

**Stormwater Committee (Kick-Off) Meeting
October 25, 2016
12:00 p.m.-1:30 p.m.
Flood Control District of Maricopa County
2801 W. Durango Street
Phoenix, AZ 85009
Adobe Rooms**

MEETING SUMMARY

1. Attendees

Mike Baez (City of Mesa)
Amy Baker (City of Peoria)
Drew Bryck (City of Avondale)
John Cummings (City of Phoenix)
Carl D'Acosta (Maricopa County) - Webmaster
Lonnie Frost (Pinal County)
Christina Gonzalez (CDM Smith)
Bob Hollander (City of Peoria)
Christina Hoppes (City of Tempe – by phone/GoToMeeting)
Hondo Judd (Town of Gilbert)
London Lacy (City of Surprise)
Matt Oller (Flood Control District of Maricopa County)
Linda Palumbo (City of Phoenix – by phone/GoToMeeting)
Monica Rabb (City of Glendale)
Raymond Reese (Fountain Hills – by phone/GoToMeeting)
Ramona Simpson (Town of Queen Creek)
Rebecca Sydnor (Amec Foster Wheeler) – Co-Chair
Robert Tetla (Luke Air Force Base)
Todd Williams (Michael Baker International, Inc.) - Chair
Jamie Zanazzo (Town of Gilbert)

2. Introduction to the AZ Water Association

Bob Hollander provided a brief description of the AZ Water Association. AZ Water encompasses three organizations, the AZ Water Association, AZ AWWA (Arizona Section, American Water Works Association, and AZ WEA (Arizona Member Association, Water Environment Federation)

- a. **Bylaws** – Three sets of bylaws for the three organizations, closely alligned to national organizations. Bob recommended review of the Bylaws to get more acquainted with AZ Water. However, all of the Bylaws are currently being revised. Draft revisions are scheduled to be presented to AZ Water Board of Directors at their November 18 meeting. Revised AZ AWWA Bylaws receive final approval at the AWWA Annual Conference (ACE

2017) in June 2017, and the AZ WEA Bylaws will be approved at the Water Environment Federation Annual Conference (WEFTEC 2017) in October 2017.

- b. **Strategic Plan** – Reviewed AZ Water Association Strategic Objectives.
- c. **Business Plan** – Bob showed portions of the Business Plan and how it alligns with the Strategic Plan. The Business Plan is a very detailed document and it is difficult to show on a computer screen. Strategic Plan does not yet include the Stormwater Committee, but as this is a dynamic document, it can be added at a later time.
- d. **Committees and Duties of Chair and Co-Chair** – Committee Charges from the AZ Water Association 2016 Leadership Manual was provided to attendees. Bob recommended that current and prospective AZ Water/Stormwater Committee leaders review this document.

3. Elections of Chair and Co-Chair

The Committees are the lifeblood of AZ Water. They do the bulk of the work, with support from the Board of Directors. Committees must have leaders to facilitate meetings and initiate activities of the Committee. Therefore, naming of a Chair and Co-Chair is the first action of a Committee. Nominations were made and a vote was conducted for a Committee Chair and Co-Chair
The results:

Chair – Todd Williams, Michael Baker International, Inc.

Co-Chair – Rebecca Sydnor, Amec Foster Wheeler

Bob Hollander will be the liaison to the Board of Directors, until at least the 2017 Annual Conference (May 3-5, 2017)

4. Selection of webmaster

Carl D'Acosta volunteered to be the Committee webmaster

5. Discussion on Vision, Mission, Goals, Strategies

A subgroup was formed to draft Vision, Mission, and Strategies. Goals can come at a later time. Members of the subgroup are as follows:

Todd Williams

Rebecca Sydnor

Robert van den Akker

London Lacy

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6. Discussion of Activities/Events

One of the AZ Water strategic objectives is "...to be the premier training and professional development [water] organization" [in Arizona]. In that regard, there are a number of things the Committee can engage in, some very quickly. Examples:

- a. Submit abstracts for AZ Water 2017 (90th) Annual Conference – Bob encouraged attendees/members of the Committee to submit and / or encourage submittal of stormwater subject abstracts for the 2017 Conference. Get at least a session with stormwater related presentations. Abstracts are due by November 4, 2016.
 - b. Luncheon presentations – Bob informed the attendees of the Phoenix and Tucson area (approximately) monthly luncheon presentations. Phoenix area luncheons are currently held at the SRP Pera Club in Tempe, but the Phoenix Luncheon Committee is exploring conducting luncheons on the west side of the Valley and is looking for low, or preferably, no cost venues. Food is paid for with the registration fee.
 - c. Facility tours – Many of the AZ Water technical committees plan facility (e.g. water treatment plants, water reclamation facilities, treatment wetlands) tours. One idea discussed was to have an on-site (wastewater treatment plant) training for Multi-Sector General Permit (MSGP) compliance. The training could include how to conduct Routine Facility Inspections, Comprehensive (Annual) Compliance Inspections, Visual Assessments, documentation requirements, and more.
 - d. Workshops/Seminars – These require more planning and organization. The Stormwater Outreach for Regional Municipalities (STORM) has put on workshops for the last couple of years so prospective AZ Water Stormwater Committee members have the collective ability to do this.
7. **Budget** – Bob mentioned that AZ Water is now within the 2017 Budget Planning cycle. This is the time of year that committees put forth their budget request for the coming year, which would include requests for up-front funds for seminars and workshops (funds to be recouped with registration fees during the event). There was no detailed discussion of a budget for the Stormwater Committee, but Bob introduced attendees to the basic form that is use. There will be further discussion at the next meeting.

8. Action Items

Subgroup will prepare draft Vision, Mission, and Strategies for submittal to Committee members by or before the next Committee meeting (see below)

Submit or encourage submittal of abstracts on stormwater for the AZ Water Association 2017 Annual Conference. The deadline is November 4, so submittals will have to be made before the next Committee meeting.

Next Meeting: November 22, 2016, 12:00 p.m. FCDMC, 2801 W. Durango Street, Phoenix, AZ 85009, Adobe Room