

Ministry of the Attorney General

Court Services Division
Office of the Assistant Deputy
Attorney General

McMurtry-Scott Building
720 Bay Street, 2nd Floor
Toronto ON M7A 2S9
Tel.: 416 326-2611
Fax.: 416 326-2652

Ministère du Procureur général

Division des services aux tribunaux
Bureau de la Sous-procureure générale
adjointe

Édifice McMurtry-Scott
720, rue Bay, 2^e étage
Toronto ON M7A 2S9
Tél. : 416 326-2611
Télééc. : 416 326-2652

A-2020-184

August 5, 2020

Via email

RE: Expansion of Justice Services Online on August 5

Dear Member of the Legal Community,

Today, the Justice Services Online (JSO) platform (ontario.ca/familyclaims and ontario.ca/page/file-civil-claim-online) has expanded to enable the online submission of close to 400 types of civil and family court documents.

The new services, “Civil Submissions Online” and “Family Submissions Online” will provide a simple and quick way to electronically submit court documents, at every step in a case, in any new or existing:

- civil action or application in the Superior Court of Justice; and
- family proceeding in the Superior Court of Justice or Ontario Court of Justice.

Users can pay court fees online securely by debit or credit card. Individuals can also use the system to request a fee waiver certificate or submit documents with an existing fee waiver certificate.

By making it possible to submit most court documents online, the Ministry is increasing efforts to protect the health and safety of Ontarians by reducing the need to attend a courthouse in person. The new services complement Civil Claims Online and Family Claims Online and, over time, will replace some email filing processes established in response to COVID-19. While courthouses will continue to accept in-person filings, we encourage you to use the new systems and avoid unnecessary visits to Ontario courthouses.

Getting Access

To access Justice Services Online, users are required to create an account using their Ontario ONE-key ID. ONE-key is a unique electronic credential that allows you to communicate securely with online government services.

Setting up your ONE-key ID is fast and simple. To learn more, visit <https://www.one-key.gov.on.ca/iaalogin/overview.jsp>.

Spread the word

Please find attached an informational poster to share widely with members of your organization and/or your clients.

The Ministry will enhance the service based on user feedback. If you have any questions or would like to provide feedback about the service, please contact Alexey Togunov, Director, Project Implementation Branch at Alexey.Togunov@ontario.ca.

Sincerely,

A handwritten signature in blue ink, appearing to read "Beverly Leonard". The signature is fluid and cursive, with the first name being more prominent.

Beverly Leonard
(A) Assistant Deputy Attorney General
Court Services Division

cc: Paula Reid, Assistant Deputy Attorney General & Chief Administrative Officer,
Corporate Services Management Division

Catherine Emile, (A) Chief Information Officer & Assistant Deputy Minister, Justice
Technology Services Division

Vaia Pappas, Director, Operational Support Branch, Court Services Division

Attachment – JSO Poster