The sponsoring institution(s) or chapter(s) where the talk will be given:

Name of person(s) requesting and coordinating the lecture:

Contact information for person(s) requesting (email and phone number):

Date of the talk:

Speaker's name:

Title of talk:

Any additional activities or information?

Amount requested with itemized cost breakdown:

<table>
<thead>
<tr>
<th>Description of Item</th>
<th>Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>Transportation:</td>
<td></td>
</tr>
<tr>
<td>Lodging :</td>
<td></td>
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<tr>
<td>Meals :</td>
<td></td>
</tr>
<tr>
<td>Other:</td>
<td></td>
</tr>
<tr>
<td><strong>Total Amount Requested:</strong></td>
<td></td>
</tr>
</tbody>
</table>

Please complete and submit this form to the Lecture Coordinator (dls@awg.org); currently hofmeist@wustl.edu. Form Modified 7/5/2022
The sponsoring institution(s) or chapter where the talk was given:

Name of person(s) requesting and coordinating the lecture:

Email and phone number of the requestor(s):

Date of the talk:

Speaker’s name:

Title of talk:

Number of persons who attended with and the % of women attending:

Describe the audience (e.g. students, faculty, researchers, etc.):

Brief description of other interactions between the speaker and the audience (i.e. did the speaker go to lunch with any students/faculty/researchers, etc.):

Please attach copies of flyers, posters, or other seminar advertising.

A picture from the lecture or activities would be appreciated!!

Please submit this form and any attachments to the Lecture Coordinator (dls@awg.org); currently hofmeist@wustl.edu.

Form Modified 7/5/2022