

UNIFORM CERTIFICATE OF ATTENDANCE

Within 30 days of the activity, this certificate shall be filed with the appropriate MCLE Board(s) or Commission(s).

Sponsor: **Atlanta Bar Association**

Activity title: _____

Date: _____

Location: **Atlanta, GA**

Activity number: _____(for those states designating seminar numbers)

This program has been approved for a total of _____ **CLE credit hours** based on 60 minute hours.

Of this total:

_____ CLE credit hour(s) of this program is/are devoted to instruction in **ethics**.

_____ CLE credit hour(s) of this program is/are devoted to instruction in **trial practice**.

_____ CLE credit hour(s) of this program is/are devoted to instruction in **professionalism**.

Reminder: Introductory remarks, keynote addresses, business meetings, breaks, receptions, etc. are not to be included in the computation of credit.

TO BE COMPLETED BY ATTORNEY: _____

By signing below, I certify that I attended the activity described above and am entitled to claim _____ CLE credit hours (including _____ Ethics, _____ Trial Practice and _____ Professionalism).

Attorney name: _____

Membership, Registration, or Supreme Court Number: _____

Date: _____

State where credits are to be registered: _____

Signature: _____

Note: *If you are required to report to more than one state, complete a separate form for each state.*

Acknowledged by:

Catherine Broussard, CLE Director (404-537-4931; cbroussard@atlantabar.org)

Instructions for completing your Uniform Certificate of Attendance

- 1.) Complete the form. Call or email the Atlanta Bar Association if you have any questions about the required information.
- 2.) Make a copy of the certificate for your records.
- 3.) Mail the original certificate and any supporting documents to the appropriate CLE organization for the state in which you are seeking credit (e.g. the CLE Commission, State Bar, Supreme Court, etc.).

DO NOT MAIL THE FORM TO THE ATLANTA BAR ASSOCIATION!!

If you have any questions, please e-mail or call Catherine Broussard, CLE Director, at cbroussard@atlantabar.org or (404) 537-4931.