Ways to Renew your Catboat Association Membership

- **Renew Online** (preferred)
  1. Go to the Catboat Association (CBA) website by entering [www.catboats.org](http://www.catboats.org) in the address bar. **SIGN IN** with your username and password (upper right corner).

2. **When you’re sure you’re signed in, click HOME** (left side menu). **HINT**: You’re signed in if you see “SIGN OUT” in the upper right page bar.

3. Next, click on **Manage Profile** (right side of the screen). You should now see the screen below:
4. Click on Membership (near middle of screen). Your membership transactions should be displayed (similar to this image):

5. If the Invoice at the top shows “Open”, you need to pay this open invoice to renew. You can do this online by clicking the Options icon of the Open invoice and filling in credit card info.

6. If the Invoice at the top shows “Open (Awaiting Auto-bill)”, your membership is set to renew on 12/31 (transaction date) and will be charged to the credit card you previously used for dues. To review the stored transaction information, mouse over (‘Update Billing Information’) and click the icon (to the left of the red ‘X’). You can see if the credit card info is correct for
processing and update it, if needed, in the resulting form.

• **Pay By Mail** (last resort, please!)

Write a $40 personal check (or money order) made out to “Catboat Association, Inc.” and with note on the check: “For 2022 Dues” *[substitute proper year]*

Send via mail to:

Catboat Association Inc.
262 Forest Street
Needham, MA 02492-1326

You may enclose a note with any updates (i.e. address, boat changes, name changes, etc.)