

**ATMAE Board of Directors Meeting
Friday, August 17, 2-3:30P (EST)**

Notes*

Attendees: Heshium Lawrence, Saxon Ryan, Matthew Harvey, Victor Brown, Mark Dotson, Dominick Fazarro, Glenn Rettig, Caitlin Schwab-Falzone, and Jim Thompson

Letter to CHMS

Heshium Lawrence

Board discussed the letter and it was agreed that Heshium would send the letter to Matthew and that he would review any final changes and send along to CHMS.

ATMAE Foundation

Saxon Ryan

A question had been raised about the history of the ATMAE Foundation, which was suspended several years ago. Foundation was responsible for judging awards and scholarships and coordinating the annual banquet. After much discussion, the Board agreed to discuss at next meeting and in the meantime, Heshium would chair Award Committee and staff would seek volunteer assistance from leadership.

Reports

○ Accreditation

Glenn Rettig

Glenn reported on continued exploration of international accreditation. One institution is currently interested. When asked about the downside to going international, he stated the cost of doing the visits.

○ Conference

○ 2018 Conference

Jim Thompson

Conference sessions are finalized, with 155 sessions. Working on the solicitation of Conference Papers now. Have nearly 35 posters and are also seeking student posters as a separate competition. Have meet budget sponsorship/exhibitor numbers.

○ Membership

Jim Thompson

Membership numbers remain flat. Continuing to do follow-up. Mark Dotson would like an additional metric for membership renewals and staff will work with him to create.

○ Certification

Mark Miller

Mark Dotson stressed again the need for a quality certification.

Meeting adjourned

***There were not enough members to constitute a quorum**