



SCHOLARSHIP PROGRAM RULES

1. PURPOSE

The purpose of this Scholarship Program of the Association for Women Lawyers Foundation (“AWLF”) is to provide financial assistance to individual female members of the legal profession experiencing financial hardship to be used for membership in professional organizations and to attend professional meetings, conferences, educational programs, and other functions and programs in furtherance of their professional development and legal career.

2. ADMINISTRATION

The Scholarship Program shall be administered by the Board of AWLF in accordance with the AWLF’s strategic plan, which is devoted to charitable purposes to better the lives of women and girls. All decisions of the AWLF Board in reviewing applications and administering this Scholarship Program are final.

3. THE SCHOLARSHIP FUND

For the Scholarship Program, an annual maximum of \$15,000 in Scholarships will be awarded. The Board of AWLF has sole discretion in determining the number and amounts of the Scholarships to be disbursed. All amounts are in U.S. dollars.

4. SCHOLARSHIP ELIGIBILITY AND LIMITATIONS

Scholarships will be awarded based primarily on clearly stated financial need and the quality of the submitted Statement. Priority of Scholarship awards will be given to members of the Association for Women Lawyers of Greater Kansas City (“AWL”), to women living and/or working in the Kansas City metropolitan area, to women in the early years of their career and to first-time applicants. AWLF reserves the right to make exceptions and award Scholarships to applicants who are not current members. Scholarship awards are not transferable and may not be substituted. All federal, state and local taxes are the responsibility of the Scholarship recipients. The Scholarship program is intended to provide meaningful assistance to a wide audience. Therefore, each individual Scholarship recipient shall be limited to a maximum distribution of \$2,000 in any calendar year and a maximum lifetime distribution of \$6,000.

5. APPLICATION DEADLINES

Early application is preferred and timelines of the application will be a factor of consideration in granting awards.

6. FORM OF APPLICATION

To apply, submit an official application form (see attached) and a 250-word maximum, typed statement. The statement must include:

- Why you are applying for an AWLF Scholarship; and
- How the event/conference/educational opportunity for which you apply is aligned with and will benefit your professional goals.

Applications and statements will be judged based on commitment to the applicant's professional development and/or career, and the possible impact of the Scholarship on the life of the recipient, her profession and/or her community. Applicants will be asked to provide receipts, proof of enrollment, documentation of coursework, educational acceptance, and/or other information related to the application. Applicants may also be subject to an interview. Applications will be accepted electronically and shall be e-mailed to Karan Garrison at kgarrison@offmyplatter.com.

7. REIMBURSEMENT PROCESS

One reimbursement check will be paid to the scholarship recipient AFTER the scholarship recipient has attended the event for which they are awarded a scholarship and only upon submission of PAID receipts to AWLF. Copies of registrations are not sufficient. The amount reimbursed must correspond to the amount requested on the application, and cannot be greater than the amount requested and approved. However, reimbursement of a lesser amount is acceptable. Please submit one request containing copies of your paid receipts for reimbursement, along with a 50-100 word testimonial on the benefits you received from the Scholarship that AWLF may use for promotional purposes, no later than 30 days following the event to Karan Garrison at kgarrison@offmyplatter.com.

8. SUPPORTED EVENTS/FUNDING

This Scholarship Program includes Scholarships for, but is not limited to, registration and reasonable related fees for the following:

- MODL Annual Meeting
- MATA Annual Meeting
- KCMBA Trial Academy
- KCMBA Leadership Academy
- KCMBA Bench-Bar and Boardroom Conference
- Missouri Bar Leadership Academy
- Missouri Bar Solo and Small Firm Conference
- Missouri Bar Family Law Conference
- Kansas Bar Association Annual Meeting and other meetings
- KTLA Annual Meeting
- Membership in professional organizations
- Continuing Legal Education

Other legal or professional seminars, meetings and events aligned with professional education and/or development of the applicant.

9. RELEASE AND WAIVER

Scholarship recipients grant AWLF the right to use their name, likeness, statement, testimonial and application for any advertising, promotion and/or publicity purposes without further compensation to or permission from the recipient, except where prohibited by law. Applications become the property of AWLF, and it will own all rights to all applications received. Applications will not be returned. All applications must be the sole property of the applicant. Applications must be an original work of the applicant.

With the submission of an application, applicants agree to release and hold harmless AWLF, and its directors, employees, officers and agents, from any and all liability, loss or damages arising from, or in connection with, the judging of the Scholarship applications, the decision to award Scholarships, and the awarding, receipt, and/or use of misuse of Scholarship money.