THE CONSTITUTION OF THE COMPARATIVE AND INTERNATIONAL EDUCATION SOCIETY

CONSTITUTION

ARTICLE I. NAME AND PURPOSE

Section 1. Name. The name of this organization shall be the Comparative and International Education Society, hereinafter identified as the Society.

Section 2. Office. The principal office of the Society shall be known as the Office of Executive Director.

Section 3. Purpose. The Society is organized exclusively for charitable, educational, and scientific purposes, to contribute to an understanding of education through encouragement and promotion of comparative education and related areas of inquiry and activity. Specifically, the Society shall:

a. Promote teaching and research in comparative and international education in institutions of higher learning in both national and international contexts;

b. Foster application of comparative theories and research in applied settings;

c. Facilitate publication and dissemination of comparative, cross-cultural, interdisciplinary, and international studies contributing to interpretation of developments in the field of education in their broad and interrelated political, economic, and social context;

d. Encourage educational and cultural exchanges; and

e. Promote and foster understanding of how educational policies and programs can improve social and economic development.

ARTICLE II. MEMBERSHIP AND AFFILIATION

Section 1. Membership of full status shall be open to:

a. Teachers of comparative education, foundation subjects in education, and international studies;

b. Individuals engaged in comparative education, international studies, or related activities in organizations other than institutions of higher learning; and

c. Individuals serving in professional education or other disciplines, who demonstrate an interest in the promotion of comparative education, international and development studies, and related activities.

Section 2. Membership of student status shall be open to students currently enrolled in a college or university undergraduate or graduate program.

Section 3. Membership of emeritus status shall be open to:

a. Members age 65 and older;
b. Members who have held membership in the Society for at least 10 consecutive years; and

c. Members who are not full-time employees of a professional institution.

Section 4. **Institutional affiliation** shall be open to:

a. Institutions of higher education and their subunits;

b. Professional, governmental, and nongovernmental organizations; and

c. General and research libraries.

Section 5. Regular and institutional **membership fees** shall be set annually by the Board of Directors. Membership fees for student, honorary status, emeritus status members shall be half that of regular status members.

Section 6. The **membership year** begins at the time of application and runs one full calendar year. Thereafter the membership shall continue in force upon acceptance of the membership fee for each succeeding year.

**ARTICLE III. OFFICERS**

Section 1. **Officers**. Officers of the Society shall be the President, the President Elect; the Vice President, the Immediate Past President, ten directors, the Secretary, the Treasurer, the Editor of the Comparative Education Review, and the Historian.

Section 2. **Selection and Term.**

a. The Vice President shall be elected for a 1-year term and automatically and successively shall become the President Elect for a 1-year term, the President for a 1-year term and the Immediate Past President for a 1 year term. Thereafter, there shall be a period of at least a year before the same member again shall be eligible for election as Vice President or Board of Directors member.

b. Directors shall be elected each for 3-year terms, 3 annually. After service of a 3- year term, there shall be a break of at least a year before the same member again shall be eligible for election as a Director.

c. Two Directors shall be students elected from among the student members with staggered terms.

d. The Secretary shall each be elected by the membership for a 3-year term. Thereafter there shall be a period of at least a year before the same member again shall be eligible for election as Secretary or Board of Directors Member.

e. The Treasurer shall each be elected by the membership for a 3-year term. Thereafter there shall be a period of at least a year before the same member again shall be eligible for election as Treasurer or Board of Directors Member.

f. The Editor of the Comparative Education Review shall be appointed by the Board of Directors for a 5-year term and shall be eligible for reappointment.
g. The Historian shall each be elected by the membership for a 3-year term. Thereafter there shall be a period of at least a year before the same member again shall be eligible for election as Historian or Board of Directors Member.

h. Unless otherwise specified, all terms of elected officers begin and end at the annual State of Society Meeting, when the gavel is passed from the outgoing President to the incoming President. Terms of appointed officers shall begin on July 1 and end on June 30.

Section 3. Vacancies.

a. President. A vacancy in the office of President in the interim between regular elections shall be filled by the President Elect, who shall assume the title and duties of the President for the unexpired term as well as for the immediately following year. In the event of further vacancy, the Immediate Past President shall complete the unexpired term.

b. President Elect: If a vacancy occurs in the office of President Elect that vacancy shall continue until filled at the next regular election, and the President shall immediately appoint a chair of the next Annual Meeting.

c. Vice President. A vacancy in the office of Vice President shall continue until filled at the next regular election.

d. Director. A vacancy in the office of Director shall continue until the unexpired portion of the term is filled at the next regular election. Such election shall be in addition to that for each of the three Directors elected annually for a 3-year term.

e. Other Officers. If such vacancy occurs in any other office (Secretary, Treasurer, Historian, or Comparative Education Review Editor), the President, upon consultation with the Executive Committee, shall promptly appoint a temporary replacement until a regular replacement can be appointed by the Board of Directors in the case of the Comparative Education Review Editor or elected by the membership in the case of the Secretary, Treasurer, or Historian.

Section 4. The duties of the Officers shall be set forth in the Society's Bylaws.

ARTICLE IV. BOARD AND COMMITTEES

Section 1. Board of Directors. The Board of Directors shall consist of the President of the Society as Chair, nine Directors, the Vice President, the President-Elect, the Immediate Past President, the Editor of the Comparative Education Review, the Secretary, the Treasurer, and the Historian.

Section 2. The regular members of the Executive Committee shall be the President as Chair, the Vice President, the President Elect, the Immediate Past President, the Editor of the Comparative Education Review, the Secretary, the Treasurer, and the Historian.

Section 3. The Editorial Staff shall consist of the Editor as Chair, Associate Editors, and Assistant Editors.

Section 4. The Editorial Board shall consist of the Editor and persons selected for their distinction in comparative education or related fields.
Section 5. **Standing Committees** shall be defined by the Board of Directors. Members shall be appointed by the President in consultation with the Executive Committee.

Section 6. All other committees shall be defined as ad hoc, shall be charged by the President in consultation with the Executive Committee, and shall have a life of one year unless their mandates are renewed.

Section 7. The duties of the Boards and Committees shall be set forth in the Society's Bylaws.

**ARTICLE V. PUBLICATIONS AND DISSEMINATION**

Section 1. **Regular Publications**.

a. The Comparative Education Review shall be the professional journal of the Society.

b. The CIES Newsletter shall be the general information publication of the Society.

Section 2. **Other Publications**. Other publications, including newsletters and web sites of committees and SIGs as well as electronic and hard-copy communications under Society auspices, shall be authorized by the Board of Directors on recommendation of the Publications Committee. The Society shall not participate in, or intervene in (including the publishing or distribution of statements), any political campaign on behalf of any candidate for public office. The Society shall avoid activities prohibited (a) for an organization exempt from federal income tax under section 501(c)(3) of the Internal Revenue Code, or (b) for an organization, which deducts contributions under section 170(c)(2) of the Internal Revenue Code.

**ARTICLE VI. ELECTIONS**

Section 1. **Frequency**. Elections shall be held annually to choose the Vice President and three Directors. In the same election, any other post which has become vacant shall be filled as defined in Article III, Section 3.

Section 2. **Nominating Committee**. The Nominating Committee shall be appointed from among the members who are not holding office in the Society and who shall have been members for at least one year. The committee shall consist of not less than three members including the Chair.

Section 3. **Eligibility to Vote**. Only full-status, emeritus status, and student-status members are entitled to vote in an election.

Section 4. **Requirement for Election**. A candidate receiving a majority of the votes cast shall be elected provided at least 20% of members voted in the election. If the vote does not reach this requirement, officers shall be elected by a majority vote of the current Board of Directors.

Section 5. In the case of a tie vote the President shall call immediately for subsequent general elections until the tie for the contested position is broken.

Section 6. **Installation**. Newly elected officers shall be installed by the President during the Meeting on the State of the Society at the Annual Meeting.

**ARTICLE VII. FINANCES**

Section 1. The Society may maintain bank accounts and raise funds to conduct its matters of business, in accordance with U.S. Federal laws governing 501 (c) (3) organizations.
Section 2. The Society shall have its accounts audited by a certified agency not less than every three years.

Section 3. No part of the net earnings of the Society shall inure to the benefit of, or be distributable to its members, trustees, officers, or other private persons, except that the Society shall be authorized and empowered to pay reasonable compensation for services rendered and to make payments and distributions in furtherance of the purposes set forth in the purpose clause hereof.

Section 4. Upon the dissolution of the Society, assets shall be distributed in one or more exempt purposes within the meaning of section 501 (c)(3) of the Internal Revenue Code, or corresponding section of any future Federal tax code, or shall be distributed to the federal government, or to a state or local government, for a public purpose. Any such assets not disposed of shall be disposed of by the Court of Common Pleas of the county in which the principal office of the Society is then located, exclusively for such purposes or to such organization or organizations, as foreseen Court shall determine, which are organized and operated exclusively for such purposes.

ARTICLE VIII. MEETINGS

Section 1. Annual Meeting. The Annual Meeting shall consist of a professional program and shall include at least one session on the State of the Society.

a. Time and Place. The time and place of the Annual Meeting shall be approved by the Board of Directors at least one year in advance of that Annual Meeting.

b. Consultation. At a duly called Meeting on the State of the Society, the members so assembled shall constitute a consultative body to consider policy brought before the Society by the President or other officers, the Board of Directors, or the Executive Committee in keeping with their respective authority and any related procedure specified in this Constitution. Nothing in this Constitution shall be construed to prevent any member in such a Meeting on the State of the Society from raising any other matter of business.

c. Reports. Formal reports of officers and committee chairs shall be issued to each member of the Board of Directors and Executive Committee member at least 15 days prior to the Annual Meeting. A summary of the program and business deliberations of the Annual Meeting shall be issued to members within four months of such Meeting.

d. Program. Participation in professional development workshops shall not preclude individuals from additional participation in the professional program.

Section 2. Regional Meetings.

a. Authorization. Regional Meetings of the Society shall be professional meetings authorized by the President in consultation with the Executive Committee from proposals received at least four months in advance of the proposed Regional Meeting.

b. Each Regional Meeting shall have a coordinator who shall ensure that the meeting is conducted in accordance with Society standards and purpose.

c. Transaction of Business. Only business of a regional nature, and which is consistent with policies of the Society, shall be conducted at Regional Meetings under Society auspices.
d. Announcement and Report. The Secretary shall ensure that members receive information on Regional Meetings authorized to be held under Society auspices. Regional Coordinators shall present to the Secretary a summary of activities conducted during the year at least 60 days prior to the next Annual Meeting.

Section 3. Roberts’ Rules of Order, Revised shall govern meetings of the Society except as otherwise provided in this Constitution.

ARTICLE IX. REGIONAL CHAPTERS

Section 1. Policy, Procedure, and Regulations. The Board of Directors shall determine policy, procedure, and regulations governing establishment and operation of Regional Chapters, which may be authorized under Society auspices.

Section 2. Petition. The Board of Directors shall consider establishment of a Regional Chapter when at least twenty members petition for and comply with policy, procedures, and regulations governing establishment and operation of such chapter.

Section 3. Finances. A regional Chapter may maintain a bank account and raise funds to conduct its matters of business. It shall be subject to the same accounting responsibilities and standards as the Society.

ARTICLE X. ARCHIVES

Section 1. The Board of Directors shall establish the Archive of the Society, consisting of the Society’s official publications and the papers and documents of the members of the Executive Committee as they pertain to the work of the Society.

Section 2. The Board of Directors shall see that an appropriate institution houses the archives of the Society.

Section 3. The Historian shall ensure the proper maintenance of the Archive.

ARTICLE XI. AMENDMENTS

This Constitution shall be amended when the following activities have taken place:

a. A proposal to amend the Constitution is submitted in writing to the Board of Directors at least one week prior to a formal meeting of the Board of Directors;

b. The Board of Directors votes to endorse the proposal as a provisional amendment;

c. The provisional amendment is presented at a duly constituted Meeting on the State of Society held during the Annual Meeting;

d. A summary of the discussion and preliminary action together with an official ballot for voting on the proposed amendment is sent to the members along with any related recommendation by the Board of Directors; Two-thirds of members responding within three months to a mail or electronic poll vote in favor of the proposed amendment; and

e. The President makes a formal announcement of the results of the poll to the membership.
ARTICLE XII. BYLAWS

Section 1. The Society shall have the authority to determine rules and regulations which shall be called Bylaws. Bylaws shall be consistent with the content and purpose of the Society’s Constitution.

Section 2. A proposal to pass or rescind a Bylaw must be presented in writing at least one week prior to a formal meeting of the Board of Directors, other than at meetings of the Board of Directors at annual CIES conferences.

Section 3. It shall require a two-thirds (2/3) majority vote of a formal quorum of the Board of Directors to pass or rescind a Bylaw.

Last Amended 1/25/2018 by vote of the Membership of CIES.