

# Lean for Human Resource Professionals Applying the Fundamentals



## Lean and Process Improvement for the HR Professional

Lean for Human Resource Professionals is a one-day course focusing on the fundamental Lean principles used by successful organizations across multiple industries. You will be led through an interactive simulation of a business process that allows for hands-on practice with Lean tools and methodology.

Upon successful completion of this class, you will have the knowledge to apply Lean techniques in your own organization, across a variety of HR processes and operations, giving you the increased capacity to do more without adding additional headcount.

### About Lean for Human Resource Professionals

Lean for Human Resources is a fundamental change in how you, and the people in your organization, think and approach problems. Lean is a common set of beliefs and principles that focus on what is of value in every facet of your HR Department.

When rigorously applied, Lean for Human Resources can have positive impacts on productivity, cost, quality and delivery of services.

### Lean for Human Resource Professionals has been used to:

- › Reduce lead time for hiring
- › Provide value to employees
- › Increase efficiency in the entire organization
- › Comply with EEOC Standards
- › Reduce employee turnover
- › Streamline HR processes

### Course Outline:

- › Introduction to Lean Principles
- › Value stream mapping
- › Standardized work
- › 5S workplace organization
- › Kaizen rapid improvement

### Who Should Attend

Human Resource Professionals across multiple industries:

- › Manufacturing
- › Healthcare
- › Service Industries
- › Business Services
- › Government

### Learning Objectives

- › Understand how Lean methods may be applied to HR processes
- › Describe four lean tools and their application to the human resource professional
- › Develop an easy-to-use strategy to apply the tools in your organization

**Thursday, May 3rd**

**8:30 a.m. - 4:30 p.m.**

**Polymer Center for Excellence**

**Register at [Charlotteshrm.org](http://Charlotteshrm.org)**