AZ Water Leadership Committee Meeting/ Conference Call
November 21, 2017

CALL TO ORDER
The following represents the Board members in attendance at the meeting.

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<th>Members:</th>
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<td>Kevin Conway</td>
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<td>Lisa Jackson</td>
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<td>Gretchen Baumgardner</td>
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<td>Bob Hollander</td>
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<td>Marie Pearthree</td>
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<td>Beth Kleiman</td>
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<td>Lacey James</td>
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<td>John Masche</td>
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<th>Action Item Review</th>
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<tr>
<td>Due Date</td>
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<td>October 2017</td>
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<td>September-November 2017</td>
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Summary of discussions

1. Provide Assistance with Planning the Summer Leadership Retreat as Directed by the Current Board/Liaison
   A. Provide Assistance with Planning the Leadership Summit as Directed by the Current Board/Liaison
   B. Champion Lisa Jackson
   C. Co-champion Beth
      a. Date for the Retreat: July 20-21, 2018 in Flagstaff and AZ WateReuse Conference right afterwards. Venue: Little America (Debbie & Lisa coordinated it with the conference)
      b. May open the AZ WateReuse Conference with comments from Lisa representing the AZ Water Leadership Committee.

2. Develop / Support / Facilitate Leadership Training Events
   A. Champion Lisa Jackson
   B. Co-Champion Gretchen Baumgardner
   C. Lisa had her second session of the series. Almost everyone that was there for the first came back and three new people. Very happy with the turnout and response. Tim gave the talk. It was free talk with some notes and went through a list of leadership values no matter if a utility director or consultant. Translates how he leads his people. No power point, and gave personal stories to connect with his point. Linked a lot of his values to the reading. Attendance: 24 people

3. Provide Leadership Articles for the Kachina News
   A. Champion John Masche
   B. Co-Champion changed from John Masche to Beth
      a) He has been thinking a lot about it, and has some ideas.
      b) Beth will be leading the next “Movers and Shakers” Article. Working on that next week.
      c) John will be sending Kevin some ideas for the Leadership article.
      d) The big article is in Beth’s court. (Asia Philbin & Jim Doyle)

4. Update Website Information
   A. Champion Lourdes Rodriguez- Could not join meeting
   B. Co-Champion – Gretchen
      a) Nothing on the website

5. Disseminate AZ Water Information and Make Contacts
   A. Champion Dave Iwanski- Not present
   B. Co-Champion Teresa Smith DeHesus- Not present
   C. Co-Champion in the Ready Tom Galeziewski Not present
   D. Co-Champion in the Ready -Bob
a) Dave is making lots of contact and should be the lead in this area. Bob will be contacting him periodically to discuss some of these issues. Southern Arizona trips are helping. Making some contacts with Utility Directors and General Managers. Apparently, they are meeting informally on irregular schedules. Trying to get invited to hear what is going on to let them know we are here to assist. Dave is on one of those trips now and that may be why he is not in attendance.

b) Dave was able to secure a position for us in the Capital Times. This really increases our visibility and source of contacts.

c) Lisa: Could you clarify the purpose of this to increase our visibility to leaders/stakeholders in terms of water? Bob, this is the purpose of this item. We can do some more thinking on this. A lot of different effort through what Dave is doing at different venues to talk about our organization. Its up to us on what we want to do with this. Kevin, yes this is one that needs to evolve. The vision is there but the execution is not clear to make this happen. Bob, there is a lot happening to increase our visibility. Maybe we need more status reports? Leadership committee having a say or a status report on these efforts to clarify what we need to do, if at all. There is a lot going on. Bob- Lisa and I can also meet with Dave to flush out some ideas.

6. Other Discussions
   A. AZ Water Family Picnic- Asking if we would be interested in manning a booth at the event? Sat. 10-3
      i. Need a table and tent?
      ii. Not a lot of notice to our committee- No go from our committee
   B. Bob- Lisa remind me about the Capital Times insert. Dave is the one who arranged it. The Board came up with the topics. In terms of what was required. Lisa coordinated with the Times staff. Bob- Lisa can you send me a final list?
   C. Bob: Regarding the Operator Shortages article: Are we going to have adequate staff for future operations? Bringing up the issues of retirement and leaving faster than we can bring on and train. Gretchen: Helping to write a portion of that article. Lisa broke it up into several sections. Within her article talking about how AZ Water is helping train the next generation of operators. Bob: touching base within the operations area and Noah Adams at ADEQ. How it’s affecting the state and rural communities. Bob has prepared a couple of questions. Examples:
      i. How prepared is the AZ water section in training and securing the workforce?
      ii. Prepared to cope with retirement within the next 5 years?
      iii. How prepared for certification and training in the next five years?
         Giving them a scale on how prepared Arizona is in the questions and added thoughts to staffing and successions. Where can we find people? Secondary schools, trade school, military (AWWA has a program in the works). AZ Water - AWWA Operator scholarship programs. This is the approach Bob will take on the article. Kevin- Would you like to send this out to the group for feedback? Bob- yes, he thinks that would be great.
   D. Kevin, how did 4 o’clock work? Everyone said it worked just fine.

Meeting End Time: 4:44 PM

Next Teleconference: November 21st, 4:00 p.m.