

**STATE OF ARIZONA
ARIZONA FIRE CHIEFS ASSOCIATION
FIRE SERVICE MUTUAL AID PLAN**



***Neighbors Helping Neighbors - Because It Is the
Right Thing to Do***

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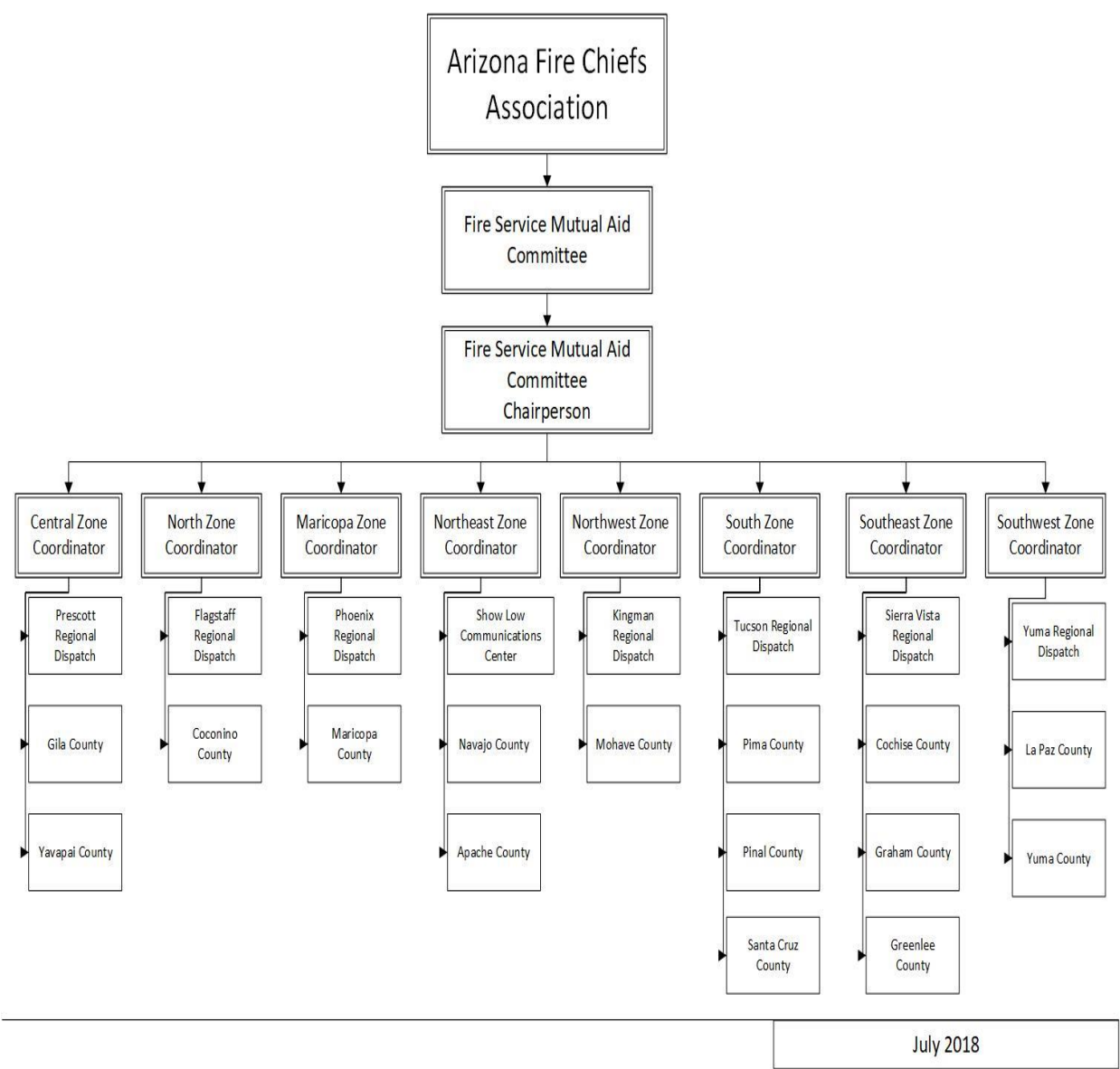
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Appendix A. Fire Mutual Aid Agencies by Zone

Arizona Fire Service Mutual Aid Committee

Name	Agency	Function	Representing
Tom Shannon	Scottsdale Fire Department	AFCA President	AFCA
Jake Rhoades	Buckeye Fire Department	Chair & Mutual Aid Coordinator	AFCA
Tim Kreis	Phoenix Fire Department	Co-Chair & Mutual Aid Coordinator	AFCA
Clay Wood	Timber Mesa Fire and Medical District	Operations Training Administrator	AFCA
Deanna MacLeod	Kingman Fire Department	Dispatch Training Administrator & Zone Dispatch	AFCA
Dave Staub	Payson Fire Department	Member	Gila County
Ed Temerowski	Wickenburg Fire Department	Member	Yavapai County
Mark Gaillard	Flagstaff & Summit Fire/Medical Department	Member	Coconino County
Mike Garcia	Tucson Fire Department	Member	Pima County
Scott Freitag	Central AZ Fire & Medical Authority	Member	Yavapai County
Jeff Schripsema	Phoenix Fire Department	Member	Maricopa County
Todd Whitney	Coconino County Emergency Management	Member	Coconino County
Troy Lutrick	Scottsdale Fire Department	Member	Maricopa County
Dave Bunce	AFCA Alumni	Member	
Mike Casson	AFCA Alumni	Member	



Overview

This Mutual Aid Plan has been developed under the authority given in Executive Order 2003-21 by Governor Janet Napolitano. The Executive Order assures fire resources from around the State of Arizona can assemble and operate effectively in the event of an emergency.

The Statewide Mutual Aid Committee's intent with the Mutual Aid Plan is a preplanned National Incident Management System (NIMS) integrated framework. This framework will allow emergency response agencies the opportunity to develop and implement an effective response that will best suit the agencies need. It will accomplish this by identifying the closest available resources in an emerging incident at the request of an Incident Commander in the field.

The framework for interagency operation with local, state, tribal, and Federal Emergency Management organizations, as well as interfacing with the Department of Forestry and Fire Management, is a critical aspect of this plan. The intent is to be able to dovetail into the respective agency's area of authority as an incident escalates or de-escalates with a seamless transition. The Mutual Aid Plan ensures a single resource request point is identified and maintained in an evolving incident.

The Mutual Aid Plan divides the State into zones with pre-identified Zone Dispatch Centers, which coordinate resources. In addition, the plan defines the role of County and Zone Resource Coordinators, who are specific points of contact to help manage resources and support the Zone Dispatch Center.

One of the essential aspects of this plan is its simplicity. This simplicity supports ongoing statewide training efforts and plan utilization when needed.

In summary, this plan is designed to work for the residents of our state, with or without an emergency declaration. The Arizona Fire Service Mutual Aid Plan provides for the systematic mobilization, organization, and operation of necessary fire and rescue resources within the state. Its core objective is to assist first responders in responding to and recovering from the effects of disasters.

Preamble

In the absence of or in support of a declaration of emergency, this Arizona Fire Service Mutual Aid Plan provides for the systematic mobilization, organization, and operation of necessary fire and rescue resources within the state and its political subdivisions in responding to and recovering from the effects of disasters.

The Arizona Fire Chiefs Association (AFCA), through cooperation with the Arizona Department of Emergency and Military Affairs (DEMA), the Department of Forestry and Fire Management (DFFM), the Arizona Fire District Association (AFDA), with support of the Professional Fire Fighters of Arizona (PFFA), developed the Mutual Aid Plan to provide immediate response resources for all-hazard emergencies.

This plan is founded by Executive Order 2003-21 Arizona Fire Service Mutual Aid Plan which establishes the need for a mutual aid plan throughout the state of Arizona for all-hazard emergencies that may overwhelm in one jurisdiction and necessitates a large-scale response for mitigation.

EXECUTIVE ORDER 2003-21
Arizona Fire Service Mutual Aid Plan

WHEREAS, an effective emergency response system is dependent upon the efficient sharing of resources; and

WHEREAS, fire service agencies play a vital role in emergency and disaster preparedness, response, recovery and mitigation activities; and

WHEREAS, no single community has sufficient resources to respond to all emergencies and mutual aid agreements are an essential component of preparedness planning; and

WHEREAS, the Arizona Fire Chiefs Association (AFCA), Arizona State Land Department, Arizona Division of Emergency Management, and county emergency management agencies have developed the Arizona Fire Service Mutual Aid Plan to facilitate the sharing of statewide fire service resources; and

WHEREAS, the Arizona Fire Service Mutual Aid Plan provides for the systematic mobilization and operation of fire service agencies in mitigating the effects of civil, natural or technological disasters.

NOW, THEREFORE, I, Janet Napolitano, Governor of the State of Arizona, by virtue of the power vested in me by the Arizona Constitution and the laws of the State, do hereby order as follows:

1. All state agencies are directed to comply with and contribute to the implementation and continued development of the Fire Service Mutual Aid Plan.
2. Fire departments across Arizona are encouraged to adopt and participate in the Arizona Fire Service Mutual Aid Plan.
3. Arizona fire departments are also encouraged to use the Arizona Fire Service Mutual Aid Plan as a framework for developing detailed operational plans.

IN WITNESS WHEREOF, I have hereunto set my hand and caused to be affixed the Great Seal of the State of Arizona.


GOVERNOR

DONE at Lakeside, Arizona this 21st day of June in the Year Two Thousand and Three and of the Independence of the United States of America the Two Hundred and Twenty-Seventh.

ATTEST:


SECRETARY OF STATE



References

The following documents are reference materials the Committee members used to create this document. This list of critical references underscores the significance of the Mutual Aid Plan and establishes the authority and agreement for associated action.

State Emergency Response and Recovery Plan (SERRP)

Arizona Revised Statutes Title 26, Chapter 2.

Arizona Revised Statutes Title 35, Chapter 1.

Arizona Revised Statutes Title 36-2208 through 36-2210.

Arizona Administrative Code Title 8, Chapter 2, Article 3.

Memorandum of Understanding (MOU) between ADEM and AFCA (March 2000).

Supporting Documents

The following documents are included to assist in utilizing the Mutual Aid Plan and in understanding the plan's intent and operation. Plan elements found within these documents can be utilized in part or their entirety.

Field Operations Guide (FOG)

Fire Service Mutual Aid Training Plan

National Response Framework (NRF)

Homeland Security Presidential Directive #5

Presidential Policy Directive #8

Emergency Management Assistance Compact (EMAC)

Arizona Mutual Aid Compact (AZMAC)

Intrastate Mutual Aid System (IMAS)

Definitions

Arizona Fire Chiefs Association (AFCA) - The organization that has been charged with the responsibility of managing the Statewide Mutual Aid Response Plan via Executive Order 2003-21 (Gov. Janet Napolitano).

Automatic Aid - Units that have been predetermined between the host and donor agencies to be dispatched automatically based upon the nature of an incident type or by the location of the emergency.

County Resource Coordinator (CRC) - This person is responsible for coordinating mutual aid resources within a County. They work directly with their Local Mutual Aid Coordinators to identify a resource list within the County. This position operates administratively to coordinate efforts between the respective County Emergency Managers and ZMACs in developing regional training (relative to Statewide Mutual Aid objectives).

Emergency Support Function (ESF) 4 - Firefighting supports detecting and suppressing wildland, rural, and urban fires resulting from, or occurring coincidentally with, an all-hazard incident requiring a coordinated response for assistance. In addition to the Arizona Department of Forestry and Fire Management (DFFM), the Arizona Fire Service Mutual Aid Committee represents ESF 4 all-hazards response.

Incident Commander (IC) - The person who is in charge of an incident and is responsible for the overall strategic and tactical operation.

Local Mutual Aid Incident - Incidents that require the assistance of an agency's closest and most appropriate resources. The resources are requested and respond through the local agency's dispatch center to assist in mitigating the incident.

Local Dispatch Agency - The dispatch agency that is handling the initial incident that resources are responding to. Responsibilities include dispatching units, tracking units responding to and from the incident. They also manage requests from the IC for incident mitigation and stabilization.

Local Mutual Aid Coordinator - The person an agency designates as the contact point for mutual aid. They provide the necessary information and updates to the local agency's mutual aid assets and capabilities.

Mission-Ready Packages (MRP) – Everything needed to conduct a mission (personnel, equipment, commodities, travel, lodging, meals, etc.) is identified in a single file with their associated costs. MRP is designed to reduce the time from requests to deployment, prepares for reimbursement (when applicable), and can be leveraged across various applications.

Mutual Aid - Resources requested or deployed to an incident upon request of an IC. These resources are not part of an existing automatic aid agreement.

NIMS Integration - Integrate with the National Incident Management System directives for resource typing and incident command.

Statewide Mutual Aid Incident (SMAI) - Incidents that exceed the capabilities of a zone's ability to provide the necessary resources for an incident. Additionally, an incident may be defined as

an SMAI if resources are required from two or more zones to fulfill the requesting agency's needs.

Statewide Mutual Aid Dispatch Coordinator (SMADC) - The person from the Statewide Mutual Aid Dispatch Center that will have a full understanding of the state and zone dispatch protocols. This comes into play when an emergency exceeds the zone's capabilities in staffing an effective response to an incident.

Statewide Mutual Aid Coordinator (SMAC) - This person is responsible for coordinating mutual aid resources within the state. They work directly with the Zone Mutual Aid Coordinators to determine zone resource readiness. This position coordinates efforts between the state agencies and County Emergency Managers in the event of a statewide incident. This person also assists in developing regional training (relative to Statewide Mutual Aid objectives).

Unified Command – Incident Command at incidents where there is a multi-jurisdictional response. Different agencies and disciplines should operate under the principles of a unified command. This will ensure the best outcome and successful mitigation of the incident.

Zone Mutual Aid Incident - Incidents that exceed the capabilities of an agency's local resources and require a zone dispatch center to acquire additional necessary resources.

Zone Dispatch Areas - The state is broken up into a total of eight zones defined by counties. These zones are designed to gather resources and provide geographical boundaries to assist in effective resource deployment.

Zone Dispatch Coordinator (ZDC)- The person from the identified Regional Dispatch Center who will have a complete understanding of the zone dispatch protocol for gathering and dispatching resources. They will be utilized when an emergency exceeding the local agency's ability creates a zone response to an incident.

Zone Mutual Aid Coordinator (ZMAC) - This person is responsible for coordinating mutual aid resources within a zone. They work directly with their respective Local Mutual Aid Coordinators to determine resource readiness. This position coordinates efforts between the respective County Emergency Managers and assists in developing the regional training (relative to Statewide Mutual Aid objectives).

I. PLAN INTRODUCTION

The AFCA, through cooperation with DFFM, DEMA, AFDA, and PFFA, developed the Fire Service Mutual Aid Plan to provide immediate response resources for all-hazard emergencies.

The Fire Service Mutual Aid Plan is the initial activation and mobilization plan before an emergency declaration. This plan is also intended to support the SERRP. The SERRP includes the following parts:

- Base Plan
- Emergency Support Functions (ESFs)
- Recovery Support Functions (RSFs)

The above provides the planning basis and concepts for developing the Fire Service Mutual Aid Plan. The Fire Service Mutual Aid Plan supports NIMS and all-hazard response planning. Arizona's fire service conducts emergency operations planning at five (5) levels: Local, Tribal, County, Zone, and State.

This plan is an 'OPT OUT' plan. Fire jurisdictions that do not wish to participate must send formal written notification to the Arizona Fire Chiefs Association Board of Directors.

A. Purpose of the Plan:

1. To provide statewide and regional fire service resources to an incident once available automatic and mutual aid has been exhausted by the local authority.
2. To provide for the systematic mobilization, deployment, and operation of necessary fire service resources within the State and its political subdivisions in responding to and recovering from the effects of disasters and emergencies.
3. To provide comprehensive and compatible plans for the expedient mobilization and deployment of the closest, most appropriate, available fire service resources.
4. To provide a fire service inventory of all apparatus, equipment, and specialty teams in Arizona. This inventory will be maintained by the CRC and the ZMAC.
5. To provide annual training and exercises between plan participants.
6. To prepare for and respond to events of national significance when requested.

B. Planning Basis:

1. Local Resources:

No community has resources sufficient to cope with all potential emergencies. Local needs not met should be resolved through the development of local area reciprocal aid agreements or compacts.

2. Pre-planning:

Fire service officials must pre-plan emergency operations to utilize the closest, most appropriate available resources efficiently.

3. Wildfire Response:

This plan is intended to cover all hazard incidents throughout the State of Arizona; however, it also recognizes the authority and responsibility of Local, State, Federal, and Tribal agencies in suppressing wildfires within and outside local fire protection

boundaries. It further acknowledges the authority and responsibility of Federal and state fire agencies to manage wildfires on Federal and state-owned lands and the need for a coordinated response to reduce the possibility of “double ordering.”

4. Use of Local Mutual Aid and Automatic Aid:

Fire service officials must pre-plan emergency operations to utilize available resources efficiently. Local mutual and automatic aid agreements should be used before activating the Fire Service Mutual Aid Plan.

5. The Arizona Mutual Aid Compact (AZMAC) among the Local, County, Tribal, and State agencies signatory thereto:

- a. Creates a formal structure for the provision of mutual aid.
- b. Provides that no party shall be required to unreasonably deplete its resources in furnishing mutual aid.
- c. Provides that local jurisdiction shall maintain authority based on NIMS concepts and principles.
- d. Provides that reimbursement for services extended under the AZMAC shall be pursuant to State law and policies.

6. The AFCA shall appoint CRCs and ZMACs in each zone to work in conjunction with the local Emergency Managers and SMAC to identify available resources for mobilization and deployment when activated by the Fire Service Mutual Aid Plan.

7. Jurisdictional emergency operation plans must be reviewed, tested, and updated regularly. Revised plans should reflect experiences gained through training and disaster operations, as well as changes in resource availability and national standards.

8. Supporting documentation referenced in any part of this plan may be revised and become effective upon acceptance by the AFCA Fire Service Mutual Aid Committee. Changes shall be distributed via the Arizona Fire Chiefs Association.

9. Nothing in this plan shall be deemed to obligate any party to expend any monies that have not been appropriated or allocated for the purposes of the plan, nor to expend monies in any fashion contrary to law.

10. Nothing in this plan shall be deemed to require any party to take action above authority conferred by statute, rule, charter, or ordinance, nor to do anything in violation of the law.

II. GUIDING POLICIES

A. Mobilization and Deployment:

Facilitate rendering aid to persons or property in areas within the State stricken by an emergency. During an emergency, if the need arises for additional assistance, such aid may be rendered in accordance with approved emergency plans.

B. Voluntary Deployment:

Deployment is voluntary. Jurisdictional procedures may quantify the number of resources a department may commit.

C. Arizona Mutual Aid Compact (AZMAC):

An agreement made and entered into by the State, Tribal, Counties and Local jurisdictions of Arizona. This agreement will facilitate the implementation of the Fire Service Mutual Aid Plan.

D. Joint Powers (Wildfire) Agreement:

An agreement made and entered into by and between the State of Arizona, DFFM, acting as the agent of all cooperating agencies and the following Federal agencies: USDA Forest Service, USDI National Park Service, Bureau of Indian Affairs, Bureau of Land Management, and US Fish and Wildlife Service, for the purpose of coordinating the use of State and Federal fire service resources used at incidents.

E. Authority Having Jurisdiction:

Local fire service organizations, including municipal fire departments, tribal fire departments, fire districts, fire associations, and private fire protection organizations providing fire, emergency medical, or other emergency services to the State or any political subdivision of the State to include County and Federal agencies.

F. Fire Service

Services provided by a fire department that are related to all-hazard events including, but not limited to fire protection, pre-hospital EMS, mass casualty, technical rescue, and hazardous materials. Arizona's fire service resources shall include, but not be limited to, personnel, apparatus, equipment, and facilities under the direct control of Local, County, Tribal, State, Federal, or private fire, rescue, or other agency or organization willing to provide those resources under the provisions of the Arizona Fire Service Mutual Aid Plan.

III. PLAN MAINTENANCE

The Arizona Fire Service Mutual Aid Plan will be reviewed every two (2) years and revised by the AFCA Fire Service Mutual Aid Committee if necessary.

Arizona Fire Chiefs Association Fire Service Mutual Aid Committee is responsible for coordinating the Arizona Fire Service Mutual Aid Plan, including the development, revisions, distribution, training, and exercising of the plan.

The Committee may be comprised of the following:

- Arizona Fire Chiefs Association (Chairperson)
- Arizona Fire Chiefs Association (Vice-Chairperson)
- Operations Training Administrator (one or two representatives)
- Dispatch Training Administrator (one or two representatives)
- Arizona Department of Forestry and Fire Management (two representatives)
- Arizona Department of Emergency and Military Affairs (one representative)
- Phoenix Fire Department Regional Dispatch Center (one representative)
- Zone Mutual Aid Coordinators (one representative from each zone)
- Arizona Emergency Managers (one representative from each County)
- County Resource Coordinators (one representative from each County)
- Zone Dispatch Coordinator (one representative from each zone)
- Professional Fire Fighters of Arizona
- Volunteer Fire Fighters of Arizona
- Arizona Fire Districts Association
- Metro Fire Departments
- Rural Fire Departments
- Tribal Fire Departments

The Fire Service Mutual Aid Plan Chairperson may recommend to the AFCA President that committee membership be altered for the continued success of the plan. The AFCA President will approve or deny all recommendations.

Within each zone and County, a County Resource Coordinator and a Zone Mutual Aid Coordinator will be appointed by the AFCA Board as a vital logistical link from the area. This will form a management team consisting of the local Emergency Manager, ZMAC, CRC, and ZDC. Each team is responsible for maintaining and tracking all fire service resources within the respective zone. Alternates for each position should be appointed if the primary contact is unavailable.

IV. POLICIES

The following policies form the basis of the Fire Service Mutual Aid Plan:

- A. The basic tenets of emergency planning are self-help, automatic aid and mutual aid, and specialty response systems.
- B. The AFCA recognizes the SERRP and the AZMAC as guiding policies for response to incidents that have exceeded local automatic and mutual aid agreements.
- C. The initial operational period is defined as the first 24 hours. Each agency shall determine its available resources and, if any, can be committed for an extended period if requested.
- D. Contributing agencies should anticipate their resources being committed for at least the first operational period.
- E. Reimbursement will be in accordance with AZMAC. For wildfire operational and reimbursement guidelines, refer to DFFM agreements. DFFM resources must be ordered through the Arizona State Forester.

V. ORGANIZATION

The fire service includes all public and private entities furnishing fire protection and related services within the State.

A. Zone Mutual Aid Coordinator:

The AFCA identifies the ZMAC(s) from local fire service entities within the zone. The appointee will serve on the Fire Service Mutual Aid Committee. The ZMAC tracks fire service resources within the zone and coordinates with the local Emergency Manager(s) on current incident status and escalation potential. The ZMAC and CRC should coordinate with the DFFM District Manager for WUI and other wildfire incidents. This level of coordination has proven essential for effective resource management and potential cost recovery.

B. County Resource Coordinator:

The AFCA identifies the CRC(s) from local fire service entities within the County. The appointee will serve on the Fire Service Mutual Aid Committee. The CRC is responsible for identifying and managing the inventory of fire service resources within the County. They will administratively coordinate fire resources with the local Emergency Manager and the ZMAC, primarily during non-deployed status.

C. Local Emergency Manager:

Local Emergency Managers are responsible for pre-incident emergency preparedness, multi-discipline response, recovery coordination, and making recommendations for an emergency declaration by the local governing body.

D. State Mutual Aid Coordinator:

The SMAC coordinates fire service resources within the State through the ZMAC(s). The SMAC coordinates with DEMA and the ZMAC(s) on current incident status and escalation potential.

E. Fire Service Mutual Aid Plan Coordinator:

The AFCA appoints the Fire Service Mutual Aid Plan Coordinator to chair the Committee and facilitate the Arizona Fire Service Mutual Aid Plan.

F. Contributing State Agencies:

- Arizona Department of Forestry and Fire Management
- Arizona Department of Emergency and Military Affairs
- Other State agencies, as defined by the SERRP

VI. RESPONSIBILITIES

A. Local Agency (Authority Having Jurisdiction):

1. Directs all actions toward mitigating and stabilizing emergencies to include fire suppression, life safety, conservation of property and the environment, and assisting other emergency services in recovery.
2. Develop an effective all-hazards emergency plan for the use of fire resources under its control and ensure that said plan is integrated into the emergency plan of the appropriate zone(s).
3. Develops, maintains, advocates, improves automatic and mutual aid systems on the local level.
4. Makes maximum use of existing resources, facilities, and services within the local community before requesting assistance from neighboring jurisdictions.
5. Conducts mutual aid or automatic aid training in accordance with established operational procedures regularly.
6. During emergency operations, ensure the ZMAC, CRC, and the local Emergency Manager remain informed on all matters.
7. During emergency operations, the agency receiving Fire Service Mutual Aid is responsible for the logistical support of all personnel and equipment received.
8. Prepares personnel and equipment inventories and annually forwards copies to the CRC.
9. Maintains an up-to-date list for alerting fire service personnel in emergencies and a checklist of timely actions to implement emergency operations plans.
10. Establishes emergency communications capabilities with the ZMAC.
11. Anticipates emergency needs for such items as emergency fire equipment, commonly used spare parts, expendable supplies, and accessories, and ensures functional availability of these in locations convenient for ready use.
12. Maintains appropriate records, data, and other pertinent information of the committed Fire Service Mutual Aid resources.

B. County Resource Coordinator:

1. Coordinates with local fire agencies to identify and type fire resources in the County.
2. Operates in an administrative support role to the ZMAC, providing fire resource inventories in the County.
3. Acts as a liaison with the local fire agencies and the local Emergency Manager and could fill the ESF 4 position for coordination of fire resources.
4. Establishes and maintains working partnerships with the local Emergency Manager and ZMAC.
5. Maintains an active inventory and roster by agency within the respective County to rapidly identify resources for deployment.
6. Has no operational authority over either the incident or responding resources.
7. Ensures sufficient CRCs trained for alternate coverage (recommend at least two [2] alternates).

C. Zone Mutual Aid Coordinator:

1. Acts as a liaison between the requesting agency and local fire agencies within the zone to fill resource requests until the EOC is operational and the ESF 4 position is filled.
2. Resource requests beyond the means of the affected ZMAC will be forwarded to the closest adjoining Zone Dispatch Centers for Fire Service Mutual Aid activation.
3. Establishes and maintains working partnerships with respective local Emergency Manager and SMAC.
4. Maintains an active inventory of agencies within the respective zone to rapidly identify resources for deployment.
5. Ensure communications among the appropriate agencies during an incident.
6. Has no operational authority over either the incident or responding resources.
7. Maintains 24/7/365 ZMAC coverage. Ensures sufficient ZMAC's trained for alternate coverage (recommend at least two [2] alternates).

D. State Mutual Aid Coordinator:

1. Acts as a liaison between the State of Arizona, ZMAC of the incident, State Dispatch Center, and those zones from which resources may be needed.
2. Assign a representative to the State Emergency Operations Center to assist in coordinating fire resources as needed.
3. Maintains 24/7/365 SMAC coverage. Ensures sufficient SMACs trained for alternate coverage (recommend at least two [2] alternates).

E. Arizona Fire Chiefs Association:

1. The President of the AFCA will establish and maintain a Fire Service Mutual Aid Committee to serve in an oversight and advisory capacity on all matters relating to the Arizona Fire Service Mutual Aid Plan.
2. Coordinates Fire Service Mutual Aid Plan updates with the AFDA, PFFA, VFFA, State Agencies, and local Fire Chiefs.
3. At the request of the Director of DEMA, the President of the AFCA will appoint a Fire Service Representative to the State Emergency Operations Center.
4. Develop and provide training programs and materials for applying and utilizing the Arizona Fire Service Mutual Aid Plan effectively.

F. Arizona Department of Forestry and Fire Management:

1. The Director of DFFM is responsible for ensuring the Governor's Office is notified of conditions in each geographic and organizational area of the State and the occurrence or imminent threat of wildfire.

G. Zone Mutual Aid Dispatch Center:

1. The Zone Mutual Aid Dispatch Center will be the point of contact to initiate the Arizona Fire Service Mutual Aid Plan related to all-hazard incidents.
2. The Zone Dispatch Center will be responsible for the following:
 - i. Assign an incident number and append applicable documentation to the incident history.
 - ii. Dispatch requested resources from within the zone to the incident.
 - iii. Courtesy notification to the SMAC.

- iv. Contact the closest most appropriate Zone Dispatch Center as necessary to obtain additional resources if needed.
 - v. Communicate with the affected ZMAC to advise of responding resource status.
3. The Zone Dispatch Center will be the conduit for resource requests and deployment documentation until the local incident's EOC is operational. Once the ESF 4 position is filled, requests for resources may be funneled through the applicable EOC.

H. Statewide Mutual Aid Dispatch Center:

- 1. The Statewide Mutual Aid Dispatch Center will be the coordination point for the Arizona Fire Service Mutual Aid Plan when multiple zones are activated regarding all hazard incidents except wildfires. Wildfire calls will go directly to the DFFM. If the Statewide Mutual Aid Dispatch Center receives a wildfire call, the calling jurisdiction or party will be transferred to the DFFM.
- 2. Statewide Mutual Aid Dispatch Center will be responsible for the following:
 - i. Notification to DEMA.
 - ii. Notification to DFFM.
 - iii. Contact the Statewide Mutual Aid Coordinator.
 - iv. Contact all Zone Dispatch Centers as necessary to obtain requested resources.
 - v. Communicate with the affected Zone Dispatch Center to advise of responding resource status.

I. County Emergency Manager:

- 1. The County Emergency Manager(s) will liaise with ZMAC and CRC to support operational effectiveness on the county level in both mutual aid responses to other zones and receiving mutual aid from different zones.
- 2. Early coordination is needed to support disaster recovery post-incident response.

VII. EMERGENCY SUPPORT FUNCTION #4

ESF #4 manages and coordinates firefighting activities, including detecting and extinguishing fires on Federal lands, and provides personnel, equipment, and supplies in support of State, tribal, and local agencies involved in wildland, rural, and urban firefighting operations.

The process for activation of the ESF 4 originates at DEMA. If the State of Arizona declares an emergency, DEMA will activate the State Emergency Operations Center (SEOC) and recall representatives of State and non-governmental organizations to staff its various ESFs.

For wildland or wildfire-related events, the representatives from DFFM will serve in the SEOC to provide support and coordination of resources. However, from an all-hazards response aside from DFFM, the representatives from the Arizona Fire Service Mutual Aid committee will serve the function of ESF 4 to support and coordinate resources utilizing the parameters of the plan as guidance.

In the event of activation of ESF 4 for all hazard response, all requests to the Maricopa Zone will be made to the Phoenix Fire Regional or Mesa Dispatch Centers. The Dispatch Centers will coordinate with the Zone Mutual Aid Coordinator(s) and/or on-duty Shift Commander. Phoenix Fire Regional Dispatch Center will utilize the following notification system to alert Maricopa Zone stakeholders of a Fire Service Mutual Aid request. The critical aspect is coordinating the most appropriate and closest resources near the incident.

Requested agencies may choose to send Command Staff members per local policy. These members shall notify the Zone Coordinator so that information can be relayed accordingly to the Incident Command Team.

The Phoenix Fire Regional Dispatch Center utilizes a paging system as an alert and response tool for our Automatic and Mutual Aid partners. This messaging tool allows a text message to a specific group. All contact information will be managed and maintained within the CAD system.

Team Status

Advisory - This notification will be used to keep the Maricopa Zone agencies informed that a significant event has occurred locally, regionally, or statewide that may impact fire resource levels.

Example:

ADVISORY: A mudslide has been reported along Highway 89 north of Flagstaff. Damage is reported as extensive. No action is required at this time.

Alert - This notification will advise Maricopa Zone agencies that the Fire Service Mutual Aid Plan has been activated, and requests to neighboring zones have been made.

Example:

ALERT: The Maricopa Zone has been put on standby for possible Statewide Mutual Aid requests. The Central Zone is experiencing heavy damage to Highway 89 and reports of people trapped. Evacuations of residents are being conducted by local fire and law enforcement agencies. Coordination of this request is being monitored by the Maricopa Zone Coordinator(s). Please standby for further information.

Activation - This notification alerts that a Fire Service Mutual Aid request has been made to the Maricopa Zone.

Example:

ACTIVATION: The Central Zone is requesting support for technical rescue and backfill. The Maricopa Zone Coordinator and Phoenix Regional Dispatch Center are identifying resources for this request. Please standby for activation instructions.

Deployment - This notification alerts the Maricopa Zone an appropriate response has been coordinated and mobilized for deployment.

Example:

DEPLOYMENT: A task force from Phoenix, Surprise, Mesa, and Daisy Mountain has been identified and mobilized at a designated rally point. A command team and logistical support will respond with the task force. Estimated time of departure is 1400 hours.

Update - This notification will be used to advise the Maricopa Zone of any important information or changes to the above notification methods.

Example:

UPDATE: Maricopa Zone units are on scene in Flagstaff and reporting to Unified Command. We have a PAR on all personnel and resources (may be specific to agencies participating in the incident, will use this as an Accountability process for updates to the Maricopa Zone).

VIII. MOBILIZATION AND DEPLOYMENT PROCEDURES

Incident Command will notify their local dispatch center when working an all-hazard incident or a wildfire, requiring additional resources.

If the incident is a wildfire, the dispatch center will contact the DFFM and their CRC and ZMAC. During wildfires, the DFFM has the option to notify the Statewide Mutual Aid Dispatch Center. The ZMAC will notify their local Emergency Manager for notification and coordination purposes.

If the incident is an all-hazard incident, the local dispatch center will mobilize resources from within their county and contact the Zone Dispatch Coordinator, who will coordinate resource requests within the zone to mitigate the incident effectively. If the incident is more extensive than available resources within the zone or specialty resources are needed, activation of the Arizona Fire Service Mutual Aid Plan is required. The Initiating Zone Dispatch Center activates the Arizona Fire Service Mutual Aid Plan for the Fulfilling Zone Dispatch Center.

In the event of an Emergency Management Assistance Compact (EMAC) resource request from DEMA, the SMAC will collect the resource request that was sent by the impacted State. The SMAC will check the availability and cost of resources by using the State Incident model below. The SMAC will pass this information to the DEMA Director (or designee) and wait for a deployment request. Once deployment is confirmed, the SMAC will ascertain the state staging area for deployment and mission confirmation. The SMAC will use the State Incident model to mobilize the requested resources to the staging area.

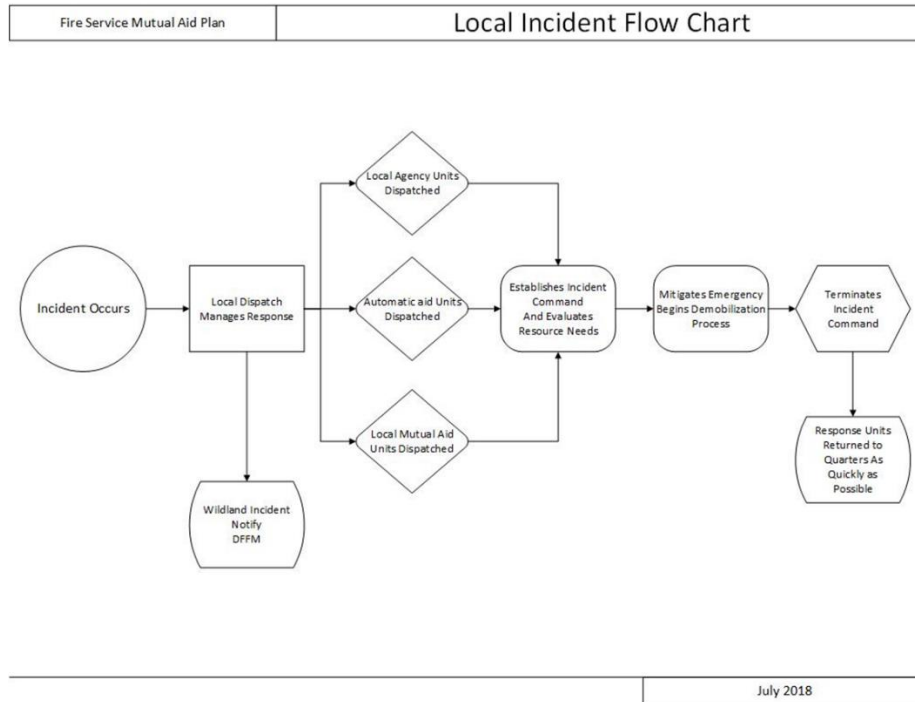
NOTE: If the Mutual Aid Plan is activated, the initiating Zone Dispatch Center will utilize the plan to fulfill the request as well as notify all Zone Dispatch Coordinators (ZDC) and Zone Mutual Aid Coordinators (ZMAC) that the plan has been activated. Upon completion of the incident, the Initiating Zone Dispatch Center will again notify all ZDCs and ZMACs that the incident is complete.

State of Arizona

Arizona Fire Chiefs Association Fire Service Mutual Aid Plan

Local Incident

A local incident is typically a Type 5 or Type 4 incident in a jurisdiction where the host agency can develop strategies, tactics, and the necessary resources to meet the objectives successfully and mitigate the incident.



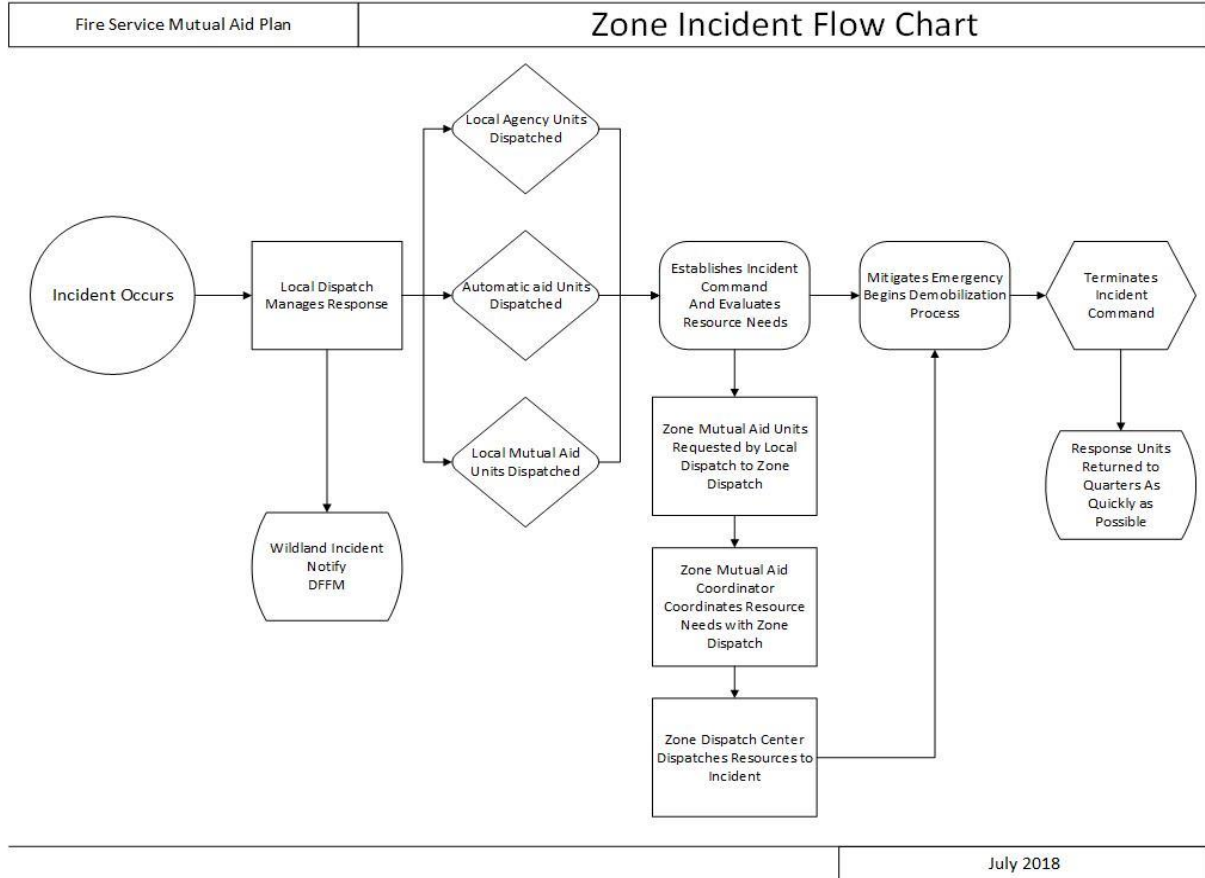
The IC and local dispatch agency should use the predesignated response cards the host agency should have developed before the incident to facilitate the closest appropriate unit response.

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Zone Incident

A zone incident is a Type 4 or greater that occurs in a jurisdiction. The host agency is challenged to support the resources needed to achieve the strategies and tactics to meet the necessary objectives to mitigate the incident successfully. This incident requires resources outside the host agency's jurisdiction and preset/typical mutual aid resources.



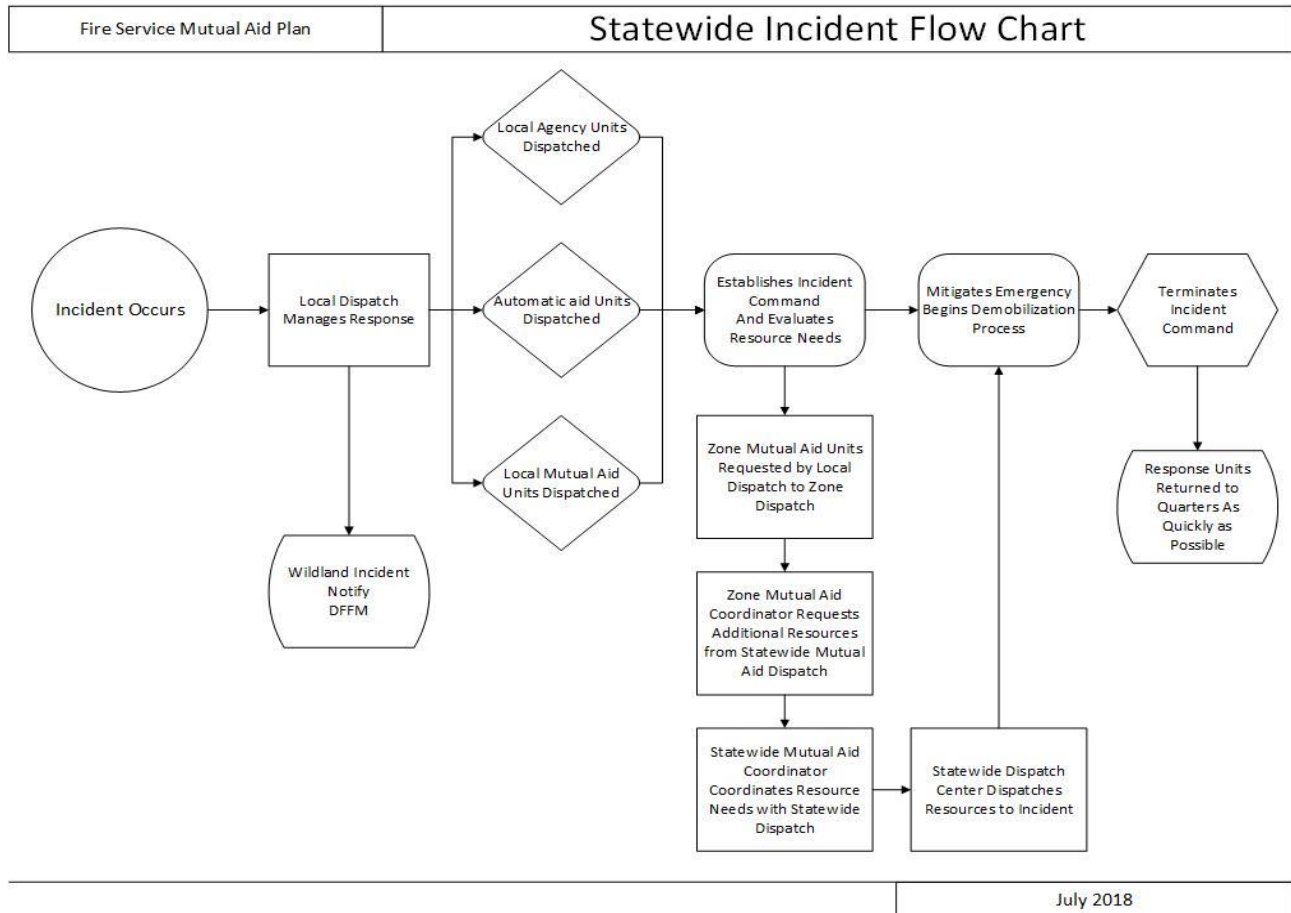
The Zone Dispatch Center should use the predesignated response cards set up for the zone to ensure the closest and most appropriate resources are dispatched to the incident. The Zone Dispatch Center will work with the Zone Resource Coordinator when a Zone Response is initiated.

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Statewide Incident

A statewide incident is a Type 3 incident or greater that occurs in a jurisdiction, and the zone cannot support the resources needed to achieve the strategies and tactics to meet the necessary objectives to mitigate the incident. This incident requires resources outside the zone and preset/typical mutual aid resources.



The Statewide Dispatch Center should use the predesignated response model set up for multiple zones to assist in the closest and most appropriate zone response to the incident. The Statewide Dispatch Center will work with the State Mutual Aid Coordinator when a statewide response is initiated.

IX. TRAINING

One of the essential aspects of this plan is understanding how it works. This understanding takes practice, and the Fire Service Mutual Aid Committee is dedicated to training throughout the State. A sound mutual aid plan, coupled with quality training and opportunities to exercise the plan components, helps sustain a solid foundation for utilizing statewide mutual aid.

As Statewide Mutual Aid Committee members, the Operations and Dispatch Training Administrators are responsible for the training plan. The training plan is a supplemental document to the Statewide Mutual Aid Plan, which outlines initial training, continuing education opportunities, and annual exercises.

While training is provided through the Statewide Mutual Aid Committee, all agencies are encouraged to incorporate mutual aid training within their organization's training plan. The following guidelines are provided to assist in exercise planning and objectives:

1. Training regular emergency response personnel in specialized areas is essential to successfully mitigating all-hazard emergencies. Fire service officials should identify key personnel and ensure they are trained adequately.
2. The fire service in Arizona has adopted the National Incident Management System (NIMS). All fire service agencies shall maintain operational familiarity with this system.
3. ZMACs, in coordination with their local Emergency Managers and CRC, should develop and implement training for a zone deployment of the Arizona Fire Service Mutual Aid system annually.
4. It is essential to document the AFCA Fire Service Mutual Aid training. Upon completion of a training or drill, the AFCA Regional Representative will submit a Training Summary form and email it to the respective training administrators.

X. PLANNING

A highly developed decision-making process can complement all phases of mutual aid utilization. Effective emergency action is dependent upon comprehensive planning. All mutual aid planning must consider the logistical and financial obligations incurred in providing or receiving mutual aid assistance (e.g., fuel, feeding, and overtime for assigned personnel). Emergencies evolve through a series of stages: Preparedness, Response, and Recovery. The SERRP will serve as the plan guiding document.

1. Preparedness:

When possible, jurisdictions will put pre-emergency plans into operation. Such plans include:

- Alerting key personnel.
- Ensuring the readiness of essential resources.
- Preparing to move resources to the threatened area when required.

If a request for mutual aid resources is anticipated, the appropriate dispatch center must be notified immediately. Information should include details relative to the expected threat, its location, potential severity, and other associated problems.

2. Response:

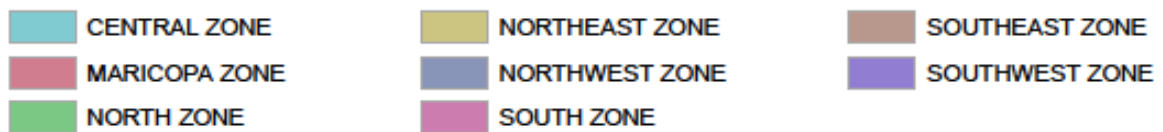
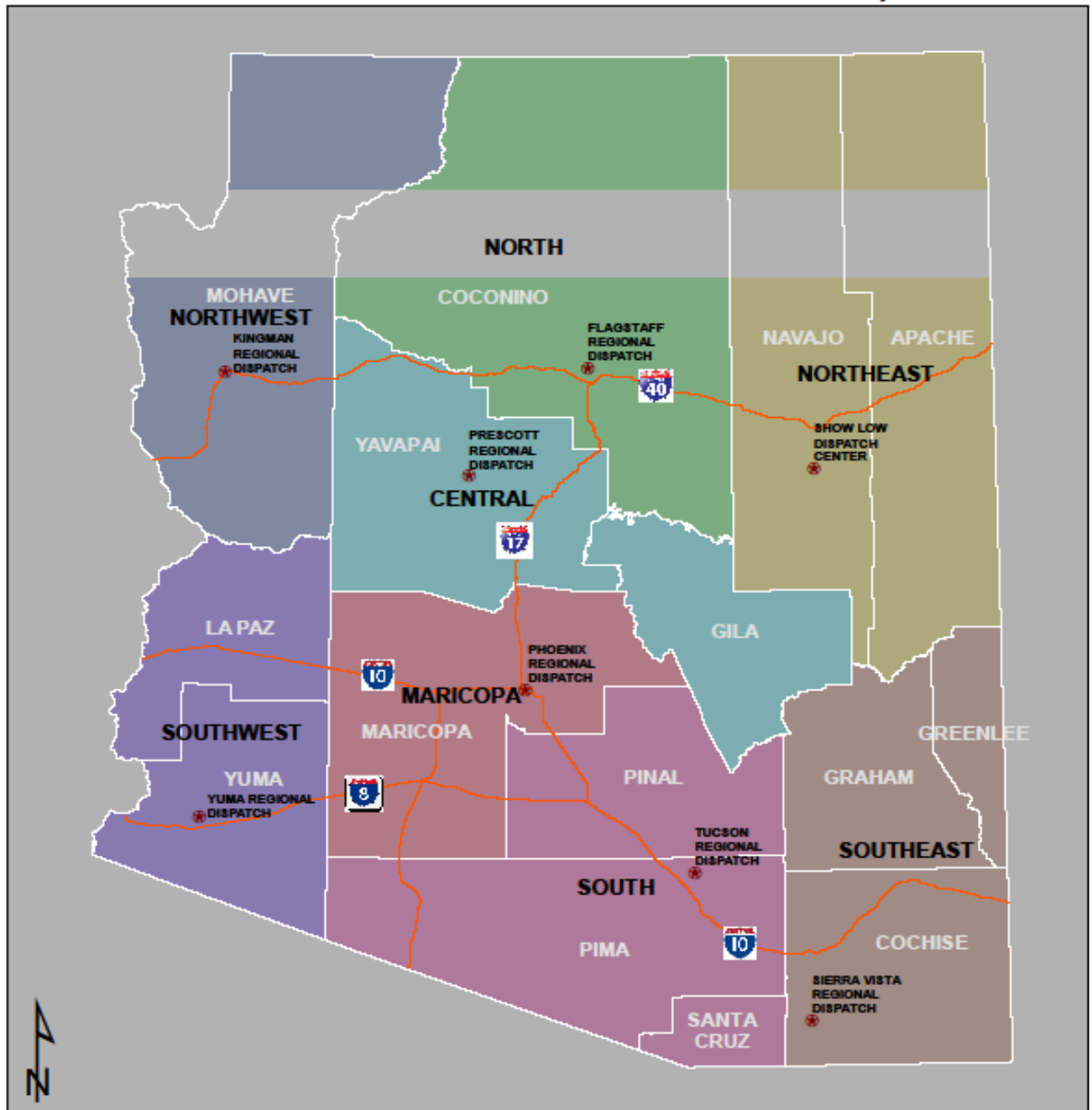
The nature of emergency operations depends upon the situation's characteristics and requirements. This phase may require the use of local, regional, and state resources. Incidents can escalate rapidly requiring a quick response of appropriate aid resources. To that end, there must be a robust and practiced pre-planned response on the part of Arizona's fire service.

3. Recovery:

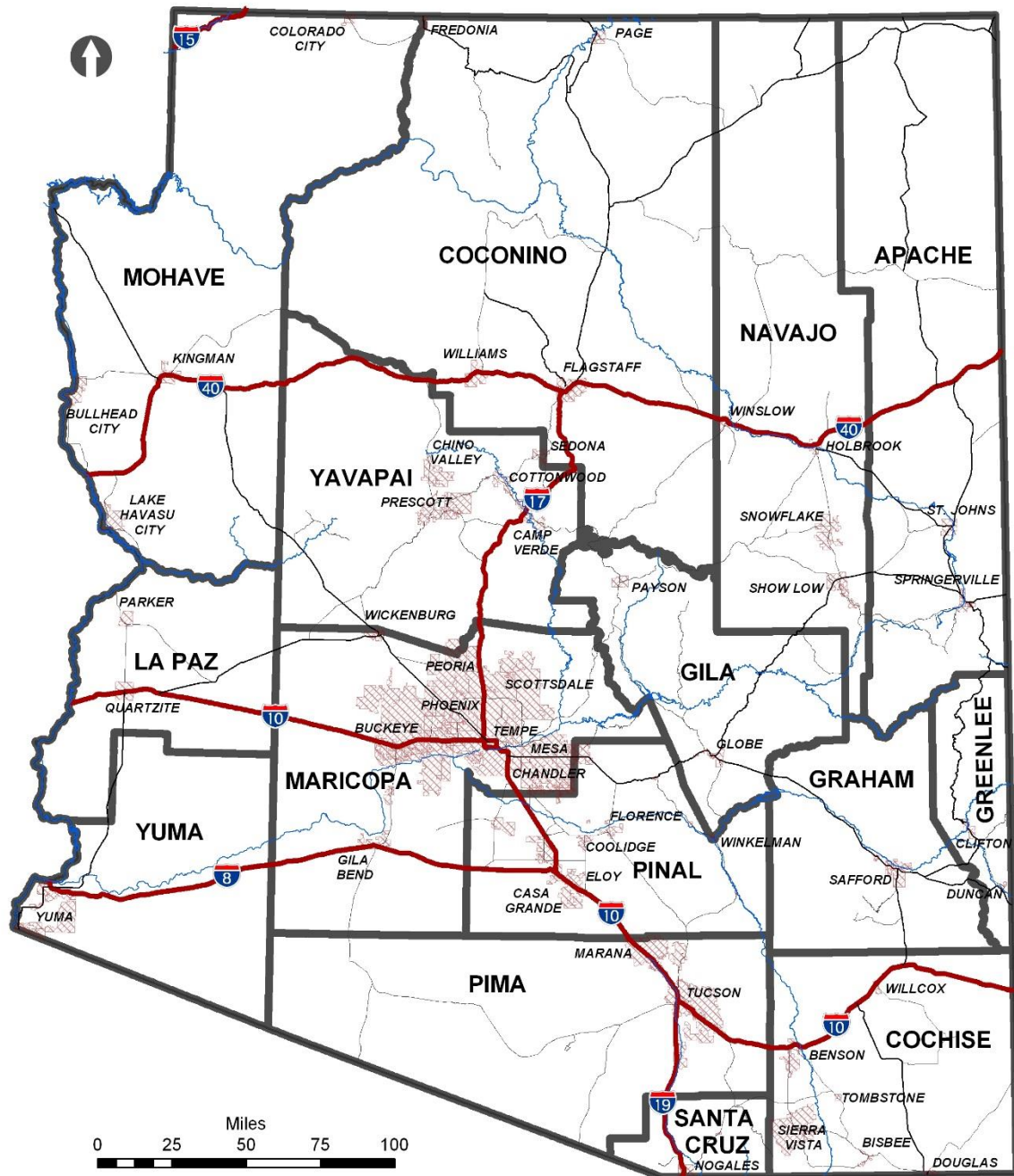
Planning for this phase should include re-establishment of essential services, safety inspections, and restoration of infrastructure.

Because of the dynamic nature of emergency responses, incidents constituting the activation of the Fire Service Mutual Aid Plan should be reviewed to ensure that the performance of the system is constantly being analyzed and improved. An After-Action Review (AAR) can be conducted on any incident requiring the activation of the Fire Service Mutual Aid Plan. All information discussed during AAR's will be evaluated for improvements in operational effectiveness. As such, the documentation from these analyses will be utilized to revise and develop Standard Operating Procedures, training programs, and response mechanisms.

XI. ARIZONA FIRE SERVICE MUTUAL AID ZONE MAP



XII. STATE MAP:



Appendix A. Fire Mutual Aid Agencies by Zone

Zone	Agency Name	Chief	Local Dispatch
Central	Ash Fork Fire AZ DFFM NW District Central Arizona Fire Christopher-Kohl's Fire Congress Fire Copper Canyon Fire Cottonwood Fire Crown King Fire Team Four Fire Gisela Valley Vol Fire Globe Fire Groom Creek Fire Hayden Fire Hellsgate Fire Jerome Fire Many Farms Fire Mayer Fire Payson Fire Peeples Valley Fire Pine-Strawberry Fire Pleasant Valley Fire Prescott Fire San Carlos EMS and Fire Sedona Fire Seligman Fire Shonto Vol Fire Southern Yavapai Fire Tonto Basin Fire Tri-City Fire USDA FS Prescott Verde Valley Fire Walker Fire Waterwheel Fire Wickenburg Fire Williamson Valley Fire Winkleman Fire Yarnell Fire		
Maricopa	Maricopa Region		
North	Blue Ridge Fire Camp Navajo Fire Flagstaff Fire Forest Lakes Fire Fredonia Fire		

	Grand Canyon National Greenhaven Fire Happy Jack Fire Havasupai Tribe Hidden Valley Fire High Country Fire Highlands Fire Junipine Fire Kaibab Estates Leupp Fire Lukachkai Fire Mormon Lake Fire Page Fire Pinewood Fire Ponderosa Fire Sherwood Forest Summit Fire and Medical Tuba City Fire Tusayan Fire Williams Fire		
Northeast	Alpine Fire District Bia-Hopi Fire and Rescue Chinle City Fire Department Navajo Nation Fire and Rescue Cibecue Fire - White Mountain Apache Tribe Claysprings Pinedale Fire District Concho Volunteer Fire District Eager Volunteer Fire Department Fort Defiance Fire Department Ganado Fire District Greer Fire District Heber Overgaard Fire District Holbrook Volunteer Fire Department Hopi Fire Rescue Joseph City Fire District Kayenta Fire Department Navajo Nation Fire Department Pinetop Fire District Puerto Fire and EMS Rock Point Community School Fire Department		

	Rough Rock Community School Fire Department Springerville Fire Department St Johns Emergency Services Sun Valley Fire Rescue Department Taylor-Snowflake Fire and Medical Department Timber Mesa Fire and Medical District Vernon Fire District White Mountain Apache Tribe Fire and Rescue Winslow Fire Department		
Northwest	Beaver Dam/Littlefield Fire Bullhead City Fire Colorado City Fire Desert Hills Fire District Fort Mojave Mesa Fire Golden Shores Fire Golden Valley Fire Hualapai Nation Kingman Fire Lake Havasu City Fire Lake Mohave Ranchos Mohave Valley Fire Northern AZ Consolidated Fire Oatman Fire District Pine Lake Fire District Pinion Pine Fire Yucca Fire District		
South	Ajo-Gibson Fire Ak-Chin Fire Arivaca Fire Arizona City Fire Avra Valley Fire AS ANG TUS Casa Grande Fire City of Nogales Fire Coolidge Fire Corona De Tucson Fire Davis Monthan AFB Drexel Heights Fire Dudleyville Fire Elephant Head Fire Eloy Fire Florence Fire Golder Ranch Fire		

	Green Valley Fire Helmet Peak Fire Hidden Valley Fire Kearny Fire Mammoth Fire Maricopa Fire Mt Lemmon Fire Nogales Suburban Fire Northwest Fire Oracle Fire Pascua Pueblo Fire Patagonia Fire Picture Rocks Fire Pinal Rural Fire Queen Valley Fire Regional Fire Rescue Rincon Valley Fire Rio Rico Fire Rural Metro Fire Sabino Vista Fire San Manuel Fire Silverbell Army Sonoita-Elgin Fire Thunderbird Fire Tohono O'odham Fire Tubac Fire Tucson Country Club Tucson Fire Why Fire		
Southeast	Benson Fire Bisbee Fire Bowie Fire Central Jackson Chiricahua Trails Fire Clifton Fire Douglas Fire Duncan Valley Fire Elfrida Fire Fort Huachuca Fire Fry Fire Ft Thomas Fire Mescal J6 Fire Morenci Fire Naco Fire Palominas Fire Pima Fire Pirtleville Fire Pomerene Fire Portal Fire Safford Fire San Jose Fire		

	San Simon Fire Sierra Vista Fire St David Fire Sun Dance Fire Sunnyside Fire Sunsites Pearce Fire Thatcher Fire Tombstone Fire Wetstone Fire Wilcox City Fire Wilcox Rural Fire		
Southwest	Bouse Fire Buckskin Fire Countyline Fire CRIT Ehrenberg Fire McMullen Valley Fire Parker Fire Quartzsite Fire Rural Metro Fire San Luis Fire Somerton Cocopah Fire Tacna Fire Wellton Fire Yuma Fire Yuma Proving Grounds		

Neighbors Helping Neighbors Because It Is the Right Thing to Do



State of Arizona Fire Service Mutual Aid Plan

Developed by the Arizona Fire Chiefs Association

Revised by the Arizona Fire Service Mutual Aid Committee

Chair, Fire Chief, Jake Rhoades

Co-Chair, Assistant Fire Chief, Tim Kreis

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To request further information, contact: Arizona Fire Chiefs Association

<https://www.azfirechiefs.org/>