

IABA is looking for individuals in the actuarial profession to serve as mentors for our members. Mentors should be passionate about the profession and have a desire to help others succeed in the actuarial field.

General mentor responsibilities include:

- Maintain regular contact with mentees via phone, e-mail, or by scheduling meetings;
- Interact with mentee at least once each academic quarter, or more often, as determined by the mentor and mentee;
- Provide guidance through the internship and job searching process, including providing information about the workings of the industry, and/or advice regarding professional etiquette;
- Act as a representative of the actuarial career, sharing your own personal attitudes, concerns, and insights about the profession;
- Serve as a representative of your profession and employer by introducing the student to your industry;
- Listen to the needs of your mentee and work together to define realistic goals, assess progress, and celebrate accomplishments;
- Contribute in helping shape and develop the next generation of leaders in the actuarial profession and help IABA realize one of its key goals; improving diversity in the actuarial profession.

Specific responsibilities for mentors in the Traditional Mentoring program:

This program is designed to cater for the specific needs of our college level, entry level, early career members who are likely still taking actuarial exams. A mentor for this program is preferably an Associate progressing well with their exams and career.

Traditional mentor minimum requirements:

- Must be currently working full time in an actuarial role, with at least 2 years of experience;
- Must actively engage with mentees through regular contact;
- Must be genuinely interested in the personal and professional growth of mentee;
- Willing to serve as mentor for at least 1 year.