



The Association of
Technology,
Management, and
Applied Engineering

ATMAE Board of Directors Meeting

Wednesday, November 1, 2017
Hilton Netherlands Plaza, Cincinnati, OH
MINUTES

Board Members Present: John Wyatt, Dominick Fazarro, David Brinkruff, Tarek Mahfouz, Heshium Lawrence, Sharon Rouse, Victor Lawrence, and Saxon Ryan

Guests Present: Mark Dotson, Angela Yount, Matthew Harvey, and Sai Ramaswamay

ATMAE Staff Present: Jim Thompson

ATMAE Board of Directors meeting was called to order at 9:05A (EST)

Review of Minutes

A motion was made by Victor and seconded by Dominick to approve the October 2017 minutes as presented. Motion passed.

Strategic Plan

John Wyatt reviewed the strategic plan and discussed the idea behind the plan of work. Reviewed the focus areas: Conference and CIP codes. Need to look and research on how to change/add CIP codes. John then reviewed the values system. After some further discussion, it was mentioned we need to add past minutes to the website. Also discussed ways for Divisions to report back and request resources.

Committee Reports

- Accreditation
John reviewed the accreditation policy that was crafted based on input from finance team and also Glenn Rettig. Also reviewed the background on the need for the reserve policy.
- Conference
Jim provided an update on numbers for the 2017 Conference. The total attendance is slightly lower than 2016 coming in at about 374, compared to 406 and 385 in 2016 and 2015, respectively.
Jim then reviewed the proposals received for the 2019, 2020 and 2021 Conferences. After much discussion and motion was made by Tarek and seconded by Dominick to host the 2019 Conference in Grand Rapids and the 2020 Conference in Omaha. Then David Brinkruff made a motion to host the event at the Amway Grand Plaza, Grand Rapids in 2019 and the Hilton Omaha in 2020, seconded by Heshium. Motion passed.



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By-laws

John reviewed the changes to the bylaws and discussed the recommended changes. He also address concerns about 2 vs. 4 year members. More work will still need to be completed by the committee for this to happen prior to 2018-2019.

With no more business to come before the board, a motion was made by Saxon and seconded by Heshium to adjourn.

Meeting adjourned at 11:45A (EST)

Saturday, November 4th
Leadership Breakfast 7:30-8:30A
ATMAE Board Meeting – 8:00-9:00A
Hilton Netherlands Plaza, Salon D&E

Agenda

Roll Call
Officer Election
Review Board Calendar
Adjourn