

## Board & CPS Leadership Positions Available

**Deadline to apply:** Friday, March 1<sup>st</sup>, 2019

The following positions are available to CPS members, nominated and elected by other CPS members, for the term starting June 1<sup>st</sup>, 2019. If interested, please complete and submit the appropriate nomination form by **Friday, March 1<sup>st</sup>, 2019**.

- **Treasurer** – Three-year Term, with an optional additional year: June 1<sup>st</sup>, 2019 - May 31<sup>st</sup> 2022/23
- **eNews Editor** – Two-year Term, with an optional additional year: June 1<sup>st</sup>, 2019 - May 31<sup>st</sup> 2021/22
- **Trainee Representative** – Two-year Term: June 1<sup>st</sup>, 2019 – May 31<sup>st</sup>, 2021

An online voting system will be set up for members to select their candidate of choice for Treasurer from March 15<sup>th</sup> through March 31<sup>st</sup>, 2019. Those interested in the Trainee Representative and eNews Editor roles should follow the directions stated below. All positions will be announced and endorsed by the membership at the Annual General Meeting, Thursday, April 4<sup>th</sup>, 2019.

### Treasurer

**Term:** Three years, with an optional additional year: June 1<sup>st</sup>, 2019 - May 31<sup>st</sup> 2022/23

In addition to being a member of the Board of Directors, the Treasurer shall ensure the safe custody of the Society's funds and securities, shall keep a full and accurate account of receipts and disbursements of the funds belonging to the Society, and shall deposit all monies and other valuable effects in the name and to the credit of the Society in such depositories as maybe designated by majority vote of the Board of Directors. The Treasurer shall ensure the delivery, facsimile, emailing or mailing out of notices of annual dues to all Members. He/she shall also be responsible for ensuring the delivery, facsimile, emailing or mailing out of notices of forfeiture of Membership in the Society as defined in the Bylaws. He/she shall also disburse funds of the Society as may be ordered by a majority of the Board of Directors or by the President and he/she shall render to the Board of Directors at its regular meetings, or as the President so requires, an account of the financial condition of the Society.

The Treasurer shall have the authority to sign cheques on behalf of the Society. If the Treasurer is unable to fulfill his/her responsibilities or the position is vacated, the Board of Directors may designate another officer to have and exercise the same authority and such other officer shall assume the obligations of the Treasurer herein. The Board of Directors can permit the Treasurer to delegate the authority for cheque signing to a third party contracted to facilitate the financial management and administration of the Society. Notwithstanding that delegation, the authorization for signing cheques in an amount over five thousand dollars (\$5,000.00) (or in the aggregate for the same expense) must be pre-approved by the Treasurer by fax or email. The Treasurer shall serve a term of three (3) years, renewable for one (1) additional term by election and may not thereafter succeed himself/herself. The Treasurer must have been a Regular Member of the Society for not less than one (1) year. **Please complete the online [nomination form](#) by March 1<sup>st</sup>**. Members will use the online voting system to vote for the candidate for this position once posted on the website.

## eNews Editor

**Term:** Two years, with an optional additional year: June 1<sup>st</sup>, 2019 - May 31<sup>st</sup> 2021/22

This position is open to all current CPS Members. The term would begin in June 1<sup>st</sup>, 2019 and end May 31<sup>st</sup>, 2021, or May 31<sup>st</sup>, 2022. Joining the organization as Editor of the quarterly ENews is a great way to become active in the Society, to meet colleagues from across the nation, and to keep current with research, advocacy, and clinical applications in the field of pain. The Editorial position is a two-year term, with the option of adding one more year, involving putting together the quarterly newsletter and attending executive meetings as scheduled. On average, each newsletter involves approximately 6-8 hours of work.

We encourage you to consider this position and get involved with the Society. This position is selected by a review committee.

If you are interested in this position, **please complete the [online nomination form by March 1<sup>st</sup>](#)**. Questions can be directed to the current eNews Editor, Josiane Mapplebeck via email at: [josiane.mapplebeck@mail.utoronto.ca](mailto:josiane.mapplebeck@mail.utoronto.ca).

## Trainee Representative

**Term:** Two years: June 1<sup>st</sup>, 2019 – May 31<sup>st</sup>, 2021

The Trainee Representative represents the interests and perspectives of the trainee membership of the society. Duties include but are not limited to:

- Writing the Trainee Spotlight section of the quarterly CPS newsletter
- Organizing and chairing the trainee session at the annual CPS scientific meetings
- Reviewing trainee and other award applications as requested by the Awards Committee Chair
- Assisting as a member of the Scientific Programming and Communications Committees
- Contributing a report to the CPS board meetings
- Bringing forward ideas and perspectives of trainees.

The duration of the position is two (2) years and the individual may not succeed himself/herself. The Trainee Representative must have been a Trainee Member of the Society for not less than one (1) year. This position is selected by Trainee members of the Canadian Pain Society.

**The selection process online will be limited to current CPS Trainee members since only this category of members selects the candidate for the term.**

If you are interested in this position **please complete the [online nomination form by March 1<sup>st</sup>](#)** For more information please contact Perri Tutelman, the current Trainee Representative: [PTutelman@Dal.Ca](mailto:PTutelman@Dal.Ca)