

# 2018 AWI Annual Conference

October 11–13, 2018

Hyatt Regency San Francisco Airport  
1333 Old Bayshore Hwy • Burlingame, CA



## Attendee Information

Please print clearly.

Name (as it will appear on your name badge) \_\_\_\_\_

Email Address \_\_\_\_\_

Organization \_\_\_\_\_

Address \_\_\_\_\_

Address cont. \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Telephone \_\_\_\_\_ First Time Attendee?  Yes  No

Would you like to be paired up with a conference host to show you around and welcome you to AWI?  Yes  No

Guest Name(s), if applicable \_\_\_\_\_

How did you hear about the conference?  AWI Email Marketing  AWI Weekly Newsletter  AWI Quarterly Journal  
 Brochure  Colleague  Employer  Social Media  
 Other (specify) \_\_\_\_\_

How do you conduct investigations?  External Attorney  Internal Attorney  External HR Professional  
 Internal HR Professional  Private Investigator  
 Other (specify) \_\_\_\_\_

Dietary Restrictions  Vegetarian  Vegan  Dairy Free  Gluten Free  Kosher  Halal  
 Other (specify) \_\_\_\_\_

Accessibility Needs \_\_\_\_\_

## Continuing Education Information

AWI has applied for continuing education credits for the 2018 Annual Conference and applications are pending approval. Please select any Continuing Education Certificate(s) you are requesting below. Please note that only select states will be pre-approved for CLE.

Continuing Legal Education (CLE)  Human Resource Certification Institute (HRCI)

Society for Human Resources Management (SHRM)  None

CLE State \_\_\_\_\_ State Bar Number \_\_\_\_\_

## Attendee List

You have my permission to include my email address and phone number on the attendee list distributed to participants and sponsors.

Yes  No

**Registration form continued on reverse.**

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## Conference Registration Continued

	Early Rate (by Sept. 18)	Regular Rate (after Sept. 18)
Full Conference – Sustaining Member	<input type="checkbox"/> \$300	<input type="checkbox"/> \$350
Full Conference – Member	<input type="checkbox"/> \$600 — <i>Best Value!</i>	<input type="checkbox"/> \$700
Full Conference – Non-member	<input type="checkbox"/> \$775	<input type="checkbox"/> \$875
Partial Conference – Sustaining Member	<input type="checkbox"/> \$250	<input type="checkbox"/> \$300
Partial Conference – Member	<input type="checkbox"/> \$500	<input type="checkbox"/> \$600
Partial Conference – Non-member	<input type="checkbox"/> \$700	<input type="checkbox"/> \$800

If you are choosing the partial option, please indicate which days you will attend the Conference:  Thur/Fri  Fri/Sat

## Conference Printed Program Book

The Conference Program book will be made available in digital format. If you prefer a printed copy, you can purchase the book for \$100. The deadline to purchase is September 21, 2018.

**Printed Program Book** \_\_\_\_\_ x \$100 = \_\_\_\_\_

## Networking Events

**Thursday Dinner Banquet** \_\_\_\_\_ x \$75 = \_\_\_\_\_

**Friday Cocktail Reception** \_\_\_\_\_ x \$50\* = \_\_\_\_\_

\*If registration for the 3-day conference is received by September 7, receive \$25 off the Friday Reception for a final cost of \$25 per person.

**Total: \$** \_\_\_\_\_

## Payment Information

Check (made payable to AWI)  MasterCard  Visa  Discover  AMEX  P.O. \_\_\_\_\_

If paying by credit card, all fields are required. If using a purchase order, attach all applicable forms.

Name on card \_\_\_\_\_

Credit Card Number \_\_\_\_\_

Phone \_\_\_\_\_ Exp. Date \_\_\_\_\_ Security Code \_\_\_\_\_

Billing Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Signature \_\_\_\_\_

Credit Card Billing Address:  Same as Above

Address: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_

### Please return completed form to:

Association of Workplace Investigators

1000 Westgate Drive, Suite 252

St. Paul, MN 55114

Ph: 1+(844) 422-2294

Fax: 1+(651) 290-2266

(For office use only)

initials		fin.
date		
CK/CC		
paid		

**Cancellation Policy:** To receive a 100% refund less a processing fee, all cancellations must be received online by September 18, 2018. Cancellations between September 18 - September 21 will receive a 50% refund. After September 21, there will be no refund offered. Cancellations must be made online at [www.awi.org/cancellation](http://www.awi.org/cancellation).

AWI reserves the right to alter or cancel without prior notice any of the arrangements relating directly or indirectly to the conference. AWI will not accept liability for any losses and/or damage attendees may suffer on account of alteration or cancellation.

Please do not email forms with credit card information. To protect your data and to comply with PCI standards, the AWI office will not accept emailed credit card information. Pay by registering online, phone, or fax only.

**Please note:** Your completion of registration indicates your permission to be photographed and recorded.