference related to human resources, law, law enforcement, psychology or security	3
<b>6</b>	Completion of accredited college courses in related fields of threat assessment/management. Points issued per credit hour of course	3

<b>Instruction</b>		
<b>1</b>	Instruction or complete curriculum development for course work for accredited programs at a college or university in topics related to threat assessment/management. Credits issued per topic taught per semester	15
<b>2</b>	Instruction or presentation at ATAP Conferences or Chapter Events	10
<b>3</b>	Instruction or presentation at conferences or events in related fields of threat assessment/management	8
<b>4</b>	Instruction or presentation at conferences or events related to human resources, law, law enforcement, psychology or security	5

### **Expiration & Extension**

A certification is considered expired on the date of expiration and there are no extensions except as provided in this document. Individuals may renew their certification up to one year after expiration without reapplying if they have obtained prior approval by the committee. This extension will only be provided if temporary duty orders are provided such as military orders, overseas TDY for an extended period or medical condition that prohibits meeting recertification requirements.

### **Reporting Requirements**

Proof of recertification credits shall be submitted to ATAP headquarters on the approved form prior to the expiration date of the certification. There shall be a 10 day grace period from the certification expiration date and termination of certification for failure to provide proof of recertification. Falsely representing recertification credits shall result in removal of certification. Certified individual shall provide supporting documentation verifying credits upon request.