

## **Annual General Meeting 2016**

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Minutes of the 2016 Annual General Meeting held on Wednesday 30<sup>th</sup> November 2016 at the Linen Hall Library, 17 Donegall Square North, Belfast BT1 5GB.

**Present:** Adrienne Adair, Chair CILIP Ireland  
Samantha McCombe  
Heather Anderson, Treasurer CILIP Ireland  
Alex McIlroy, Candidate Support Officer CILIP Ireland  
Leona Burgess, Social Media Support Officer CILIP Ireland  
Mary Farrell, Student Liaison Officer CILIP Ireland  
Joy Conkey, Temporary Secretary CILIP Ireland  
Claire Killen  
Ross MacDonald  
Colleen Tierney

*A total of 36 people attended the Annual General Meeting, 5 attendees were not members of CILIP.*

**CILIP Staff in attendance:** Nick Poole, Chief Executive of CILIP  
Mandy Powell, Assistant Director of Workforce Development  
Gerardine Blee, Development Officer Northern Ireland and Wales

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### **1. Welcome**

Adrienne Adair, Chair CILIP Ireland, formally opened the Annual General Meeting (AGM) at 12:00 and welcomed all present, explaining the main business of the meeting. She invited all present to indicate if they were CILIP members by raising their hand. She informed attendees that only CILIP members could vote at the AGM.

### **2. Minutes of the CILIP Ireland 2015 AGM**

Heather Anderson proposed and Mary Farrell seconded the resolution:

That the Minutes of the 2015 Annual General Meeting at Parliament Buildings, Stormont, Belfast on 2<sup>nd</sup> December 2015 be approved as a true record.

**The Resolution was carried.**

### **3. Matters arising from the minutes of the 2015 AGM**

There were no matters arising.

### **4. Receipt of the Members' Annual Report and Treasurer's Report for the period 1<sup>st</sup> December 2015 to 30 November 2016**

The Chair presented the Members' Annual Report highlighting the year's title – *Towards Advocacy*. This was strategic, paralleling the appointment of the new CILIP Ireland Development officer and a renewed focus on advocacy. She highlighted that there was a mistake in the annual report brochure (page 6). At 30<sup>th</sup> November 2016 CILIP Ireland membership was 197. Without organisational representatives this figure was 172. She recounted the very significant work which had been done during the year for CILIP Ireland including six committee and planning meetings, thanking the committee for all their work. The Chair thanked Heather Anderson, Honorary Treasurer of CILIP Ireland, for her continuing hard work. She then presented the Annual Report including the Treasurer's Report for the period 1<sup>st</sup> December 2015 to 30<sup>th</sup> November 2016. At 30<sup>th</sup> November 2016, the CILIP Ireland Account was in credit at £8,702.25.

The annual report and accounts were **noted**.

## **5. CILIP Ireland Constitution – elections to the committee**

The Chair explained that under the CILIP Ireland Constitution, ratified at the 2015 AGM, one third of the posts on the committee must be vacated each year and persons elected to fill those posts. Therefore, under the rules of the Constitution, the following roles had to be vacated:

- Chair
- Vice Chair
- New Professionals and Student Liaison Officer
- Activities Officer.

She explained that CILIP Ireland members elected to these roles will be in post for a three-year term. The Secretary read out the names of the nominees:

- Chair – Samantha McCombe
- Vice Chair – Alex McIlroy
- Activities Officer – Tatyana Malinova
- New Professionals and Student Liaison Officer – Jayne Finlay
- North/South Liaison Officer – Mary Farrell.

Given that only one nominee was proposed for each of the above posts the Chair declared those listed elected.

The Secretary confirmed that no nominations were received for the following roles:

- Candidate Support Officer
- Mentor Support Officer.

The Chair encouraged CILIP Ireland members to consider taking on those roles and to talk to Alex, Gerardine or herself for further details.

The Chair expressed her congratulations to the new postholders and wished them every success in their new roles.

Claire Killen proposed and Sarah Smyth seconded the resolution:

That those nominated for new committee roles are passed.

31 CILIP Ireland members voted to approve those nominated to the aforementioned posts.

## **6. CILIP Ireland Activities**

### **6.1 Personnel**

The Chair thanked Gerardine for her continued work for CILIP Ireland since becoming Development Officer in June 2015. She also thanked Simon Berney-Edwards, CILIP Liaison Officer, for his work with the CILIP

Ireland committee. She introduced CILIP Ireland committee members, discussed their roles and again thanked them for their support and commitment.

## **6.2 Advocacy**

The Chair explained that CILIP Ireland seeks to represent members and the profession among key decision makers in government, employers and stakeholder groups. It has achieved this through writing several responses to government consultations. For instance, the Electionwatch campaign, in which CILIP wrote to the main political parties posing three questions identified by members, prompted Nelson McCausland to request CILIP Ireland produce a briefing paper outlining school library provision in NI. CILIP Ireland has engaged with important stakeholders such as The Department of Culture Arts and Leisure, the School Library Association, JISC NI, Ulster University and NIPSA. The Development Officer delivered a focus group in September 2016 which involved CILIP Ireland members and some non-members in providing feedback on proposals for the new CILIP Membership model for implementation in 2018.

The Chair commented that the CILIP Ireland committee had drafted an *Action Plan* for 2017 and *Strategic Action Plan for 2016-2020* which aim to achieve the same ambitious goals as CILIP's *Securing the future: action plan 2016-2020*, but in the local context. Similar activities as those outlined above, for example, responding to the new Programme for Government, and events such as National Libraries week in October 2017, would be part of these Action Plans.

## **6.3 CILIP Ireland Membership**

At 30 November 2016 CILIP Ireland membership was 197 individual members.

## **6.4 CILIP Ireland Bursary**

The Chair confirmed that there were no successful applicants for the CILIP Ireland Bursary, so it was not awarded. New applications are welcomed from January 2017.

Mary Farrell, who was previously awarded the CILIP Ireland bursary, has written a report on her activities as Student Liaison Officer which is included in the Annual Report.

## **6.5 CILIP Ireland Events**

13 to 15 April 2016	CILIP Ireland and LAI Annual Joint Conference and Exhibition
13 September 2016	CILIP Membership 2018: Fit for the Future Focus Group
13 September 2016	Professional Registration Event
8 March 2016	How the Assembly Works

## **6.6 Social Media**

The Chair highlighted the excellent work done by Leona Burgess, Social Media Support Officer for CILIP Ireland, in raising the profile of CILIP Ireland through social media. @CILIP Ireland has passed a significant milestone having over 1,000 Twitter followers.

As of November 2016: CILIP Ireland on Facebook has 172 likes.

@CILIP Ireland on Twitter has 1,051 followers.

@CILIP Ireland has sent and shared a total of 2,257 tweets.

Social media is used to advertise CILIP Ireland events, promote the PKSB and to highlight CILIP Ireland's activities and advocacy work.

## **6.7 Candidate Support Officer (CSO)**

The Chair informed all present that Alex McIlroy was the CSO and had supported the 12 candidates going through Professional Registration in the past year. These candidates are also supported individually by mentors of which there are four within the CILIP Ireland area. The Chair encouraged those present to consider becoming mentors and thus give something back to the profession.

### **6.8 Annual Joint Conference**

The Annual Joint Conference took place from 13 to 15 April 2016 in the Malton Hotel, Killarney, County Kerry. The theme was 'Survive and Thrive: Strategies for Success,' and as well as a packed programme of presentations, plenary sessions, workshops and networking opportunities, the over 100 delegates were also able to browse exhibitors' stalls displaying all the latest library supplies.

Speakers included: Nick Poole (CILIP CEO); Philip Cohen (President of the LAI); Helen Osborn (Director of Library Services Libraries NI); Susan Reilly (Executive Director of LIBER); Helen Shenton (Librarian and College Archivist at Trinity College Dublin); Judith Keene and Kathy Kirk (The Hive, Worcester).

### **6.9 North South Partnership**

CILIP Ireland continues to work closely with the Library Association of Ireland (LAI).

The LAI/CILIP Ireland Joint Annual Conference will be held between 29 and 31 March 2017, in County Offaly.

## **7. Closing**

The Chair thanked all involved in organising and taking part in the Open Day and AGM, especially Nick Poole, Helen Osborn, Jessica Bates, David McMenemy and Gerardine Blee. She expressed her thanks to the CILIP Ireland Committee. A presentation was made to the Chair to thank her for all her work, energy and enthusiasm in this role. She thanked the committee, past and present, recounted some of the highlights of her time as Chair and invited the new Chair to say a few words. Samantha thanked CILIP Ireland members for electing her, summarised her career to date and ambitions for her future as Chair.