

Minutes – Operations Committee Meeting – January 11, 2014 -

Henry Bial, President

Bill Doan, Immediate Past President

Barbara Parisi, MAL Operations

Nina LeNoir, Treasurer

Patricia Ybarra, President-Elect

Sonja Kuftinec, VP Conference 2014

Terry Brino-Dean (not available)

David Kaye (not available)

I. Meeting brought to order at 8:17 PM MST- Nancy Erickson recording for Terry Brino-Dean

Approval of OC minutes in August, 2014

Nina moved, Bill Doan seconded; approved unanimously.

II. White paper on digital publishing – Terry Brino-Dean and Nancy Erickson have reviewed the paper for style and grammar and made minor corrections.

Bill Doan. moved, Barbara Parisi second acceptance of the white paper. Approved unanimously.

III. Site selection –January 2015

Bill moved, Nina LeNoir seconded that the mid-year meeting January 2015 be held in Washington, DC, on the Martin Luther King weekend. Discussion followed.

DC, Atlanta – air fares are similar, but probably cheaper to fly to DC; hotels are basically the same rates. January 2015 meeting would include the FGRs to work on Strategic Planning.

Check out other events happening the MLK weekend in Washington, DC.

Approved unanimously. Nancy Erickson will contact ConferenceDirect to finalize a hotel and contract for signature.

IV. 2015 Budget

Bill Doan moved, Barbara Parisi seconded to recommend the passage of the budget. Discussion.

Nina LeNoir discussed the lower number for the membership. Nancy Erickson discussed some of the changes in the numbers in each membership category. There is a \$5,000 profit budgeted. Nancy raised the issue that the money is not included for the new Executive Director or management firm between January 2015 and May 31, 2015. Nina said she wanted to include the full year of Nancy's salary in the budget. Discussion about how to maximize the time at the conference for working on strategic planning. This might mean spending a couple of hours of the FGR meeting time for SP. Have a go-to-meeting in October 2014 for prepping for the January 2015 meeting. Use a couple of hours of the FGR conference meeting for the SP with the GC.

Present the budget to the GC but table until the changes in the new Executive Director fees are finalized.

Shaun's contract: Discussion about the role of this position vis a vis the changes in the organization.

Is this a problem for whoever is hired as the Executive Director if the person wants to use their own staff for these tasks? OC wants the contract to be reviewed by the attorney, re: hours, rate, etc.
The proposed one-year amount is included in the current draft budget for 2015.

Erickson contracts: Nancy Erickson left the room during discussion of the contract addendum for the transition and the 7 month contract for June 1, 2015 – December 31, 2014.

Bill Doan moved; Patricia Ybarra seconded the motion to approve both contracts. Approved unanimously.

Adjournment:

Patricia Ybarra moved, Bill Doan seconded that the meeting be adjourned. Approved unanimously.

Meeting adjourned at 9:30 pm, Saturday, January 11, 2014.