



Annual General Meeting 2017

Minutes of the CILIP Ireland Annual General Meeting 2017 held on Thursday 7 December at the McClay Library, Queen's University Belfast, 10 College Park Ave, Belfast BT7 1LP.

Present: Samantha McCombe, Chair CILIP Ireland
Alex McIlroy, Vice-Chair CILIP Ireland
Heather Anderson, Treasurer CILIP Ireland
Claire Milliken, Secretary CILIP Ireland
Louisa Costelloe, Candidate Support Officer
Tatyana Malinova, Activities Officer
Jayne Finlay, New Professionals and Student Liaison Officer
Seána McAuley
Joy Conkey
Claire Killen
Ross MacDonald
Julie Reid
Cath Skipper

28 CILIP Ireland members in attendance.

CILIP Staff in attendance: Nick Poole, Chief Executive of CILIP
Mandy Powell, Assistant Director of Workforce Development
Gerardine Blee, CILIP Ireland Development Manager

1. Welcome

Samantha McCombe, Chair CILIP Ireland, formally opened the Annual General Meeting (AGM) at 12:15 and welcomed all present, explaining the main business of the meeting. She invited all present to indicate if they were CILIP members by raising their hand. CILIP Members received voting papers. The Chair informed attendees that only CILIP members could vote at the AGM.

2. Receipt of the Members' Annual Review and Treasurer's Report for 2017

The Chair presented the Members' Annual Review. CILIP Ireland supported over 200 members in 2017. In 2017, the CILIP Ireland Committee had a busy year working to the objectives of:

- Fully delivering CILIP's membership offering to CILIP Ireland members.
- Supporting CILIP Ireland members to develop professionally and enhance their skill set.
- Celebrating and communicating the value of the library and information profession.

Working with CILIP in support of the ~~Securing the Future~~ Action Plan 2016 - 2020, and supported by the Development Manager, CILIP Ireland had a busy year.

Highlights of CILIP Ireland's activities in 2017 include:

Advocacy

- Submitting a formal response to the Draft Programme for Government; giving the profession a voice in this process, and raising its profile.
- CILIP Ireland attended Department for Communities stakeholder engagement events.
- Relationships were built with CILIP Ireland and JISC NI, Ulster University, and the Information Professional Network.
- CILIP Ireland supported the *A Million Decisions* and *Facts Matter* campaigns.
- CILIP Ireland tweeted an open letter to all candidates who stood in the Northern Ireland Assembly election in March to highlight the positive and extremely valuable contribution libraries make to society.
- CILIP Ireland contributed to a number of consultations, including the CILIP response to the UK government's consultation on an industrial strategy, setting out how library and information skills support economic growth.
- CILIP Ireland is currently represented on a CILIP Working Party on school libraries.
- CILIP Ireland introduced a new membership communication, welcoming new CILIP Ireland members and setting out important information and sign posts to ensure new CILIP Ireland members get the most from membership.
- CILIP Ireland continued to use Twitter as a strategic engagement tool, and passed the 3000 tweet mark in 2017.

Workforce development

- CILIP Ireland Open Day 2016 at the Linen Hall Library enabled knowledge sharing and networking and included presentations from Nick Poole (CILIP), Helen Osborn (Libraries NI), Dr Jessica Bates (UU). A master class in advocacy through impact from David McMenemy (University of Strathclyde) was also given.
- CILIP Ireland participated in the conference planning and delivery of the CILIP/LAI Joint Conference in March, a national two-day conference for CILIP Ireland and LAI members to gather and grow their knowledge and skills through a programme of plenary and workshop sessions.
- CILIP Ireland presented to a number of groups to raise awareness, including the library team at Belfast Met, and also held a very successful professional registration event in October at the McClay Library, QUB.
- CILIP Ireland Chair Samantha McCombe presented at Tullamore, and represented CILIP Ireland at the conferences of CILIP Cymru Wales, CILIP and CILIPS.
- CILIP Ireland continued to actively support students and new professionals, and promote the PKSB/VLE as essential learning and development tools.
- Representatives from CILIP Ireland presented to both Ulster University and University College Dublin library and information students during 2017, and had a presence at a careers expo at Dublin Business School.

- CILIP Ireland also engaged with the Information Professionals Network comprising of representatives from UU, DBS, and UCD to further support those entering the profession.
- In November CILIP Ireland held its inaugural Student/NewProfessionals event at the Belfast Campus of UU, with members of the Committee and guest speakers sharing insights from their careers, discussing transferable skills, encouraging CPD, and a leading NI recruitment agency gave practical advice and tips on CVs, job applications and interviews.

Membership services

- A CILIP Ireland membership report was produced giving a detailed overview of membership, demographics, and trends.
- CILIP Ireland continued to have a beneficial and productive relationship with the Library Association of Ireland with regular North/South meetings facilitating progress in areas of mutual interest.

Operations and governance

- CILIP Ireland welcomed the new CILIP website and are working towards more dynamic content for the CILIP Ireland pages.
- In 2017 CILIP Ireland sent over 1,200 tweets and gained 1,354 followers on Twitter.
- CILIP Ireland's Facebook likes have increased to 200.
- CILIP Ireland inculcated the constitution, ensured sectoral representation across the Committee, and engaged committed Committee members.
- The Committee work to good practice and transparent, careful financial management.
- All expenses incurred have been as cost-efficient as possible to ensure all available funds are used for the benefit of CILIP Ireland members.

The Chair concluded by confirming that the Members' Annual Review and Treasurer's Report for 2017 will be emailed to Members and published on the CILIP Ireland website.

3. Minutes of the CILIP Ireland 2016 AGM

Alex McIlroy proposed and Heather Anderson seconded the resolution:

That the Minutes of the 2016 Annual General Meeting on Wednesday 30th November at the Linen Hall Library, Belfast be approved as an accurate reflection.

The Resolution was carried.

4. CILIP Ireland Committee Roles

The following committee roles were identified as vacant:

- North/South Liaison Officer
- Social Media Officer
- Secretary

North/South Liaison Officer

Eimear Evans received one nomination and was welcomed onto the Committee.

Social Media Officer

Ross McDonald and Louise Wasson were both nominated for the role. An election was held to select the post holder. Louise Wasson was elected to carry out this role.

Secretary

There were no nominations for this role. There was a call to the floor. In the absence of any nominations, this was taken back to the CILIP Ireland Committee.

The Chair reiterated that anyone can contact Gerardine Blee about joining the Committee or volunteering for the vacant post of Secretary. She congratulated the new Committee role holders.

5. Closing

The CILIP Chair formally closed the AGM at 12.45pm.