

# HR Professional Development



- The Event Identification Number is to be provided ONLY to those people who have verified attendance in the program. It cannot be used on marketing materials or calendar postings.
- The documentation (e.g., certificate of completion) which includes the Event Identification Number must also include the confirmed number of CPD hours that the individual is eligible for based on their personal attendance and number of eligible instructional hours.
- CPHR-holding professionals will enter this Event Identification Number into their recertification log to obtain the approval for recertification points.
- The following is suggested language for communicating the Event Identification Number, "You have successfully completed the following continuing education event: \_\_\_\_\_. This event (Event ID Number: \_\_\_\_\_) has been approved for recertification credits under the CPHR Recertification Log. Be sure to note the Event Identification Number in your recertification log."

Event	Event ID #	# of days	# of hours instruction per day	Total instructional hours	CPD Hours	Accreditation Seal valid start date	Accreditation Seal valid end date
Introduction to Relocation	CRC061217001	14 weeks	self paced; online	40	40	06-Dec-17	06-Dec-18
Essentials of Domestic Relocation	CRC061217002	14 weeks	self paced; online	40	40	06-Dec-17	06-Dec-18
Essentials of International Relocation	CRC061217003	14 weeks	self paced; online	40	40	06-Dec-17	06-Dec-18