

CPTA Delegate Responsibilities and Participation Expectations

CPTA Delegates represent California in the APTA House of Delegates (HOD). We have a wonderful delegation and each year we have a combination of individuals new to being a Delegate, those with many years of experience, and anywhere in-between. We value all levels of experience!

There are a number of activities that Delegates (including alternates and “potential alternates”) are expected to participate in throughout the year. CPTA provides reimbursement for up to \$1,800 in eligible travel expenses. In order to help you plan for engagement, the following are activities Delegates participate in:

1. Evening meetings once a month, starting in January – These meetings will be 1 hour in length starting at 6:30 or 7:00 pm and will be held via Zoom. In an attempt to avoid consistent conflicts with work or activities, meetings will be scheduled in advance and on different evenings of the week. Attending at least 75% of meetings is expected.
2. Pre-House in person California Caucus – This is a 1-day activity and is held on a Saturday. Date and location will be communicated as soon as it is confirmed but expect this will be late May/early June. The schedule is coordinated to allow most if not all Delegates to fly to/from the meeting location on the same day.
3. Attendance at on-site HOD:
 - a. California Caucus on the Saturday afternoon immediately prior to the HOD meeting
 - b. HOD meeting 2027 – Sunday and Monday, July 25 – 26 in Washington, D.C.
 - c. HOD meeting 2028 – Sunday and Monday, July 30 – 31 in Cleveland, OH
4. Participation in HOD Town Hall (remote, time TBD likely 1 -2 hours in late afternoon/early evening Pacific time)– Thursday, December 9, 2027
5. Engagement with CPTA and district members in order to understand the wants and concerns of the membership. This can be via attendance at District or Chapter meetings and events virtually or in-person.
6. Additional Duties of a Delegate as outlined in ARPOL-3 Section A. 8.: *Participate in at least two legislative advocacy activities per year. Legislative Advocacy Activity: An activity or action with a Delegate having direct contact with an elected official, candidate for elected office, or a member of their staff by written or electronic communication, or in-person. At least one Legislative Advocacy Activity shall be at the national level.*

Total time commitment 2027:

Monthly meetings	1 hour x 12 months = 12 hours
Pre-HOD Caucus – late May/early June	~8 hours not including travel time
HOD on-site Meeting - July 24 -26, 2027	2 ½ days
HOD Town Hall – Dec 9, 2027	~2 hours
District/Chapter Activities	Varies
Legislative Activities	Varies

Thank you for your thoughtful consideration to serving in this role!