



Minutes of the 39th Annual General Meeting of UKeiG held at 13:15 on Thursday, 16th March 2017 at CILIP, Ridgmount Street, London.

1. Apologies for absence.

Apologies were received from Karen Gommershall. Dion Lindsay, Jose Lopez-Blanco, Duncan McKay, Liz O'Connor, Megan Roberts, Sheila Webber, Liz Wright and Paola Wright. There were 24 members present.

2. Minutes of 38th Annual General Meeting

The minutes were unanimously approved.

Proposer: Austin Hall. Seconder: Ralph Adam

3. Matters arising from the Minutes not covered elsewhere.

There were no matter arising.

4. Appointment of Tellers

Rose Marney and Claire Carter were appointed Tellers.

5. Report of the Management Committee for the year ended 31 December 2015.

David Ball (Chair) welcomed members to the AGM and updated them on the activities of the Management Committee in 2016.

We provided support to CILIP by Sue Silcocks being nominated onto the new Special Interest Group for Knowledge and Information Management. Hazel Hall was awarded the Jason Farradane Award and Marlize Palmer was awarded the Information Manager of the Year award. Over the year we published two White Papers which became Open Access after 3 months, we also published 3 major of issues of the eLucidate newsletter under the expert editorship of Gary Horrocks. We ran a number of Continuing Professional Development training courses over the year, including Knowledge Management and Research Data Management. Income from these has dried up, but we plan to more actively market them this year. Three members of the committee stepped down this year, Nicky Whitsed (as Chair), Jo Vodden and Marja Kingma. Gary Horrocks now will do the administration for the CPD Courses, as our past administrators Val Skelton and Chris Armstrong are standing down. Many thanks to them for their hard work over many years. We have a number of new committee members: Claire Carter, Amy Cross-Menzies, Karen Gommershall, Jose Lopez-Blanco, Rose Marney, and Paola Wright. We still have some vacancies on the committee. Looking forward to the 2017 Business Plan, our major issue is finance and training income has dried up. We are taking measures to increase income. Our paid administrators Val and Chris are stepping down and Gary Horrocks is taking over the dual roles with help from committee members. There was question from Ralph Adams asking if we have considered sponsorship. David replied that Sue Silcocks is going to produce guidelines on how to use sponsorship. Stella Dextre Clarke suggested having Skype committee meetings.

Accepted unanimously

6. Financial Report for the year ended 31 December 2016

Sue Silcocks (Treasurer) presented the Financial Report. We have had more money in the past, but training is not so popular now. The committee will take on more administration roles. Rose Marney is now Deputy Treasurer looking after income. Gary is doing what is not picked up by other people. Training now needs to break even and to include admin time and costs. Ralph Adams asked if people do not have the time to attend courses. Gary Horrocks said that from the member survey last year, we will looking at member requirements and arrange topics of real interest. The Legal sector still has money for training. Stella Dextre Clarke suggested we offer courses around the country and perhaps more webinars split over a number of sessions which would save travel costs. Also look at mapping to revalidation.

Proposer: Chris Armstrong. Seconder: Ralph Adam

7. Results of Elections to Management Committee

David Ball as Chairman, John Wickenden as Secretary and Sue Silcocks as Treasurer.

9. Motions

There were no motions.

10. Any other business

Sonia Ramdhian (CILIP) gave thanks to the committee and echoed the call to volunteer for the committee. Ralph Adams gave thanks to the retiring members for very long service.

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John Wickenden, June 2017