

Arizona Nurses Association

Competencies, Roles and Responsibilities

AzNA Representative to ANA

ANA Representative

(Approx. 1-2 hours per month, 3-4 days annually in Washinton D.C., national travel required)

SUMMARY:

Serves as the officially elected representative from the AzNA membership to provide the vital link between AzNA members/leaders to ANA; Attends the ANA Membership Assembly as 1 of 4 voting members of the Arizona State Constituency.

Competencies: AzNA's ANA Representative shall demonstrate the ability to:

1. Communicate effectively and consistently in written and verbal form with internal and external stakeholders about AzNA's official positions and work in relation to ANA's.
2. Elicit AzNA members' and leaders' feedback consistently and effectively.
3. Interpret AzNA members' and leaders' feedback during hearings and votes at the ANA Membership Assembly.
4. Report objective, factual summaries of the ANA Membership Assembly to AzNA members and leaders.

SPECIFIC RESPONSIBILITIES:

1. Supports and defends policies, positions, and programs adopted by the Board of Directors and membership.
2. Reports to the membership at the biennial convention and at other appropriate times.
3. Reports in writing to the Board of Directors as needed.
4. Promotes interest and active participation in AzNA's strategic initiatives and their relationship to ANA's.

TERM OF OFFICE:

Elected by association members for a two-year term; may not serve more than two consecutive terms.

QUALIFICATIONS:

Must hold current individual membership in the Arizona Nurses Association; Must have served as an elected or appointed member of a state or chapter board or committee within a constituent state nurses association; 5 years of progressive leadership experience that demonstrate required competencies (required); may not concurrently serve as an officer or

director of another organization if such participation might result in a conflict of interest with AzNA or ANA.

TIME COMMITMENT:

Some travel nationally required. (Travel expenses reimbursed per AzNA volunteer travel policy)

1-2 hours a month for communications with AzNA members/leaders and ANA.

3-4 days for attendance at annual ANA Membership Assembly in Washington, DC.