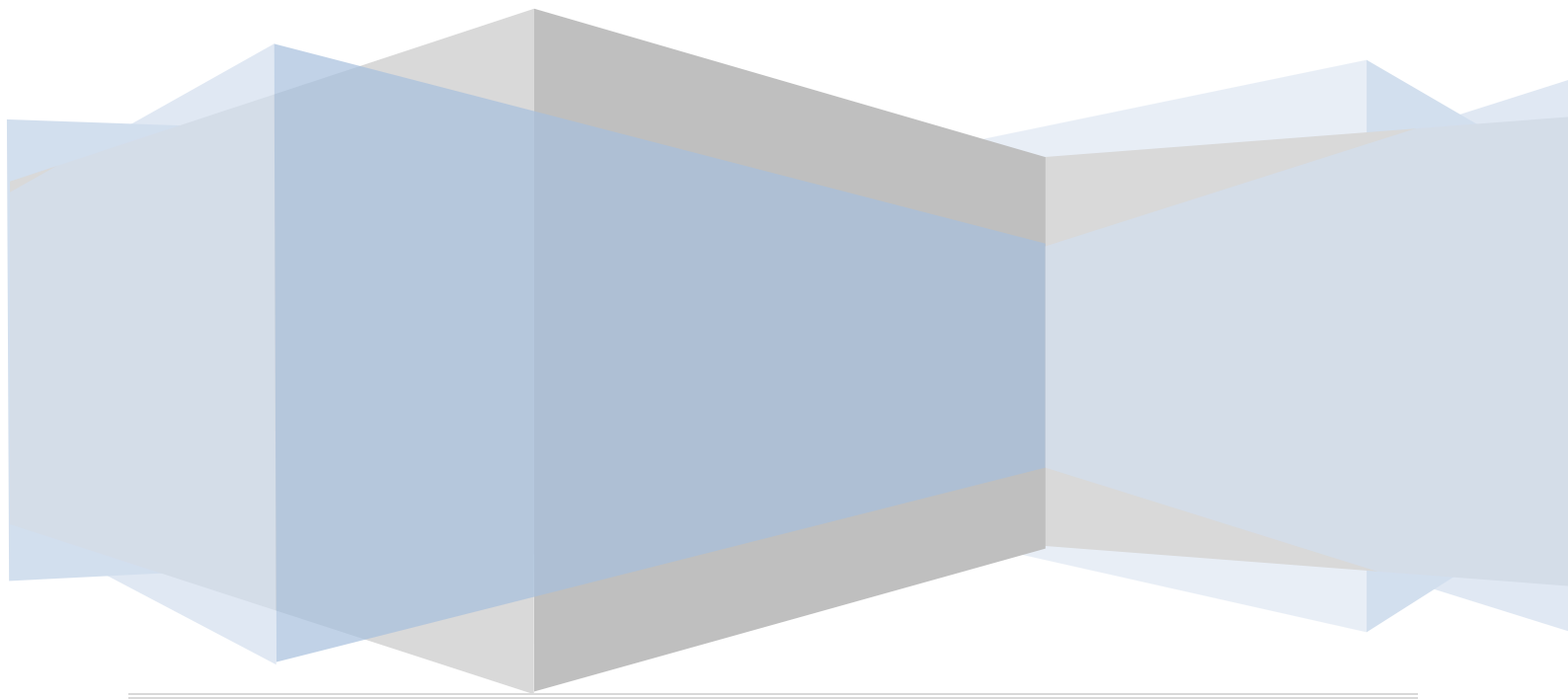


**LEADERSHIP  
BOMA**

2019

**Foundations of  
Commercial Real Estate**



## Leadership Session Descriptions:

**Session I – Real Estate Administration** – Facilitator: Sheila McHargue, CPM, Senior Vice President - Property Management, Peloton Commercial Real Estate

- *A Day in the Life of a Real Estate Manager*
- *Asset Management and Valuation*
- *Tenant Relations and Retention*
- *Contracting for Goods and Services*
- *Leasing and Marketing*
  - ~ *Speaker: Broker*
- *Insurance and Risk Management*
  - ~ *Speaker: Allied Member*
- *Retail*

**Where:** Prominent Point, 8310-1 N. Capital of Texas Highway, 2nd Floor Peloton Offices, Austin, TX 78731

**When:** Thursday, February 7<sup>th</sup> | 8:30 AM – 4:30 PM

**Session II – The Well-Versed Real Estate Manager** – Facilitator: Joseph W. Markling, CPM, RPA; Managing Director / Head of Real Estate Operations, USAA, BOMA Fellow

- *Emergency Preparedness*
- *Tenant Improvements and Capital Projects*
- *Accounting and Reporting*
- *Base Rent and Operating Expense Recoveries*
- *Due Diligence*
- *The Business Plan*
- *Safety and Environmental Issues*
- *Medical Office Properties*

**Where:** Colorado Tower, 303 Colorado Street, 15th Floor Lady Bird Lake Room, Austin, TX 78701

**When:** Thursday, March 7<sup>th</sup> | 8:30 AM – 4:30 PM

**Session III – Building Operations I** – Facilitator: Karisa Johnson, CPM, RPA, BOMA Austin Board of Directors

- *Heating, Ventilating, and Cooling the Building*
  - ~ *Speaker: Allied Member*
- *Domestic Water*
  - ~ *Speaker: Allied Member*
- *Electrical Distribution*
  - ~ *Speaker: Allied Member*
- *Work Orders*
  - ~ *Speaker: Chief Engineer*
- *Mixed-Use Properties*

**Where:** Frost Bank Tower, 401 Congress, 11<sup>th</sup> Floor Conference Center

**When:** Thursday, April 18<sup>th</sup> | 8:30 AM – 4:30 PM

**Session IV – Building Operations II – Facilitator:** Leigh Ann Hendrix, CPM, Regional Property Manager/General Manager, Tier Reit

- Fire Alarm and Fire Sprinkler Systems
  - ~ Speaker: Allied Member
- Building Maintenance
- Elevators and Escalators
  - ~ Speaker: Allied Member
- Roofing Systems
  - ~ Speaker: Allied Member
- Solid Waste Management and Recycling
  - ~ Speaker: Allied Member
- Janitorial Services
  - ~ Speaker: Allied Member
- Industrial Properties

**Where:** Third + Shoal, 607 W. 3<sup>rd</sup> Street, Suite 2950, Austin, TX 78701

**When:** Thursday, May 9<sup>th</sup> | 8:30 AM – 4:30 PM

**Session V – Putting It All Together – Facilitator:** Lisa M. Hensley Director, Property Management Texas Medical Association, BOMA Fellow

- Pest Management
  - ~ Speaker: Allied Member
- Parking
  - ~ Speaker: Allied Member
- Security
  - ~ Speaker: Allied Member
- Landscaping and Snow removal
  - ~ Speaker: Allied Member
- Special Considerations

**Where:** Colorado Tower, 303 Colorado Street, 15th Floor Lady Bird Lake Room, Austin, TX 78701

**When:** Thursday, June 6<sup>th</sup> | 8:30 AM – 4:30 PM

**Graduation at July Luncheon**