

# California Association of Code Enforcement Officers

## Board of Directors Meeting

Hilton Garden Inn  
Sacramento, CA

Friday, June 26, 2009  
10:00 a.m. – 3:00 p.m.

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### **PRESENT**

Dirk Voss	Chris Wiggins
Mike Hines	Roger Anderson
Billy Owens	Brad Clark
Rhonda Knox	Scott Taylor
Alysia Gomez	Abraham Duran
Sid Pineda	Ken Dapeer
Joe Garcia	Tim Burns
Pete Piccardo	Art Trinidad
Dave Wilson	Bruce Kendall
Stephen Jacobson	Debra Wright
Fred Fix	Ryan Graham
Tim Higares	

Melissa Dixon  
John Lovell

### **ABSENT**

Gary Harris
David Ball
Johnny Terfehr
Gary Merk
Karen DeVrieze
Ana Lisa Hernandez

### **1. Welcome and Introductions**

Meeting was called to order at 1015 hours. President Dirk Voss welcomed everyone and introductions were made.

**2. Public Comment (3 minutes per speaker)**

There was no public comment.

**3. Consent Calendar**

- A. Minutes – March 27, 2009
- B. Financials

The Board then addressed the Consent Calendar. Director Pete Piccardo moved to approve the consent calendar; Director Alysia Gomez seconded. The motion passed unanimously.

**4. President's report**

- A. SMA Contract Renewal

President Voss informed the Board that the contract between CACEO and Smith Moore and Associates, Inc. for association management services expires on January 31, 2010. SMA proposes to slightly revise the scope of services to more accurately reflect services provided and renew the contract for an additional three-year term at an initial 5% increase for 2010 and a cost of living adjustment for the two years thereafter. Director Scott Taylor moved to accept the contract changes as presented; Director Brad Clark seconded. The motion passed unanimously.

**5. Administrative Report**

- A. Membership Update

Executive Director Melissa Dixon presented a report on the current membership. We currently have 1227 active members.

- B. Election Update

Executive Director Dixon went over the timeline for CACEO's election process, noting that nominations will be accepted until July 22, and balloting will take place beginning July 24.

- C. Awards Update

Executive Director Dixon informed the Board that award nominations will be accepted until the July 31 deadline, and that 5 nominations had been received to date.

- D. SCACEO Update

Executive Director Dixon informed the Board that David Chavez, CPA, had been retained to finalize the dissolution of SCACEO. A power of attorney needed to be filed in order for Chavez to handle this on our behalf. He will be refilling CACEO's taxes for 2006, separating out SCACEO income, and filing a final 2006 tax return for SCACEO.

**6. Election of 2010 President**

The Board then conducted elections for the 2010 president. Director Dave Wilson nominated Dirk Voss; Director Debra Wright seconded. Director Bruce Kendall nominated Chris Wiggins;

Director Stephen Jacobson seconded. Director Mike Hines moved to close the nominations; Director Clark seconded. Nominations were unanimously called. Each candidate was allowed a moment to address the Board, and then a confidential balloting took place. Director Jacobson called for the vote; Director Wilson seconded. The motion passed unanimously, with Director Wiggins the successful candidate.

**7. Presentation (Tim Burns): “A Tour of the Central Valley”**

Director Tim Burns gave a brief presentation on Visalia with the hope that the CACEO Board will consider having an event, or at least a Board meeting, there. There was interest in having our last Board meeting of the year in Visalia; Executive Director Dixon will check to see if we can change location without penalty.

**8. Planning Session Review**

President Voss went over the strategic plan and the various committees provided updates.

**A. Membership/Marketing**

**1. ACS Update/Presentation**

Director Piccardo introduced two representatives, Lisa Yates and Judith Bruno, from ACS Quantum, the group that was selected by the Marketing Committee. The contract between ACS and CACEO was passed around for review. Judith and Lisa gave a brief presentation and an overview of what they plan to do for CACEO. They stressed the importance of getting newsworthy information to them so that they can generate media interest in CACEO.

There was considerable discussion about the need to direct our marketing to decision-makers.

**B. Education**

Director Hines presented his report, noting that we have moved the Academy from Rio Hondo College to Santiago Canyon College. He said that the instructor fees that are paid have been reduced by roughly half; the instructors were getting paid \$700 per class and they will now be paid an average wage of \$350.

**C. Legislation**

Director Billy Owens presented his report; Legislative Advocate John Lovell also provided an update on legislative activities.

**D. CACEO PAC**

Director Joe Garcia presented a report on the CACEO PAC; he said that people can now donate to the PAC via the PAC's new website.

**E. Communications/Newsletter**

Director Garcia presented his report. He said the website is running well and that the committee has been focusing on newsletters this year.

**F. Annual Seminar**

Director Clark presented his report, noting that everything is on schedule. We currently have 77 people registered; we need 225 to “break even.”

**9. New Business/Open Forum**

Director Owens moved to delete the proposed Bylaw change that would have moved the election of the President from the last Board meeting of the year to the summer Board meeting. Director Sid Pineda seconded. Motion was approved with 4 “nays.” There was no further new business.

**10. Adjournment**

Director Piccardo moved to adjourn the meeting; Director Clark seconded. Meeting was adjourned at 1503 hours.

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**MOTIONS APPROVED**

Director Pete Piccardo moved to approve the consent calendar; Director Alysia Gomez seconded. The motion passed unanimously.

Director Scott Taylor moved to accept the [SMA] contract changes as presented; Director Brad Clark seconded. The motion passed unanimously.

Director Dave Wilson nominated Dirk Voss; Director Chris Wiggins seconded. Director Bruce Kendall nominated Chris Wiggins; Director Stephen Jacobson seconded. Director Mike Hines moved to close the nominations; Director Clark seconded. Nominations were unanimously called.

Director Jacobson called for the vote; Director Wilson seconded. The motion passed unanimously, with Director Wiggins the successful candidate.

Director Owens moved to delete the proposed Bylaw change that would have moved the election of the President from the last Board meeting of the year to the summer Board meeting. Director Sid Pineda seconded. Motion was approved with 4 “nays.”

Director Piccardo moved to adjourn the meeting; Director Clark seconded. Meeting was adjourned at 1503 hours.

\*Clarification: The election for the position of president that took place at this meeting was later determined to be in violation of the association Bylaws, and a subsequent mail ballot took place.