

## California Association of Code Enforcement Officers

Board of Directors' Meeting

Renaissance Hotel, Palm Springs, California

Minutes – October 3, 2017

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The California Association of Code Enforcement Officers (CACEO) held a meeting of its Board of Directors on June 16, 2017 at the Renaissance Hotel, Palm Springs, California.

### **Members Present**

Larry Breceda  
Matthew Silver  
Abraham Duran  
Pete Roque  
Larry Brooks  
Brad Clark  
Christopher Kemper  
Angela Magana  
Jorge Muratalla  
Kevin Murphy  
Hector Ramos  
Darrell Revier  
Tracy Robertshaw  
Cecilia Sevilla  
Carl Simpson  
Kerry Simpson

Johnny Terfehr  
Amanda Thom  
Tracey Towner  
Ken True  
Jaimie Zeller

MaryAnne Bobrow, Executive Director  
Michelle Cervantes, Guest  
Dave Mason, Guest  
John Lovell, Lobbyist

IVC Representatives:  
Kathleen Frenier  
Tracy Fashimi  
Monty Mountney  
Ken Eckman

### **Members Absent**

Tim Burns  
Robert Gluck  
Pete Piccardo

Leonard Powell  
Mary Salman  
Tim Sun

### **Welcome and Introductions**

Having established a quorum, President Larry Breceda convened the meeting at 12:24 PM. President Breceda called for a moment of silence for the Las Vegas tragedy. President Breceda asked if there were any changes to the agenda. Self-introductions of all present were made.

### **Public Comments**

None

### **Approval of Minutes**

June 16, 2017

**Motion made, seconded, and carried** to approve the Minutes of June 16, 2017 as corrected. (Duran/Towner). Motion passes.

## **President's Report**

- a. Board Appointments  
**Motion made, seconded, and carried**, to appoint Rafael Perez as Region 5 Director and Johnny Terfehr as Region 6 Director. (Silver/Roque) Unanimous.
- b. CCEO List online
  - i. A CCEO database must be developed that includes a search query
- c. CACEO Email Addresses
  - i. A vendor that is affordable
- d. Moving list serv to YourMembership.com
  - i. Access should be to members only
- e. Partnerships with Other Organizations/Outreach
  - i. Matt Silver and Larry Breceda to meet with ICC (parent to CALBO) and establish a relationship with them, with the idea of turning the opposition into advocates – like the building inspectors.  
**Motion made, seconded and carried** to establish a partnership with ICC and establish a \$500 budget for the outreach. (Duran/Roque). Unanimous.
  - ii. Colorado Code Enforcement and AACE
    - 1. Pete Roque, Johnny Terfehr, and Jamie Zeller met with the Colorado contingencies and discussed mutual problems.
    - 2. Housing shortages and mold issues are key issues.
    - 3. For the AACE meeting, there was a strong indication that they wished to continue the relationship.
    - 4. Pete Roque noted that all states should have disaster preparation.

## **Welcome Invited Guests from Irvine Valley College**

IVC Representatives and the CACEO Board entered into extended discussions, including the necessity for a relationship with an institution in the north, namely, American River College. IVC noted that it can also partner with other colleges via MOUs.

The IVC representatives then made a presentation to the CACEO board and left the meeting.

## **2<sup>nd</sup> Vice President Report**

Lobbyist John Lovell joined the meeting via conference call. Mr. Lovell reported on the status of various bills including SB377, AB345, and SB362 (DMV Confidentiality). He noted that it will be important to look at what CACEO wants to sponsor in the next session. He also noted that AB1408 was still before the Governor.

## **Secretary-Treasurer Report**

**Motion made, seconded, and carried**, to accept the financials as presented (Roque/Perez). Unanimous.

### **1<sup>st</sup> Vice President's Report**

1<sup>st</sup> Vice President Duran presented a fee resolution to increase dues from \$85.00 to \$95.00 for 201 and to increase continuing education sessions from \$75.00 to \$86.00.

**Motion made, seconded, and carried** to approve the fee resolution (Terfehr/Revier).  
Unanimous.

Education Co-chair Cecilia Sevilla noted that CACEO should be thanked for his work on the modules and PowerPoints and for a new challenge test that combines Modules 1, 2, and 3.

### **2<sup>nd</sup> Vice President's Report**

#### **Legislative Committee**

Chair Matt Silver noted that the DMV is a challenge because DMV does not want to do it. They are determined to inflate costs and CACEO needs to make it a "net zero" and try to box them in a corner.

With respect to AB345 which increases civil fines, has now been gutted. It will be introduced.

Ghost Ship – it is important not to just make this about Oakland. This requires making changes to many laws so this needs to be worked on next year. CACEO also needs to ensure that resources are dedicated for code enforcement and not to the general fund.

Larry Brooks noted that Oakland lead poisoning was higher than Michigan. He suggested CACEO get ahead of the curve and become certified instructors and teach the class based on 377.

#### **Staff Reports – Executive Director**

In the interest of time, Executive Director Bobrow asked the Board to review her report which was submitted in written form. No actions or motions were requested in her report.

#### **Staff Report – Administrative Committee**

Nothing to report.

#### **Staff Report – Communications**

The newsletter will be published after seminar and the website redesign is being worked on to ease navigation for members.

#### **Staff Report – Elections/Nominations**

Tracy Robertshaw reported on the elections, noting the following:

1. Region 1 – Barry Chamberlain was elected.
2. Region 2 – no candidates; to be appointed by the President.

3. Region 3 – Tim Burns and Paula Redfern were elected.
4. Region 4 – Brad Clark and Irma Gowin were elected.
5. Region 5 – Carrie Rios and Estela Hill were elected.
6. Region 6 – Tracey Towner was elected.
7. Region 7 – Matt Silver was elected.
8. Region 8 – Brent Panas and Eric Field were elected.

### **Staff Report – Membership/Marketing**

Pete Roque that with respect to Membership, that committee had nothing to report.

The Board applauded Pete’s efforts on the Board and suggested he be hired on a contract basis to continue PR efforts.

With respect to Marketing, Pete noted that the criticism he received on his marketing efforts caused him to step away from the Board.

**Motion made, seconded, and carried** to negotiate with Pete Roque. Passed by majority and one abstention.

### **Staff Reports – Officer Safety Committee**

For 2018, Chair Darrell Revier noted that the committee will ask to become a formal committee with a bylaws vote from the membership.

### **Staff Reports – Seminar**

Chair Johnny Terfehr thanked everyone who had contributed time to the 2017 and 2018 seminar efforts.

### **Old Business**

None.

### **New Business**

None.

### **Date for Next Meeting**

January 24-26 was selected for the January meetings, with the Executive Board meeting on Wednesday night, Chairs and Committees meeting on Thursday and the Board meeting on Friday.

### **Election of 2018 Officers**

A formal slate of officers was presented to the Board, with Johnny Terfehr as President, Abraham Duran and 1<sup>st</sup> Vice President, Matthew Silver as 2<sup>nd</sup> Vice President, and Larry Breceda as Secretary-Treasurer.

**Motion made, seconded and carried** to accept the slate as presented. (Sevilla/Revier).  
Unanimous.

**Further Discussion of IVC MOU**

The Board decided to review the proposed MOU and to bring it back to the Board at its January meeting.

**Adjournment**

**Motion made, seconded, and carried** that will no further business, the meeting is adjourned.  
(Terfehr/Duran). Unanimous.

Adjournment was had at 5:10 PM

Respectfully submitted,

MaryAnne Bobrow, Recording Secretary