



## Clinical Case Forum Entry

### Eligibility

- Open to all third and fourth year osteopathic students in the State of Arizona.

### Submission Deadline

- Application, clinical case, and IRB submitted via email to Kristen Strong at [kristen@az-osteo.org](mailto:kristen@az-osteo.org) by midnight **FRIDAY, FEBRUARY 15, 2019**.

### Guidelines

- Microsoft Word format
- One submission per applicant

### Institutional Review Board (IRB) Approval

- **ALL** entries are required to be approved by your respective Institutional Review Board (IRB)
- A letter indicating approval **MUST** be included with submission
- If project is IRB exempt, a letter from the sponsoring institution's IRB confirming exemption **MUST** be included with your submission.
- **ENTRIES RECEIVED WITHOUT CONFIRMATION OF IRB APPROVAL OR EXEMPTION WILL BE AUTOMATICALLY REJECTED.**

### Acceptance or Rejection

- Authors will be notified of acceptance or rejection by **MONDAY, FEBRUARY 25, 2019**.
- Those cases not accepted for presentation may be submitted as a poster.

### CASES MUST INCLUDE THE FOLLOWING SECTIONS IN ORDER:

√	Order	Section
<input type="checkbox"/>	1	Title Page
<input type="checkbox"/>	2	Abstract
<input type="checkbox"/>	3	Introduction
<input type="checkbox"/>	4	Case Presentation
<input type="checkbox"/>	5	Discussion
<input type="checkbox"/>	6	Acknowledgement/Disclosures
<input type="checkbox"/>	7	References
<input type="checkbox"/>	8	Graphic Elements

## **CASE SECTIONS MUST INCLUDE THE FOLLOWING INFORMATION:**

- **Title Page**
  - Title of the Case
  - Full names with professional designation, institutional/medical facility addresses
  - Email addresses of all authors involved
  
- **Abstract**
  - No more than 350 words
  - Please refrain from the use of abbreviations in abstract
  - Include:
    - Introduction: An introduction about the case and/or the disease process
    - Case Presentation: Brief details of the case presented
    - Conclusion: A brief summary of the significance of the case report and the clinical impact.
  
- **Introduction**
  - A concise literature review of the topic with a focus on background of case.
  - A brief summary of the disorder, its typical presentation and progression and why this case merits reporting.
  
- **Case Presentation**
  - All of these segments covered in paragraph form, not in bulleted form:
    - Chief complaint
    - History of present illness
    - Past medical and surgical history
    - Medications and allergies
    - Review of systems
    - Physical examination, including vital signs and possible osteopathic findings
    - Laboratory and ancillary data
    - Diagnostic impression
    - Plan/Disposition
  - Avoid including any information that could identify the patient
  
- **Discussion**
  - Include adequate reference materials that demonstrate your clear understanding of the pathology, work-up, differential diagnosis and treatment
  - Explore possible osteopathic findings / somatic dysfunction relevant to the case as well as potential osteopathic diagnosis and treatments that could be involved with the disease/disorder.
  - Include a brief summary at the end of the discussion section reviewing the main conclusions of the case report as well as the importance and relevance of the case.
  
- **Acknowledgments/Disclosures**
  - Acknowledge and disclose anyone who significantly aided in the process of conception, design, acquisition of data, or analysis and interpretation of data, or who was involved in drafting or revising of this clinical case.
  
- **References**
  - Must be included in standard scientific format
  - Must have at least one reference from an osteopathic source.

- All references to be in format described in the AMA Manual of Style, 10th ed., 2007 and URLs to online publications also to be included. (if examples needed please email kristen@az-osteo.org)
- **Graphic Elements**
  - All tables, images, graphs, and figures to be numbered and cited sequentially in the text
  - Each graphic element to be given a separate page and labeled properly with its corresponding description
  - All patient information must be removed from or blocked out of graphic elements.

**Judging**

- AOMA's Professional Education Committee will review all submissions
- Evaluations are made on a numerical scale and judged on the following criteria:
  - Case format
  - Overall writing mechanics
  - Presentation style
  - Discussion
  - Completeness of the research/reference materials.

**Oral Case Presentations**

- The top three students will be asked to present their case in a 20-minute oral presentation of their case during the AOMA 96th Annual Convention, **SATURDAY, APRIL 13, 2019** time to be determined
- PowerPoint presentation must be submitted by **MARCH 18, 2019.**
- The Principal Investigator (PI) (faculty/preceptor/attending physician) associated with the case will have the opportunity to be present to introduce and help support the student during their presentation
- Asked to attend the AOMA Awards Luncheon on **SUNDAY, APRIL 14, 2019** (time to be determined) at the Hilton Scottsdale Resort & Villas in Scottsdale, Arizona.
- The winner will be presented a monetary award and plaque.
- The top three cases' abstracts will be displayed on the AOMA website unless the author(s) specifies otherwise.

**\*\*\*\*\*IMPORTANT DATES\*\*\*\*\***

<p><b>FEBRUARY 15, 2019 (FRIDAY)</b></p> <ul style="list-style-type: none"> <li>● Case report, application and IRB are due</li> </ul> <p><b>FEBRUARY 25, 2019 (MONDAY)</b></p> <ul style="list-style-type: none"> <li>● Notification of acceptance or rejection to all authors</li> </ul> <p><b>MARCH 18, 2019 (MONDAY)</b></p> <ul style="list-style-type: none"> <li>● PDF Submission due</li> </ul>	<p><b>APRIL 13, 2019 (SATURDAY)</b> <b>Time to be Determined</b></p> <p><b>Oral Case Presentation</b></p> <ul style="list-style-type: none"> <li>● Oral Case Presentation and Judging</li> </ul> <p><b>APRIL 14, 2019 (SUNDAY)</b></p> <ul style="list-style-type: none"> <li>● Winners will be announced at the Awards Luncheon time to be determined</li> </ul>
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