

# Arizona Nurses Association

## Competencies, Roles and Responsibilities

### AzNA Board of Directors

### Director-at-Large

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#### **SUMMARY:**

Performs special functions as assigned to assist the president in performing the functions of the board or to guide special projects. Serves on the Board of Directors.

Board of Directors Core Competencies: All members of the Board of Directors shall demonstrate the ability to:

1. Lead with a stewardship perspective and communication style that effectively and actively engages stakeholders in the work of the association.
2. Mentor current and future members to promote their professional growth and support effective leadership succession within the association.
3. Translate healthcare and professional trends into future-oriented, practical strategies to meet association goals and objectives.
4. Develop well-informed strategies that are sensitive to the various needs of multiple stakeholders and partners, reflect the strategic direction of the association and position the association for success.
5. Provide overall direction for the association to effectively manage existing resources and cultivate new resources.
6. Analyze the association's strategic direction and performance relative to achievement of goals/objectives and adjusts as needed.

#### **SPECIFIC RESPONSIBILITIES:**

The following responsibilities are in addition to those of a board member:

1. Serves as a member of the Board of Directors to review and act upon all critical assistance requests from association members.
2. Represents the association to association members and with other associations or organizations as requested by the president.

#### **TERM OF OFFICE:**

Elected by association members for a two-year term (1 DAL elected in even years; 1 DAL elected in odd years); may serve no more than two consecutive terms in the same office or more than eight consecutive years on the Board of Directors.

#### **QUALIFICATIONS:**

Must hold current individual membership in the Arizona Nurses Association and American Nurses Association; 2 years of progressive leadership experience that demonstrate required

competencies; may not concurrently serve as an officer or director of another organization if such participation might result in a conflict of interest with AzNA or ANA. Must have basic knowledge of parliamentary law and procedures and have a familiarity with the AzNA Bylaws and other rules of the association.

**TIME COMMITMENT:**

The following is an estimate of time spent in fulfilling the duties of this office:

- 4-5 hours, six to eight times a year for Board of Directors meetings and other committee meetings held in conjunction with the Board of Directors meetings;
- 2-3 days, for AzNA convention, committee meetings, and pre- and post-Board of Directors meetings.
- Additional time as needed for assigned special projects.