

HLG

Health Libraries
Group

ANNUAL REPORT 2019



WELCOME

2019 was a very busy exciting year for CILIP HLG with many highlights touched upon in this report and accompanying infographic. One of the best things was confirming the fabulous venue for #HLG2020 at the Macdonald Aviemore Resort, Scotland with everything available onsite with a wide range of accommodation and other facilities.

We welcomed our new Honorary Secretary Naila Dracup who took over the role from Preeti Puligari; Preeti has now taken on the role of Core Collections Lead. We also welcomed Yasmin Noorani our new International Lead who has taken over the role from Hélène Gorrington; Hélène has taken on one of our marketing roles. Many thanks to Hélène and Preeti for all their hard work and commitment over the last few years. We expanded our marketing team welcoming new micro volunteers as our group goes from strength to strength, ensuring we provide best value for money for your membership to HLG.

We continue to keep our study days and webinars free of charge as a member benefit, only charging for our well attended conference every two years. One of our featured webinars was by Sue Lacey Bryant on the Topol Review.

A great CPD initiative was launched by Alan Fricker and colleagues - Health Information and Libraries Journal (HILJ Journal Club) #HILJClub <https://hilj.club/>. More information can be found in this editorial <https://onlinelibrary.wiley.com/doi/full/10.1111/hir.12288>

As part of honouring Shane Godbolt who passed away at the end of 2019, HLG donated £2,000 in her memory. At Shane's wish the donations will be divided between Macmillan Nurses and African Hospital Libraries (AHL) which is the charity Shane has been supporting since she retired as Director of Partnerships in Health Information (Phi). Shane was an active advocate for health librarians and health librarianship and was founder-editor of Health Libraries Review, now Health Information & Libraries Journal.

Establishing HILJ as a Leader in Open Research was one of our themes for 2019 and HILJ is working to explore a planned, step-by-step adoption of some of the initiatives on Open Data, Open Collaboration and Open Recognition.

We were honoured to nominate Maria Musoke for her Fellowship award (HonFCLIP) and supported a joint ILIG/HLG informal to present her award and hear more about her work. Maria is in so many ways a trailblazer as the first Ugandan woman to obtain a PhD in Information Science, the first Ugandan woman to become a Professor of Information Science, the first Librarian from Sub-Saharan Africa to chair the IFLA Health and Biosciences Section, and the first Ugandan woman to head Makerere University Library Services.

On the same evening the K&IM Awards took place and we were delighted to support two fellow health librarians who were awarded the prize of UKeIG & K&IM Information Manager of the Year Award - Liz Hunwick & Sarah Lanney, Basildon and Thurrock University Hospitals Trust.

As CILIP evolves and changes, we have been involved in the Co-Design work to help shape strategy and business focus for CILIP as well as contributing to an Equalities Impact Assessment for the project.



Imrana Ghumra and Sarah Hennessy

HLG CO-CHAIRS

COMMITTEE

The Health Libraries Group (HLG) is a UK based network of individuals working in or professionally interested in health and social care. Our strength is our diverse and active membership covering all geographical areas of the UK as well as European and International members. Our members work within health and social care, academia, civil service, professional associations, voluntary and public sectors. We welcome students and those interested in Knowledge, Library and Information Services as well as those working with data and informatics.

2019 Committee

The HLG Committee is made up of volunteers:

Co-Chairs: Imrana Ghumra and Sarah Hennessy

Honorary Secretary: Naila Dracup

Membership Secretary: Alison Paul

Honorary Treasurer: Emma Ramstead

Core Collections Lead: Preeti Puligari

Joint HLG CPD Leads: Lesley Allen and Lynsey Hawker

Marketing and Communications Lead: Potenza Atiogbe

Policy Lead: Ruth Carlyle

International Lead: Yasmin Noorani

HLG Newsletter Editor: Joel Kerry

HLG Awards Coordinator: Doug Knock

Health Library & Information Services Directory (HLISD) Representative: David Law

Conference Director: Richard Bridgen

HLG Nursing Lead: Phillip Barlow

HILJ Editor: Maria Grant

Deputy HLG Newsletter Editor: Rachel Gledhill

Committee member: Hélène Gorrington

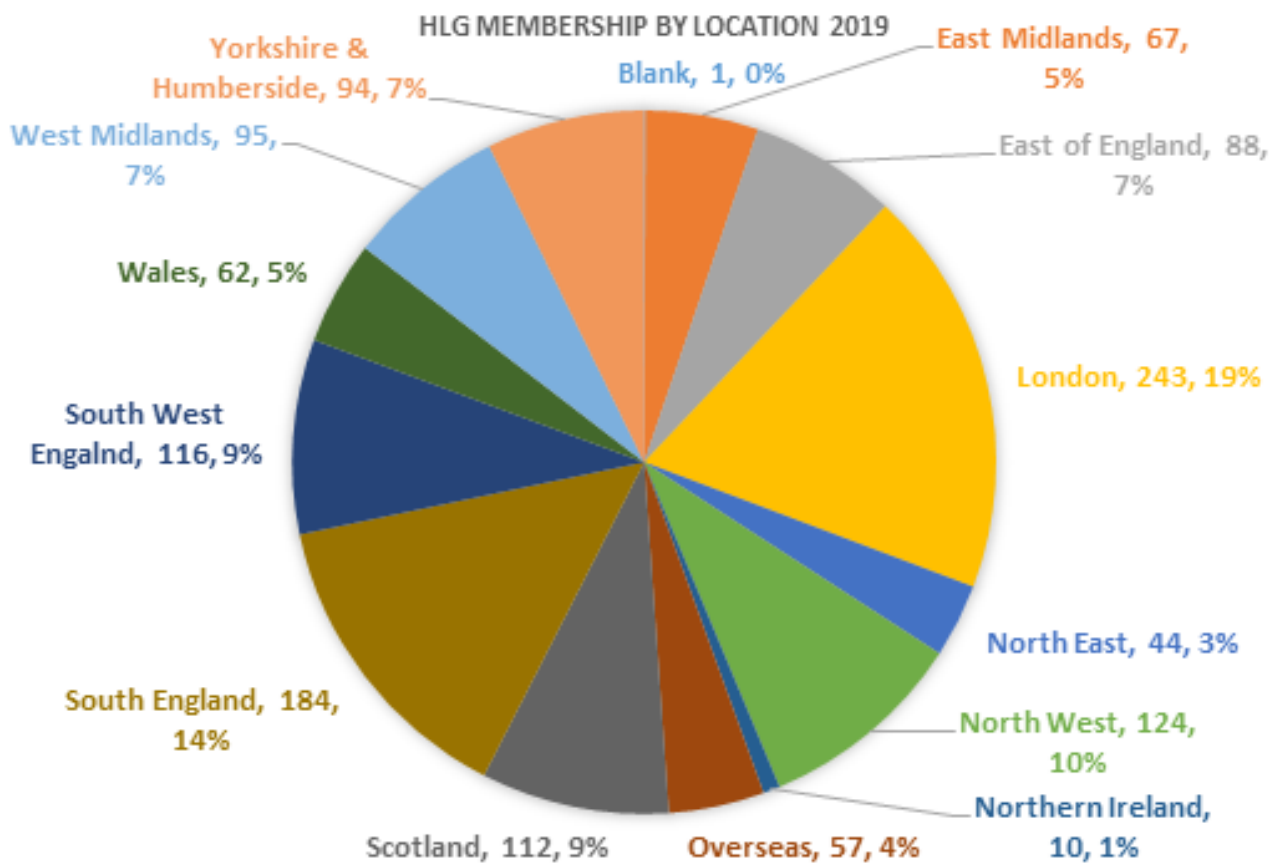
2019 CPD Panel

Lynsey Hawker and Lesley Allen (co-leads), Victoria Robertson, Phillip Barlow, Emma Ramstead, Potenza Atiogbe, Alison Horner-Le-Riche, Marishona Ortega, Kerry Booth and Sam Clary.

MEMBERSHIP

2019 Membership

The total number of HLG members for 2019 was 1288.



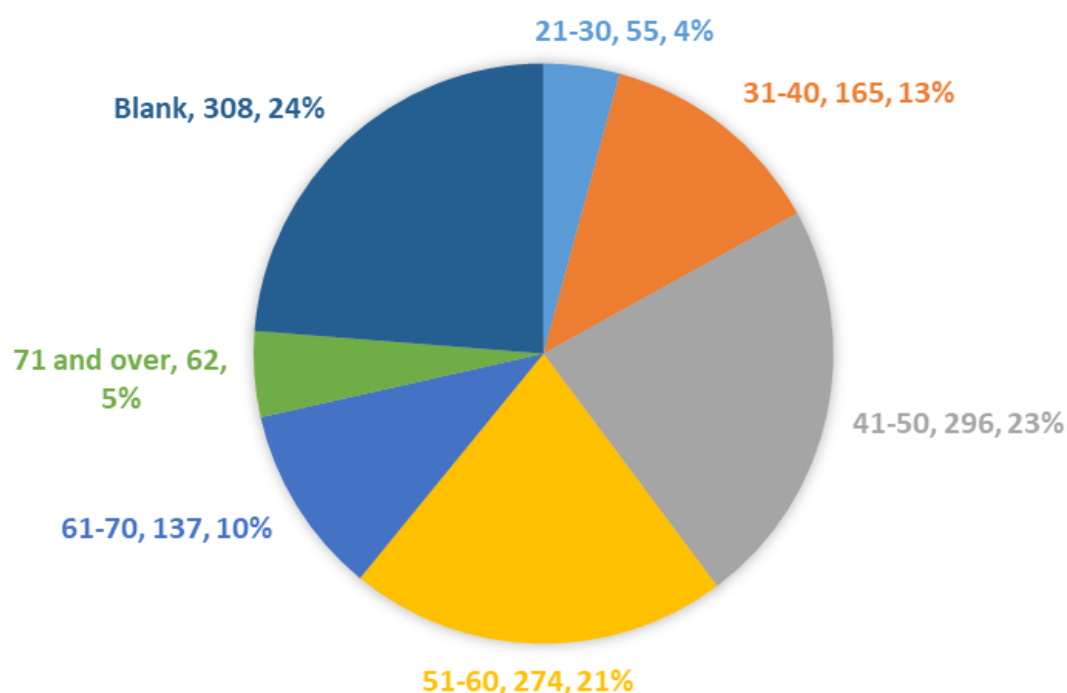
There were a total of 57 HLG members registering as overseas:

- Africa: 6 members
- Asia: 7 members
- Australasia: 5 members
- Europe: 26 members
- Latin America & The Caribbean: 1 member
- Middle East: 3 members
- North America: 9 members

MEMBERSHIP

2019 Membership continued:

HLG AGE RANGE 2019



The breakdown of age 21-70 by HLG members location for 2019 was as follows:

East Midlands: 51 members (6%)
East of England: 75 members (8%)
London: 166 members (18%)
North East: 32 members (3%)
North West: 93 members (10%)
Northern Ireland: 5 members (1%)
Overseas: 27 members (3%)
Scotland: 85 members (9%)
South England: 134 members (14%)
South West England: 78 members (8%)
Wales: 46 members (5%)
West Midlands: 70 members (8%)
Yorkshire & Humberside: 65 members (7%)

POLICY

2019 Policy Update

The agreed objective for the HLG Policy work in 2019 was:

'To promote the value and role of health librarians to policymakers and external organisations'

Much of this work is conducted as part of the joint policy work of the Health and Social Care Strategy Group (HSCSG) convened by CILIP, SCONUL and Research Libraries UK.

www.sconul.ac.uk/page/health-and-social-care-strategy-group

Through this group, we respond jointly to public policy consultations and contribute to the thinking of key policy makers invited to join discussions with the group.

During 2019, HLG responded to the Green Paper to 'Advancing our health: prevention in the 2020s'. Within this response, HLG emphasised the role of libraries across sectors in: improving the health of people in poorer communities; supporting families with young children; promoting well-being and good mental health; and helping people to live healthier lives. HLG also suggested that good health choices depend upon health literacy, the ability to access, assess and apply health information. With an ageing population and increasing co-morbidities, people will have to make increasingly complex health choices.

www.gov.uk/government/consultations/advancing-our-health-prevention-in-the-2020s/advancing-our-health-prevention-in-the-2020s-consultation-document

HLG also produced a "thought piece" on the role of libraries in health and digital literacy. This is a document to promote discussion with stakeholders.

If you would like to know more about the policy work of the HLG, or to become more involved, please contact the HLG Policy Lead Ruth Carlyle by emailing Ruth.Carlyle@hee.nhs.uk

AWARDS

2019 Awards and Bursaries

During 2019, HLG presented the following awards and bursaries:

March

Hazel Fisher (Belfast Health and Social Care Trust) and Amy Rippon (University of Roehampton) were the lucky recipients of two tickets to attend the **University Health & Medical Librarians Group (UHMLG) Spring Forum** at the Royal Society of Medicine, London.

June

Anne Gray (Arden & Greater East Midlands Commissioning Support Unit) attended the **European Association for Health Information and Libraries (EAHIL) workshop** in Basel as the recipient of the **Leslie Morton Award**.

July

Tricia Rey (Queen Victoria Hospital NHS Foundation Trust) and Rosy Bennett (Royal Surrey County Hospital NHS Foundation Trust) were the lucky winners of two HLG tickets to attend the **CILIP Conference** in Salford.

October

Farahad Shokraneh (University of Nottingham) and Kevin Burgoyne (Brighton and Sussex NHS Library and Knowledge Service) were awarded bursaries to attend the **International Clinical Librarians Conference (ICLC)** in Manchester.

HLG conducted a feedback survey on the HLG Awards & Bursaries. The survey received 103 responses and these have been reviewed with a means to develop ongoing strategy in this area.

Further information about the awards and bursaries offered by HLG can be found on the HLG webpages:

www.cilip.org.uk/hlg

CPD PANEL

2019 CPD Panel

2019 has been another busy year for the HLG CPD Panel. We have created two new working groups to take forward some suggestions received from our members. These working groups have been an excellent opportunity for our panel to work with HLG members outside of the committee, building new networks to support librarians working on systematic reviews and information professionals new to health libraries.

As part of HLG's AGM in 2019, we invited all members to attend a free summer workshop on using social media in libraries. This was facilitated by Andy Tattersall (ScHARR and Chair of CILIP Special Interest Group MmIT). In July, one of our co-Chairs represented HLG at the 2019 CILIP Conference. As well as promoting our special interest group (SIG) on the HLG stand, Lesley chaired the health libraries part of the programme featuring speakers we had helped select for this section.

In the Autumn, HLG ran our first webinar which was led by guest speaker Sue Lacey Bryant who kindly spoke to our members about the newly published Topol Report.

2019 was a great year for working with other SIGs. In October we were very pleased to be able to send a speaker (Rachel Gledhill) to speak at CILIP's Public and Mobile Library Group's (PMLG) annual conference on health literacy. This invitation came following HLG's previous work with PMLG on coordinating patient information workshops for health professionals working across the health and public library sectors. In November HLG once again collaborated with CILIP's International Library and Information Group (ILIG) to host an informal event at CILIP's headquarters. This year the event was focused on African Hospital Libraries (AHL) work in Sierra Leone. Speakers, Stevie Russell (Trustee) and Claire Blackrock (co-founder and Trustee), spoke to attendees about the ongoing activities of this charity.

Also in November, HLG held a face to face meeting of our CPD Panel. Members came together for a strategy day in London where business plans and objectives were formulated for the next two years. The CPD Panel was also pleased to welcome Sam Clary, Librarian at Mid Essex NHS Trust as a new member to the panel. The panel is looking forward to delivering a full programme of training events in 2020.

CONFERENCE

2020 Conference

HLG is busy getting ready for its 2020 Conference at the Macdonald Aviemore Resort, Cairngorms National Park, Scotland. It will take place on 24th - 25th July.

This year we are offering accommodation as part of the conference fees. Packages include Conference only, Silver and Gold. Gold offers 3 nights 4* accommodation and breakfast, conference pass, conference lunch & refreshments, drinks reception on Wednesday, gala dinner on Thursday plus dinner on Friday in a resort restaurant of delegates' choice.

Keynote speakers include Sean McNamara (Head of CILIPS, Scotland) and Ann Wales (Scottish Government eHealth Digital Health and Care Team). As part of the well-being agenda, Dance and Movement Psychotherapy featuring the Bishop and Le Fanu Lecture.

The programme features health library and information professionals talking about their ideas, projects, research and best practice.

Following feedback from Keele, HLG have reduced the programme thereby allowing delegates more time between sessions. The magnificent Cairngorms are just outside with plentiful opportunities for getting back to nature and finding your wild side.

Novus Marketing and Event Management are organising the conference again this year. Registration has been open since January 2020 and thus far are exceeding expectations.

Details of the conference can be found on the HLG website:

[Health Libraries Group Conference](#)

Stop Press

Due to the Covid-19 pandemic, the HLG Conference has been moved to 22nd - 23rd April 2021.

HLG NEWSLETTER

2019 HLG Newsletter

The HLG Newsletter continues to be published in electronic format and is made available through the CILIP website. Emails are sent out quarterly to HLG members, LIS-Medical list members, NHS regional LKS Development Managers and health library regional networks to call for content and notify readers of new issues.

[Health Libraries Group Newsletter](#)

Over the four issues of 2019, HLG received 16 articles reporting on good practice and experience, 5 reviews of library and information themed books and 6 event reports written up by attendees. Internet Sites of Interest, a column that brings together the top resources on specific topics, covered:

- Ebola
- Quality improvement in healthcare
- Social work and safeguarding
- Bacteria and bacteriology

The Newsletter also included information about relevant CPD events, international HLG updates and announcements about the HLG Conference 2020. All of these items were kindly written by our columnists, HLG members and wider CILIP members.

Looking to 2020, the Newsletter Editors are working with other HLG committee members to create an online information repository of past HLG activity as the old version of the CILIP website is taken down. The 'Current Newsletter' page on the HLG website accounted for approximately 13% of the overall traffic on the website (March 2019 - January 2020). The Editors hope the new online platform will allow for a stable repository to support better sharing of articles and to support group members' CPD.

HLG NURSING

2019 HLG Nursing

Three issues of HLG Nursing Bulletin were released in 2019; the first featured articles reflecting on the importance of library services from the point of view of users, and critiquing the process of wedding collections that can lead to old but important texts being disposed of. The second was based around conference reports with reflections of three of the attendees at the 2019 LILAC Conference, and a report from the 2019 Evidence Based Library and Information Practice Conference. Both of these issues features what will aim to be semi-regular book review articles as well, with the first two being reviews of '[Systematic Searching - Practical Ideas for Improving Results](#)' and '[The No-Nonsense Guide to Leadership, Management and Team Working](#)'. The final issue was dedicated as a tribute to Shane Godbolt and featured reprints of articles she had contributed to and which had been previously published elsewhere. It also contained a reminiscence article by one of her former colleagues from her time as librarian of Charing Cross and Westminster Medical School.

- [Spring 2019 contents and editorial](#)
- [Summer 2019 contents and editorial](#)
- [Autumn/Winter 2019 contents and editorial](#)

The Bulletin was previously embargoed to HLG members only. This policy has now changed to an embargo of twelve months worth of issues, with all issues previous to this period freely available. The Shane Godbolt tribute issue was made fully accessible from publication.

Work remains ongoing to build an online archive of NIS/LfN Bulletins. There is an open call for previous print issues to either be digitised by their owners and sent, or to be sent for digitisation.

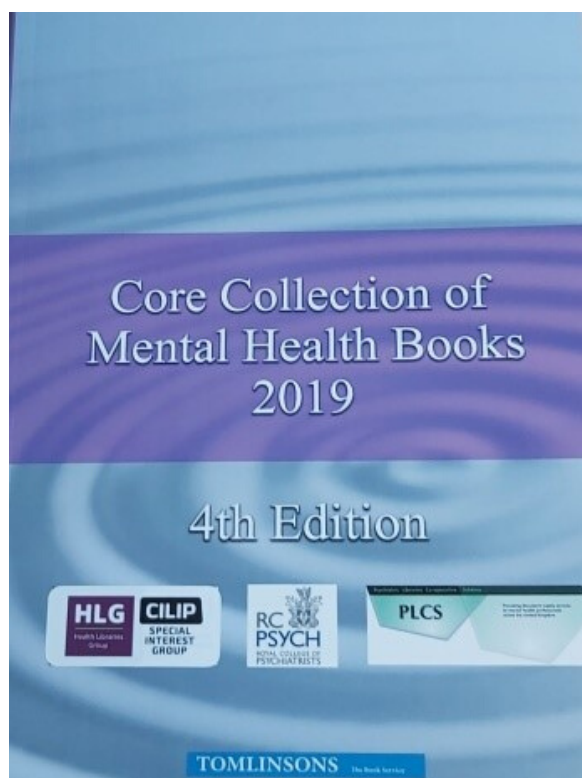
HLG Nursing has become part of the wider HLG project to implement an overall website for HLG publications. This will encompass the online archive as well as potentially making articles within the current Bulletin more accessible through a capability to search and display them individually.

The HLG Nursing Twitter feed ([@libs4nurs](#)) sent out 35 tweets during 2019 and gained a total of 49 new followers.

HLG CORE COLLECTIONS

2019 Core Collections

The new 2019 edition of the 'Core Collection of Mental Health Books', supported by HLG and endorsed by the Royal College of Psychiatrists, has been published by Tomlinsons.



This 4th edition has been fully updated by the Psychiatric Libraries Co-operative Scheme (PLCS) committee based on the contributions of mental health librarians in the NHS, Higher Education and special libraries as well as health practitioners working in this field. The PCLS committee thank all contributors for their involvement, making it a truly collaborative publication.

Print copies are available from Tomlinsons Book Service by emailing books@tomlinsons.net and the collection can also be viewed online via Library Thing:

[Core Collection of Mental Health Books 2019](#)

The Medical Core Collection consultation did not take place in 2019 as previously envisaged. The British Medical Association will not be supporting the updates in the future. HLG are currently looking at new partners and representatives from the wider library and information community to be part of the working group to update this collection. If you are interested to be part of the working group or in updating the Medical Core Collection, please get in with the HLG Core Collections Lead, Preeti Puligari by emailing: preeti.puligari1@nhs.net

HLG MARKETING & COMMUNICATIONS

2019 Marketing, Promotions and Communications

Towards the end of 2019, a marketing and communications team was put together to realise our goal of increasing and utilising different marketing channels and tools to reach both HLG and non-HLG members. The HLG marketing and communications team now consists of the following:

- Potenza Atiogbe is the Marketing and Communications Lead.
- Hélène Gorrington is the Events Planner, horizon scanning appropriate conferences and events where an HLG presence is required physically or virtually.
- Phillip Barlow, Publicity Material Lead, leading on sourcing useful and memorable HLG branded marketing goods.
- Deborah Owen (Library and Customer Services Manager, Rhyl and Prestatyn) is our Digital Marketing Lead looking at new ways to increase HLG's digital reach.
- Alison Day is the HLG 'A Million Decisions' Lead. She is revamping our #AMillionDecisions webpages and reinvigorating the messages around this campaign.
- Lesley Allen, proof reader and sourcing content for the all-important HLG News.
- Alex McIlroy (Borrower Services Librarian, QUB, Belfast) is our Social Link Lead, utilising Social Link to send out targeted messages to our HLG members. In the absence of Lesley, Alex acts as a backup and proofreads the HLG News and supports with increasing the HLG digital reach.

2019 HLG News

HLG News continues to be circulated to all HLG members on a monthly basis.

2019 Health Information and Libraries Journal (HILJ)

The virtual HILJ edition produced to support the June 2019 EAHIL workshop, Basel had a total of 602 views (recorded via Bitly).

2019 Social Media

HLG Twitter account ([@ciliphlg](#)) gained a total of 166 new followers, and the total number of tweets and retweets amounted to 900. HLG maintained a presence on both #ukmedlibs and #uklibchat monthly Twitter chats.

2019 Website

Website statistics (March 2019 - January 2020) show the 'Current Newsletter' constitutes approximately 13% of the overall traffic to the HLG website. The newsletter as a whole constituted 6% of the overall traffic to the HLG website; HILJ 3% and HLG Nursing Bulletin 3%. The majority of newsletter pages are still on the old Drupal system; full migration to current YM platform by summer 2020.

FINANCES

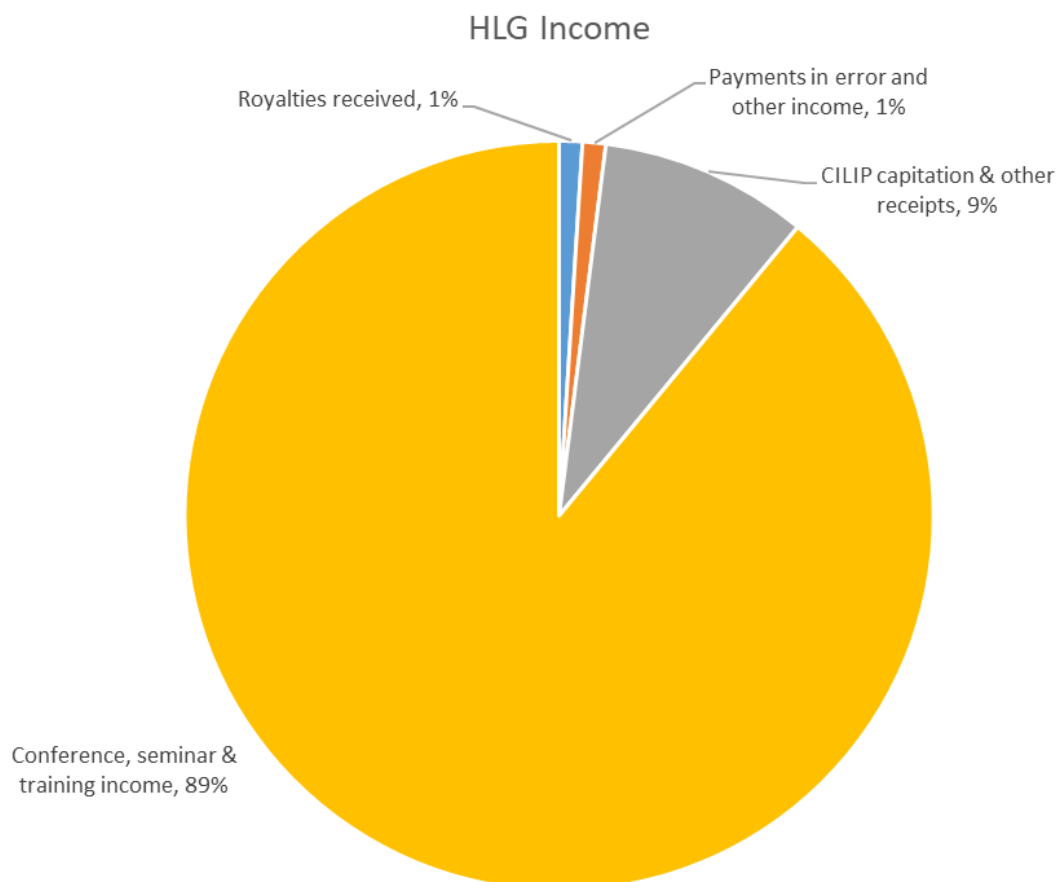
Income for 2019 was £16,182.11.

Expenditure for 2019 was £51,113.72.

The Year End Balance for 2019 was £40,230.94.

Income

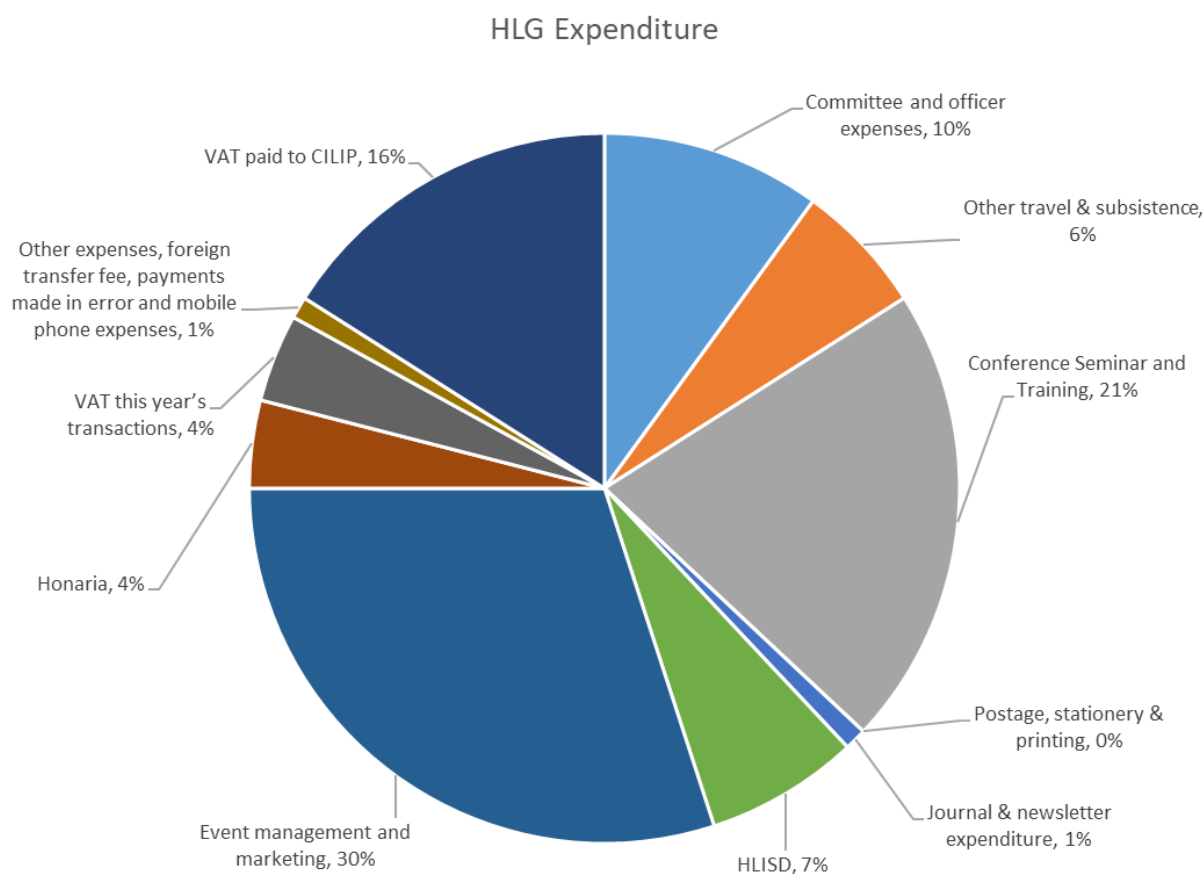
In 2019, the majority of income came at the end of the year from conference sponsorship payments for the 2020 conference. HLG also received the CILIP capitation. The other main form of income comes from commission from the sale of the Health Information and Libraries Journal (HILJ). The royalties for 2018 were delayed in reaching the HLG account and only cleared in February 2020, an amount of £20,561.



FINANCES

Expenditure

Most of the expenditure in 2019 was in preparation for the 2020 HLG Conference, event managing and marketing, insurance for the conference, general marketing materials, bursaries, HLISD support, seminar training expenses, VAT and Research in the Workplace (RIWA).



Future Planning

The Conference will take place in April 2021. HLG is set to make a profit and have a future reserve available.

HLG will continue to support the HILJ, Health Libraries and Information Services Directory (HLISD) and plan to continue to offer more bursaries, including international bursaries.

CLIP HEALTH LIBRARIES GROUP ANNUAL ACCOUNTS 2019

INCOME & EXPENDITURE ACCOUNT for the year ended 31 December

	2019 £	2018 £	Comments
INCOME			
CLIP Capitation and other receipts	1,500.00	1,500.00	
Conference, seminar & meetings income	14,028.00	65,934.87	
Group only membership			
Journal sales & subscriptions	20,561.00	18,258.00	
Journal advertising			
Sales of books			
Royalties received	162.66	148.59	
Subscriptions received			
Other income	56.45	5,450.00	
Interest received	118.49	94.14	
Sponsorship income			
Misc	148.32		
	<u>36,574.92</u>	<u>91,385.60</u>	
EXPENDITURE			
Committee & officer expenses	4,921.93	4,571.44	
Other travel & subsistence	2,929.97	2,322.25	
Conference, seminar & meetings expenses	10,597.29	47,162.48	
Postage, stationery & printing	71.51	187.50	
Mobile phone	383.15	210.00	
Journal & newsletter expenditure	445.43	1,649.21	
Honoraria	2,000.00		
Fees	15,451.88		
Head office room bookings	1,100.40	365.40	
Website & Other IT costs		423.10	
Bursary and awards	143.63	1,081.78	
International work			
HLSD COSTS	3,530.00	13,178.85	
Foreign bank charges		68.00	
Other expenses	27.99	13.52	
Irrecoverable VAT	185.74	927.12	
	<u>41,788.92</u>	<u>72,160.65</u>	
Surplus (Deficit) for the year	<u>(5,214.00)</u>	<u>19,224.95</u>	

BALANCE SHEET on 31 December

	at 31 Dec 2019 £	at 31 Dec 2018 £	Comments
ASSETS			
Prepayment			
Debtors	20561		YM200007547-HILL transferred to HLG FY2020
VAT	1,271.64		
Cash at Bank	61,168.90	95,982.02	
	<u>83,001.54</u>	<u>95,982.02</u>	
LESS LIABILITIES			
Creditors		372.00	Payment made in error to the groups ac UHL £270 & Goring £102 SINV79471, 79484, 79480, 79475 & 79467 most paid FY2020
Amount owed to Head office	1,100.40		
VAT	<u>1,100.40</u>	<u>8,494.88</u>	
		<u>8,866.88</u>	
NET ASSETS	<u>81,901.14</u>	<u>87,115.14</u>	
ACCUMULATED FUND			
Yorkshire bank		20,819.47	
CCIA Bank	20,937.96	47,070.72	
Unity Trust bank	66,177.18	19,224.95	
Surplus (Deficit) for the year	<u>(5,214.00)</u>	<u>81,901.14</u>	
check	(0.00)	(0.00)	

To confirm closure of Yorkshire bank, £39,909.91 transferred to Unity Trust 30th July 2012

Independent Examiner's report

I confirm that the above Balance Sheet and accompanying Income & Expenditure Account are in accordance with the Cash Book and that I have examined Unity Trust bank statements and a sample of the records to verify their accuracy

Signed:  Independent Examiner: Abosede Dada (FCCA)

Date: 16 February 2020

