



The Association of  
Technology,  
Management, and  
Applied Engineering

**ATMAE BOARD OF DIRECTORS MEETING**  
**March 24, 2017**  
**1pm CST**  
**Conference Call**

**Present:** John Wyatt (Chair), Dominick Fazarro (Vice Chair), Sharon Rouse (Treasurer) Victor Brown, Saxon Ryan, Heshium Lawrence, Tarek Mahfouz, David Brinkruff, Andrew Anderson (Board of Accreditation) Kelly Schild, (Staff) John Hausoul (ATMAE Executive Director and Secretary).

**Call to Order:** John Wyatt called the meeting to order at 1:10 pm CST.

**Approval of the minutes:** A motion was made to approve the minutes from the February meetings and seconded. The February 2017 minutes were unanimously approved by the board.

**Treasurer's Report:** Sharon Rouse and John Hausoul outlined the financials for ATMAE and stated that ATMAE continues to out perform last year in total revenues as well as net revenues. There were no questions.

**Administrative Reports:**

- **2017 Conference Report** – John Hausoul reported the Call for Abstracts closed and in typical fashion, over 50% of the abstracts were submitted in the final 48 hours of the extension. 249 papers were submitted for 205 spots. Reviews will be completed by the 2<sup>nd</sup> week of April and acceptance rejection letters will be sent out after that time. Information regarding papers will be sent out by the end of April.
- **Membership:** Membership numbers still track slightly higher as do certification. John Hausoul said that even though membership tracks consistently, retaining members is essential so he has developed a proposal for new business.

**Updates/Old Business:**

- **NANO/LMS** – John Hausoul reported that Hap Aziz is working on the course design aspect of the first module within the Nano technology Safety Awareness Course by the end of April. It will be uploaded into the LMS System for review.
- **Social Link** – John Hausoul reported that YourMembership/Social Link APP is still scheduled to go live in April. The date for Activation is April 14<sup>th</sup>.

**New Business**



The Board went into Closed session without ATMAE staff at 2:00 PM to discuss the RFP

**Meeting Adjourned:** The meeting was adjourned after that closed session.