HOW TO RENEW AS A DIFFERENT TYPE OF MEMBER

STEP ONE

After you Login, click on the top—right hand side you will see My Profile

STEP TWO

Now select the Membership Info option as seen below

STEP THREE

Now select Securely renew your membership now as seen below.
**STEP FOUR**

It will bring you to a page titled *Edit My Member Profile*, that will allow you to review your information and update as needed. After you have finished updating scroll to the bottom of the screen and click the *Save Changes* button.

**STEP FIVE**

At this point is where you will choose your new member type. Choose your new member type from options listed

<table>
<thead>
<tr>
<th>Membership Information</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Student Member</strong></td>
</tr>
<tr>
<td>○ Student — $63.00</td>
</tr>
<tr>
<td><strong>Full Member</strong></td>
</tr>
<tr>
<td>○ Full — $160.00</td>
</tr>
<tr>
<td><strong>Affiliate Member</strong></td>
</tr>
<tr>
<td>○ Affiliate — $160.00</td>
</tr>
</tbody>
</table>

**STEP SIX**

Scroll down and fill out your *Billing Information* and your *Payment Information*. Then click *Submit Securely* at the bottom of the page.

**STEP SEVEN — FOR STUDENT & FULL MEMBERS**

Your membership has now been updated however you have to update your profile one last time in order for your membership to be validated. If you are a Full or student member please click on *Manage Profile* on the right hand side as seen below.

**STEP EIGHT**

Then click on *Edit Bio*
Under *Professional Information*, you will need to enter either:

**FOR FULL MEMBERS**

2 publications

- **Publication 1** *(Not visible in profile)*
  - Please list one of your articles published in a peer-reviewed journal. Required for Full Members if no funding source(s) listed. If not applicable, fill N/A.

- **Publication 2** *(Not visible in profile)*
  - Please list one of your articles published in a peer-reviewed journal. Required for Full Members if no publications listed. If not applicable, fill N/A.

**or a Funding Source Related to Autism Research**

- **Funding Source Related to Autism Research** *(Not visible in profile)*
  - Required for Full Members if no publications listed. If not applicable, fill N/A.

**FOR STUDENT MEMBERS**

Under *Additional Information*, fill out Major/Department, Advisor/Mentor, and Program or Position Completion Date as seen below:

**FOR STUDENT MEMBERS PT. II**

Lastly, Student applicants must upload an [INSAR Student Eligibility Form](#) once it has been completed by the student's advisor/mentor. The procedures to upload the form can be [found here](#).