

Office Productivity Catalog



Overview

The **Office Productivity** catalog includes online career certification training in Microsoft Office 2016, Microsoft Office 2013, Microsoft Office 365 and more.



Featured Certifications

- Microsoft Office 2016: New Features • Microsoft Project •
- Microsoft Office Excel • Microsoft Office 365 - For End Users •
- Microsoft Office Outlook • Microsoft Office Word • and more! •



Additional Membership Catalogs

- Project Management • IT Service Management • Cyber Security •
- IT Networking • Business Skills • Cloud Management •
- Software Development •

Office Productivity Catalog

Office 365 Training

- Microsoft Office 365 - For End Users
- Microsoft Office 365 - Administration
- Microsoft Office 365 - SharePoint for End Users
- Microsoft Office 365 - Web Apps

Microsoft Office Training

2016 Edition

- Microsoft Office 2016: New Features
- Microsoft Office 2016 Excel Basic
- Microsoft Office 2016 Excel Intermediate
- Microsoft Office 2016 Excel Advanced

2013 Edition

- Transition to Office 2013 from Office 2007/2010
- Microsoft Office 2013 Lync Essentials
- Microsoft Project 2013 Basic
- Microsoft Project 2013 Advanced
- Microsoft Office 2013 Access Basic
- Microsoft Office 2013 Access Intermediate
- Microsoft Office 2013 Access Advanced
- Microsoft Office 2013 Excel Basic
- Microsoft Office 2013 Excel Intermediate
- Microsoft Office 2013 Excel Advanced
- Microsoft Office 2013 Outlook Basic
- Microsoft Office 2013 Outlook Advanced
- Microsoft Office 2013 PowerPoint Basic
- Microsoft Office 2013 PowerPoint Advanced
- Microsoft Office 2013 Word Basic
- Microsoft Office 2013 Word Intermediate
- Microsoft Office 2013 Word Advanced



Office Productivity Catalog

Microsoft Office Training (Cont.)

2010 Edition

- Microsoft Office 2010 New Features
- Microsoft Project 2010 Basic
- Microsoft Project 2010 Advanced
- Microsoft Office 2010 Access Basic
- Microsoft Office 2010 Access Intermediate
- Microsoft Office 2010 Access Advanced
- Microsoft Office 2010 Excel Basic
- Microsoft Office 2010 Excel Intermediate
- Microsoft Office 2010 Excel Advanced
- Microsoft Office 2010 Outlook Basic
- Microsoft Office 2010 Outlook Intermediate
- Microsoft Office 2010 Outlook Advanced
- Microsoft Office 2010 PowerPoint Basic
- Microsoft Office 2010 PowerPoint Advanced
- Microsoft Office 2010 Word Basic
- Microsoft Office 2010 Word Intermediate
- Microsoft Office 2010 Word Advanced

2007 Edition

- Microsoft Project 2007 Basic
- Microsoft Project 2007 Advanced
- Microsoft Office 2007 Access Basic
- Microsoft Office 2007 Access Intermediate
- Microsoft Office 2007 Access Advanced
- Microsoft Office 2007 Excel Basic
- Microsoft Office 2007 Excel Intermediate
- Microsoft Office 2007 Excel Advanced
- Microsoft Office 2007 Outlook Basic
- Microsoft Office 2007 Outlook Intermediate
- Microsoft Office 2007 Outlook Advanced
- Microsoft Office 2007 PowerPoint Basic
- Microsoft Office 2007 PowerPoint Advanced
- Microsoft Office 2007 Word Basic
- Microsoft Office 2007 Word Intermediate
- Microsoft Office 2007 Word Advanced