

**Where do I go if I need to speak to an attorney right away?**

You can get **FREE LEGAL ADVICE** on a walk-in basis at the following locations:

- ◆ **Charles W. Gilchrist Immigrant Resource Center Gaithersburg Library**  
18330 Montgomery Village Avenue  
Gaithersburg, MD 20879  
2nd and 4th Monday of the month  
**Registration:** 6:00 pm - 6:30 pm
  
- ◆ **Charles W. Gilchrist Immigrant Resource Center Sidney Kramer Upcounty Regional Services Center**  
12900 Middlebrook Road  
Germantown, MD 20874  
2nd Tuesday of the month  
**Registration:** 6:00 pm - 6:30 pm
  
- ◆ **TESS Community Service Center Montgomery County Community Action Agency**  
8513 Piney Branch Road  
Silver Spring, MD 20901  
1st and 3rd Wednesday of the month  
(Legal Advice Only)  
**Registration:** 6:00 pm - 7:00 pm (space is limited)
  
- ◆ **Charles W. Gilchrist Immigrant Resource Center Westfield South Building**  
11002 Veirs Mill Road, Suite 506  
Wheaton, MD 20902  
2nd and 4th Wednesday of the month  
**Registration:** 5:30 pm - 6:00 pm
  
- ◆ **Charles W. Gilchrist Immigrant Resource Center Eastern Montgomery Regional Services Center**  
3300 Briggs Chaney Road  
Silver Spring, MD 20904  
1st Thursday of the month  
**Registration:** 5:30 pm - 6:00 pm

**What if I am Not Eligible for help through the Pro Bono Program?**

The Pro Bono Program will try to refer you to another agency or program that may be able to help with your legal problem. If your income is too high to qualify or if your legal issue cannot be handled for FREE service through the Pro Bono Program, you may be able to obtain an attorney through the following legal providers:

**LAWYER REFERRAL SERVICE**

A representative will assist you in locating and referring you to an attorney who is well versed in the area of law needed. The Lawyer Referral Service can be reached at (301) 279-9100 Monday - Friday from 9:00 am - 1:00 pm.

**FAMILY LAW SELF-HELP CENTER**

Low income Montgomery County residents who want to proceed with a simple family law case without an attorney can get limited legal advice or general legal information from staff and volunteer attorneys. It is a FREE walk-in clinic located on the first floor of the Circuit Court for Montgomery County, Maryland, 50 Maryland Avenue, Room 1500 South Tower, Rockville, MD 20850; Monday, Wednesday, Thursday and Friday from 8:00 am - 4:30 pm and Tuesdays from 8:00 am - 8:00 pm.

*The Montgomery County, MD, Bar Foundation, Inc. is a 501 (c) (3) organization, contributions to which may be tax-deductible. The Pro Bono Program's services are made possible through grants and contributions from the Maryland Legal Services Corporation, and the Division of Community Action of the Department of Health and Human Services of the Montgomery County Government.*

**Updated January 2018**

*If You Need a Lawyer But Cannot Afford One ...*



**You May Be Able To Get Free Legal Help from Volunteer Attorneys through the PRO BONO Program of the Montgomery County Bar Foundation, Inc.**

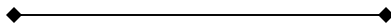
# WHAT IS THE PRO BONO PROGRAM?

The Pro Bono Program provides **FREE LEGAL SERVICES** to low-income county residents in civil cases. The Pro Bono Program provides two means for residents to receive free services - at a legal advice clinic or through the client intake line for referral to an attorney volunteer for direct representation.

## Who is Eligible?

Clients must meet **ALL** of the following criteria to be eligible:

- ◆ You must be a **resident of Montgomery County**
- ◆ You must **meet the Maryland income eligibility guidelines**
- ◆ You must need assistance in an **area of law which volunteer attorneys in the pro bono program will handle**



*The Pro Bono Program is committed to helping the residents of Montgomery County, MD.*

*Individual circumstances may vary and in some cases we may not be able to assist everyone.*

## What type of cases does the Pro Bono Program HANDLE?

- Absolute Divorce (Separated 1 year)
- Separation Agreements
- Custody
- Adoption/Guardianship
- Simple Name Changes
- Bankruptcy (Simple Chapter 7)
- Limited Debt Collection Defense
- Private Landlord Tenant (Security Deposits Only)
- Limited Immigration cases (Simple Change of Status)
- Limited Employment cases (Wage Claims)
- Wills and Powers of Attorney

## What type of cases are NOT HANDLED by the Pro Bono Program?

- Emergency Cases
- Criminal and Traffic Cases
- Social Security, Unemployment, or Worker's Compensation Cases
- Any Fee-Generating Cases
- Public Benefits
- Public Housing
- Alimony/Child Support/Visitation (if not part of custody/divorce proceedings)
- Appeals
- Post-Decree Motions (orders, enforcement, or modification proceedings of any kind)

## What do I do if I need an attorney to represent me for FREE?

- ◆ Call the Pro Bono Program at **(301) 424-7651** between the hours of **9:00 am - 3:00 pm** Monday - Thursday for an initial eligibility screening. (Please note that walk-ins are not accepted)
- ◆ If you appear to be eligible, based on the initial intake screening, the Pro Bono Program will mail you forms which must be completed and returned to us **within ten business days**. You must include a **non-refundable \$25.00 processing fee (Cashier's Check or Money Order ONLY)** with your completed application.
- ◆ Once determined to be eligible, after returning all the necessary information, the Pro Bono Program will place you on a waiting list for an attorney. When a volunteer attorney agrees to review and accept your case, you will be sent a letter with the attorney's name and telephone number. **You must follow up and contact the attorney to set up all appointments.**
- ◆ **Every effort will be made to place your case with an attorney; however, we do not guarantee placement.**

## Will I get an attorney to represent me immediately?

**No.** The Pro Bono Program depends on volunteers, so it may take several weeks to find an attorney available to represent you. For this reason, **the Program cannot help people who have emergency cases.**