

## **Guidance for BNMS Innovative Team of the Year Award**

Below are some questions to consider when providing the detail for each of the 4 sections

### **Background**

Was there a problem that needed addressing?

How did you know there was a problem?

What was the scale of the issue?

### **What you did**

Did you engage any stakeholders from outside your department?

Were patients in the planning and/or assessing the impact of the project?

### **Outcome**

What impact did your project have?

Where there measurable outcomes (ideally these should have been measured before and after)?

Can you supply any financial data to assess value for money (ball park figures – staff/equipment/salaries)?

### **Lessons learnt**

What challenges did you face and how did you overcome them?

If you repeated the project what would you do differently?

Is the change sustainable?

Could it be reproduced elsewhere?