

EARTH			
Category Specification	Judging Guidelines	Total Possible Points	Points Given
<b>Building Description</b>	Does this section provide an overall description of the building site?	<b>1</b>	
	Does it follow the criteria as outlined in the entry specifications?		
	Does it indicate proper description of building to verify qualification and ensure building is in the correct category?		
<b>Executive Summary</b> <i>*Buildings that do not earn the maximum 3 points in the building standards section may earn one point if they are a BOMA 360 designee.</i>	Does this section provide an overall explanation of the building's environmental and energy efficiency programs?	<b>2</b>	
	Does it describe the policies and philosophy of the projects' ownership and management relating to this subject?		
	Was the project built green or implemented after construction?		
	Does the project explain the importance of its green efforts and how it ties in to the philosophy of the ownership and management?		
	Does this section include verification of a building site inspection?		
Is this a BOMA 360 building?*			
<b>Competition Photographs</b>	Are the photographs easy to view (large vs. small, clear and vivid)?	<b>2</b>	
	Can you see any defects with the building, grounds, interior, etc. in the photograph?		
	Does the section include 2 exterior photographs?		
	Does the section include 1 Interior (lobby and hallways)?		
	Does the section include photograph of 1 standard tenant area?		
	Does the section include photograph of 1 central plant or main mechanical room (chiller, fire pump or boiler room)?		
	Does the section include 2 additional photographs of the entrants choice and do the photographs support the buildings efforts in overall maintenance?		
<b>Reduction of Environmental Risk</b>	Is there a description of what the management team does to protect tenants/occupants and the environment of potential environmental risks, such chemical exposures or exposures that result in damage to human health?	<b>15</b>	
	Does this section describe a hazard communication standard program or similar program?		
	Does it describe how environmental risks are managed at the property and how these risks are reduced?		
	Does this section document any recent risk management reports, such as an inspection program, disposal of storage containers, spill containment, regulatory compliance, hazardous waste contractor selection, formal risk assessments, chemical storage and handling procedures, warning signs and education posters, etc.?		
	Does this section describe emergency response plans and how they provide environmental protection?		
<b>Indoor Air Quality</b>	Are steps provided that improve the indoor air quality of the building? What was done to monitor IAQ? What steps were taken to reduce contaminants?	<b>15</b>	
	Are there any written policies to ensure use of green products and cleaning chemicals?		
	Is there a tenant occupancy form or annual testing done?		
	How does the building evaluate and correct IAQ issues?		

<p><b>Recycling</b></p>	<p>Does this section describe paper/cardboard recycling programs and volume of total trash-waste collection and total recycle collection?</p> <p>Does they have a program for recycling glass, plastics and aluminum? Is documentation or recycled waste provided?</p> <p>Do they describe their lamp and ballast recycling program and its benefits?</p> <p>Do they have a sustainable landscape maintenance program, such as recycling/composting/water management and plant selection?</p> <p>Does they offer any other recycling programs for the facility not mentioned above?</p>	<p><b>10</b></p> <p>4 points (Paper/Cardboard) 2 points (Plastic/Aluminum) 2 points (Lamps/Ballasts) 1 point (Sustainable Landscape)</p>	
<p><b>Energy Conservation</b></p>	<p>Is there an overview of how the building was designed to be energy efficient? If not, what has the management team implemented to make the building operate more efficient?</p> <p>Did they describe the energy efficient program or measures taken to become energy efficient?</p> <p>Did they demonstrate energy savings (graphs, \$ saved etc.)?</p> <p>How do they train building personnel and tenants about conserving energy?</p> <p>Did they compare BOMA \$/psf to building costs? (utilities)</p> <p>Did they participate in any "green" programs such as LEEDS, ENERGY STAR etc.?</p> <p>Do they compare present vs. past renovation projects to help in EMS?</p> <p>Are they on the cutting edge of technology?</p> <p>Did they include the Statement of Energy Performance or BOMA BEST Certificate?</p>	<p><b>25</b></p> <p>4-10 points (EnergyStar) 5 points (Staff/Tenant Education 5 points (Building Operations/ Maintenance) 5 points (Building EMS Monitoring)</p>	
<p><b>Water Conservation</b></p>	<p>Does the water management provide detail to reduce usage of large volumes of water?</p> <p>Do they quantify an savings in dollars and reduction of water consumption from use of water efficient programs?</p> <p>Did they provide the percentage of toilets/closets that are water efficient? Were there any new installations or renovations and how did it impact the companies overall water consumption?</p> <p>Did they provide the percentage of faucets that are water efficient? Were there any new installations or renovations and did it impact the companies overall water consumption?</p> <p>Did they describe an innovation water management strategies/applications that contribute to reducing water consumption?</p>	<p><b>10</b></p>	
<p><b>Interior Finish</b></p>	<p>Has the management team done anything to encourage use of environmentally friendly products?</p> <p>Have any recently built or remodeled common area spaces included environmentally safe products such as LOV paints, carpet squares, recycled wallpapers, certified wood door products, etc.?</p> <p>Has any recently built or remodeled new tenant spaces are renewals included environmentally safe products? If tenant space was recently remodeled, did they provide proof that 10 percent of the space was reused?</p> <p>Does the building support local industry suppliers to reduce transportation costs?</p> <p>Did they provide explanation of how construction waste is recycled and the percentage of materials recycled?</p>	<p><b>10</b></p> <p>3 points (Common area environmental safe products) 3 points (Tenant area environmental safe products) 3 points (Support of local suppliers) 1 points (Construction waste recycling)</p>	

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<p><b>Green Purchasing Policy</b></p>	<p>Did they provide a description of any policies or programs established for purchasing "green" products and its impact on the environment?</p>	<p>5</p>	
	<p>Do they have a procurement policy that outlines selection of products and use of recycled products?</p>		
<p><b>Occupant Communication/Education</b></p>	<p>Did they provide documentation of how tenants receive information to support the management teams overall efforts to protect and improve the environment?</p>	<p>10</p>	
	<p>Do they encourage alternate means of transportation and offer incentives to improve the environment the these practices?</p>		
	<p>Does the management tenant do something different than most companies when providing tenant communications and offering incentives to support efforts to protect the environment?</p>		
<p><b>Community Impact</b></p>	<p>Is there a description of the local building management's impact on the community?</p>	<p>15</p>	
	<p>Does it cover information about jobs established as a result of the building's existence, amenities to the community and real estate tax impact?</p>		
	<p>Does it give specific results of drives? Quantify? (i.e. how many books collected? How many pints of blood donated? Dollar amount of contributions?)</p>		
	<p>Does it include Awards of Recognition specific to building participation, not necessarily the management company employees through their employer?</p>		
	<p>Does it show transportation alternatives? (i.e. carpooling, biking, etc.)</p>		
	<p>Does it describe the management's teams participation in corporate donations/activities?</p>		
	<p>Does is describe how the management's efforts in this area have helped make the property a benefit to the local community?</p>		
<p><b>Case Study</b></p>	<p>Does the case study show how the management team reduces the risk of environmental hazards?</p>	<p>5</p>	
	<p>Does the case study show steps take to improve energy efficiency?</p>		
	<p>Does the case study outline how the implementation of improving environmental risks benefits the building, staff, tenants, owners and/or local community?</p>		