

HLG

Health Libraries
Group



Health Libraries Group
Conference
2018

HLG
Health Libraries
Group

Main conference: Thursday 14th and Friday 15th June 2018
at Keele University

Welcome reception: Wednesday 13th June 2018

For updates follow
#HLG2018

CILIP The library
and information
association

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NATURE

Annual Report 2018

Welcome to the HLG Annual Report 2018

It has been another busy year for the HLG continuing to provide a range of activities and services for its members. A big thank you to all HLG Committee Members working on a range of work streams as volunteers. Thank you as well to those HLG Members who work in the shadows supporting committee work – Newsletter column editors; CPD panel; hosts of study days, contributors to Twitter chats, HILJ editorial and marketing teams; HLISD Board; Bursary and Award judges to name but a few.

In 2018, we offered a variety of awards and bursaries to support the workforce with their professional development, contribute to research and recognition of significant contributions.

We continued to provide a variety of current awareness and information resources in our Newsletter, Nursing Bulletin, and Monthly Mailings, helping the workforce to stay up to date with current issues and new initiatives.

2018 saw us deliver another hugely successful conference with our first foray into livestreaming where the keynote addresses were made available to those unable to attend in person. Shortly after the completion of the conference planning began for HLG 2020.

The international reputation of HILJ continues to grow with some great figures shown of downloads and submissions.

We said goodbye to two of our committee members, Helene Gorrington, International Lead and Margaret Scarce, Core Collections Lead, thank you to you both for your support and contributions over the years.

The 2018 AGM was held during the conference at Keele and generated some interesting discussions, more on this later in the report.

The committee spent some time developing skills in strategic planning enabling us to better plan for the future, respond to relevant policies and align more closely with CILIP's strategic thinking.

We provided responses on behalf of our membership on various policies, such as the Topol Review and Future of the NHS Workforce.

HLG's aim is to increase member benefits and we have done this by providing study days for free, re-investing into the professional development of Health Librarians. We are always happy to hear comments and suggestions on how we can make things even better, so please do get in touch and let us know.

Imrana Ghumra and Sarah Hennessy (HLG Co-Chairs)

A look back at 2018

Highlights from the past 12 months

Awards and Bursaries

May: Owen Coxall attended the Medical Library Association Conference in Atlanta as the recipient of the **Leslie Morton Award**.

June: A total of 9 HLG members received bursaries to attend the **HLG Conference** at Keele University. These included 4 first-timer awards, 4 active participant awards and 1 student bursary.



The Cyril Barnard Award was made to Richard Osborn in recognition of his contribution to medical librarianship.

July: Daniel Park was the lucky winner of the HLG ticket to attend the **CILIP**

Conference in Brighton. Anita Phul was awarded a bursary to attend the **EAHIL conference** in Cardiff.

November: The 2018 Research in the Workplace Award (RIWA) was given Reading for Health, a collaborative proposal submitted by Carol Hallesy, Knowledge Services Manager at NHS Lanarkshire and Lynn Clark at CultureNL Libraries. The project will be introducing eLending to NHS Lanarkshire staff and patients, initially concentrating on the Renal Unit at Monklands Hospital and in the community at Macmillan Library Cancer Information Support Services. The proposal aims to create a number of Volunteer Digital Friends roles to support digital literacy whilst measuring the impact of reading on the patient experience and wellbeing of participants.

HLG Newsletter

The Group's Newsletter continues to be published in electronic format, with the most recent made available through the [new CILIP website](#). Emails are sent out quarterly to the HLG Members, LIS-Medical list members, NHS regional LKS Development Managers and health library regional networks to call for content and notify readers of the new issues.

Over the four issues of 2018, we received 19 articles, 15 book reviews, 4 CPD events bulletins and 4 unique reports on e-resources to support library staff current awareness and 5 meeting reports which are all

published in the Newsletter. All of these items were kindly written by our columnists, HLG members and wider CILIP Members.

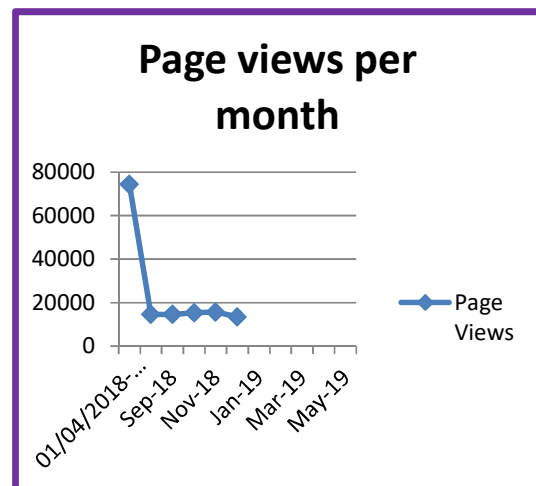
Looking to 2019, the newsletter editors hope to update editing the format of the newsletter from MS Word to enable content to be more easily accessible and archived. By implementing these changes we hope will make the newsletter more interesting to read, create a stable repository, support reader CPD and enable readers to discuss and comment and share ideas on articles of interest.

HLISD www.hlisd.org

2018 was a significant year for the directory with the first major redevelopment of the online website since it went live in 2006. The redeveloped website and administration system went live on the 1st April 2018 and provides a modern, user-friendly environment that allows end-users to quickly retrieve information relating to health library and information service points in the United Kingdom and Republic of Ireland. As of January 2019 there were 659 entries and 469 editors. The greatest growth has been in the number of contacts listed on the directory with nearly 1,500 available which is a growth of over 400 since the new system went live. The administration system now allows a local editor to easily review and update multiple entries, which previously was problematic. To support the redevelopment the governing Board was re-constituted to ensure equal

representation from the funding partners; the CILIP Health Libraries Group and Health Education England. Julie Ryder, who had edited the directory since 2002, retired in June and David Law, the Library Services Manager at Royal Wolverhampton NHS Trust, took over as National Services Manager from this date with an agreement for 15 hours per month devoted to this role. The main emphasis of the work has been on data correction and addition, and promoting the redeveloped website to librarians across England via attendance at regional librarian events. Work on the regional editor functionality progressed through the year.

Site usage continues to be strong with nearly 150,000 page views recorded between April and December 2018. Analytics indicate core usage is from the London area with the most common search term being "Gloucestershire"!



Membership & Promotion

Annual membership averages about 1,220- per month we finished the year

with 1292 members. We had two Group only members for 2018. Website statistics from the 1st March 2018 until the 31st January 2019 show the current newsletter constitutes approximately 58% of the overall traffic to the group's website. The newsletter as a whole constituted 29% of the overall traffic to the group's website.

HILJ accounted for 6% of the overall traffic to the group's website. The HLG Nursing Bulletin accounted for 11% of the overall traffic to the group's website.

The group has its presence on both #ukmedlib and #uklibchat monthly Twitter chats, attending 90% of the chats. Joining in with these chats raises the profile of HLG and also increases our number of followers. Attendance also helps to feed into the work of the HLG CPD panel.

The HLG Twitter account [@ciliphlg](#) gained a total of 211 new followers. The total number of Tweets was Retweets 1403.

During 2018 the work to migrate website pages from Drupal (the old platform for the website) to YM continued.

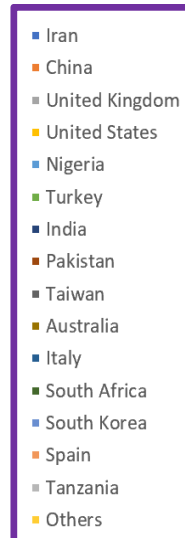
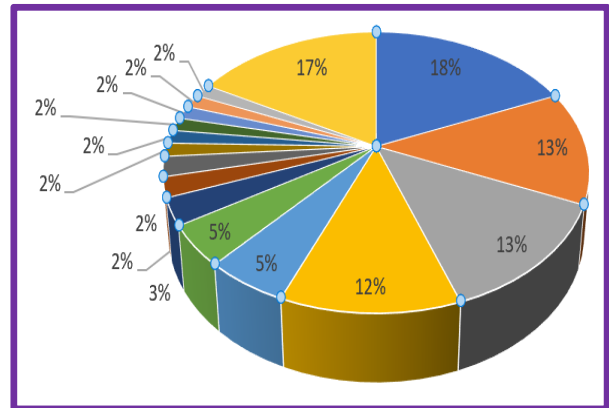
HLG News continues to be circulated on a monthly basis to HLG members only.

Work to restore HILJ access took place during 2018 following the migration to YM. Full access was restored during the latter half of 2018.

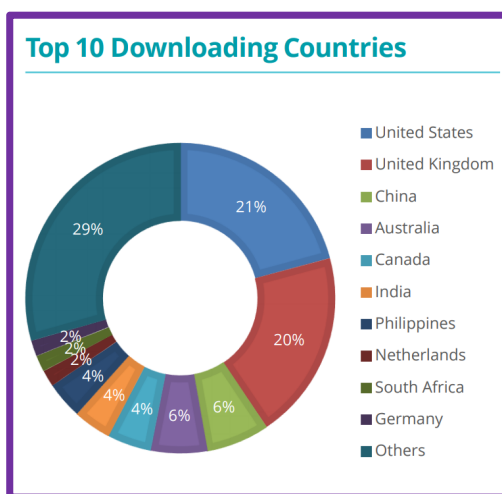
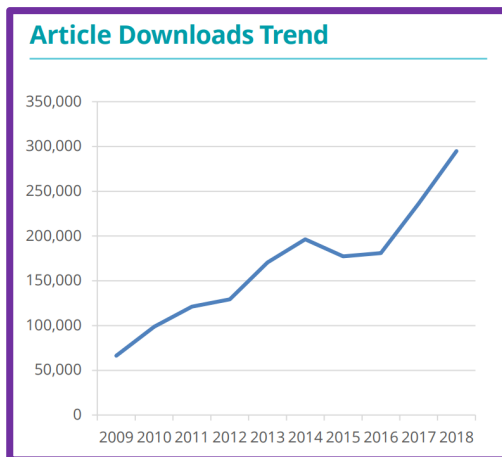
Health Information Libraries Journal

The Health Libraries Group led the way by freezing subscription prices for its ISI listed peer reviewed journal the *Health Information and Libraries Journal* in 2018; IF5: 1.206.

The international reputation of the journal continues to grow as the editorial team processed over 350 manuscripts from across the globe in 2018.



The international readership of *Health Information and Libraries Journal* content increased by over 24% in 2018.



New Medical Core Collection

The Health Libraries Group (HLG) has started consultation with Tomlinson's and British Medical Association to revise the Medical Core Collection. The Core Collection will be put out for consultation with representatives from the wider library and information community working in the field of medicine in 2019. We will be looking to launch the new Medical Core Collection at the 2020 HLG AGM.

HLG CPD Panel

The main CPD event of 2018 was of course the HLG Conference in June at Keele (more on this later in the report).

The AGM at the conference generated some interesting discussions and following that we are looking at providing a platform to support new professionals in Health Libraries. Prior to that we were busy offering help with presentation skills to those who had successfully been selected to present a session [at the HLG Conference]. This was supported by colleagues across the country who had experience and were willing to share that with others. In September we held a joint HLG/ILIG informal in the evening at CILIP looking at health information delivery in Africa. In November we ran a follow-up event to last year's delivering information to patients and the public event that included speakers from public libraries, Public Health England and HE, as well as the NHS.

We also arranged CPD for the committee in October about strategic thinking to help us moving forward as a committee to align more closely with CILIP's strategic thinking.

The CPD Panel are busy looking at events for 2019/20 and hope to bring a wide ranging programme for HLG members.

CPD Panel members are: Lynsey Hawker, Lesley Allen, Potenza Atiogbe, Victoria Robertson, Phillip Barlow, Emma Ramstead, Alison Horner-Le-Riche, Marishona Ortega and Kerry Booth.

HLG Nursing

Three issues of HLG Nursing Bulletin were released in 2018; the first featured articles on the planning of research repositories and the partnership between health and public libraries in providing health literacy skills training, as well as the regular column on the HEE/CILIP Leadership Development programme. The second was a special issue with articles from the 2018 HLG Conference, including short pieces from a number of HLG's bursary winners. The third issue saw pieces about the use of and provision of training to use social media for nursing students, a method of using critical appraisal to get users to come to library training, and the culmination of the Leadership Programme.

- [Spring 2018 contents and editorial](#)
- [Summer 2018 contents and editorial](#)
- [Autumn/Winter 2018 contents and editorial](#)

The current content of the old website has now been migrated to the new CILIP website.

Work is ongoing to create the online archive of NIS/LfN Bulletins. As time continues, it is planned to add HLG Nursing Bulletin to this resource.

The HLG Twitter feed ([@libs4nurs](#)) sent out 37 tweets during 2018, and gained a total of 67 new followers.

International



Australian Library and
Information Association



A Memorandum of Understanding has been set up between CILIP, HLG and the Australian Library and Information Association and Health Libraries Australia (HLA)

It is intended to promote cooperation, collaboration, effective communication and reciprocal facilitation between our two organisations, and we will be working with the ALIA HLA to identify opportunities, initiatives and projects which would benefit our members.

One initial project is likely to be a reciprocal professional development visit, for an HLG member to attend the ALIA HLA conference to attend their conference and take part in some visits, so watch out for further announcements in the coming year.



Joint ILIG Informal

HLG worked in collaboration with the International Libraries & Information Group, ILIG, to co-host the *'From the grassroots: case studies on health information in Africa'* HLG and ILIG informal on Wednesday 12 September 2018.

Stevie Russell, a Trustee of the recently formed charity African Hospital Libraries (<https://africanhospitallibraries.org/>) gave a talk about the 3 libraries they have established in government hospitals in Sierra Leone, and Ete Grant a senior pharmacist at the Nigerian National Petroleum Corporation shared her experiences of her educational journey from being a Commonwealth Professional Fellow in 2015 under the auspices of Partnerships in Health Information and the subsequent Chevening Scholarship she obtained.

Policy Update

The agreed objective for the Health Library Group's policy work in 2017-18 was: *To promote the value and role of health librarians to policymakers and external organisations.* Our strategy discussions in September 2018 refined and reaffirmed this objective as:

We will be **advocating for the profession** by promoting the value and role of health library, knowledge and information professionals to policy makers and external organisations by responding to appropriate consultations and working with the health and social care strategy group. Much of this work is conducted as part of the joint policy work of the Health and Social Care Strategy Group (HSCSG) <http://www.sconul.ac.uk/page/health-and-social-care-strategy-group> convened by CILIP, SCONUL and Research Libraries UK. Through this group, we respond jointly to public policy consultations and contribute to the thinking of key policy makers

invited to join discussions with the group.

During 2018, the Health Libraries Group drafted a response on behalf of HSCSG to a consultation on the future NHS workforce, *Facing the Facts, Shaping the Future*. Within this, we emphasised the importance of skills and structures that facilitate work across health and social care. We also indicated that the categorisation of library and information specialists within the NHS as 'admin and clerical' is unhelpful to the profession as a health workforce.

The Health Libraries Group also produced a response on behalf of HSCSG to the Topol review into the implications of digital developments for the skills needed by the future NHS workforce. We emphasised the importance of library and knowledge specialists to promote digital literacy, information literacy and health literacy. Our response was cited by the Topol team and will have contributed to the emphasis on digital literacy and the need for more knowledge specialists in the final report. The Health Libraries Group contributed to the wider work of CILIP's policy team in 2018, notably by convening workshops and activities on the ethical principles for information professionals as part of the CILIP ethics review.

If you would like to know more about our policy work or to become involved, please contact Ruth Carlyle on Ruth.Carlyle@hee.nhs.uk

HLG Conference 2018 Update

The 2018 HLG conference took place at Keele University in Staffordshire, 14th-15th June.

288 people attended the conference, an increase of 11% on the 2016 conference in Scarborough. We had 32 exhibitors. Total revenue from the conference was c. £80k with a surplus of £13,534 recorded.

Keynote speakers included Nick Poole, CILIP CEO, Dr Mark Murphy on Encouraging clinicians to source evidence-based material and share decisions with patients, Louise Goswami and Sue Lacey-Bryant on #AMillionDecisions: Raising the profile of library and knowledge specialists and demonstrating their value and impact, and Rachel Heydecker and Andy Wright on Engaging Libraries: inspiring the public about health and wellbeing.

In addition, we had the engaging Isla Kuhn giving the Bishop and Le Fanu Lecture Everyone's a winner - the pros and pros of volunteering with Evidence Aid, as well as Laughing Yoga to keep mind and body intact through day two of the conference.

Overall there were 46 sessions covering presentations, lectures, workshops and demonstrations. In total 80 people presented, with a couple using Skype as their presenting medium. Indeed, the keynote presentations were streamed to HLG members unable to attend the conference in person.

The HLG exhibition stand received a lot of attention not least because of the free water bottles being given out upon request. Committee members on the stand and walking the conference floor picked up a lot of useful feedback from members.

Feedback, as usual, was overwhelmingly positive

- *Excellent, lots of useful content, networking opportunities and a chance to reflect on new ideas*
- *The content was excellent. Good keynote speakers and a lot of interactivity in the parallel sessions that I attended. Plenty of opportunities to network. I was very impressed.*
- *Very good. Health librarians are great.*
- *I liked that the conference was very practically-oriented and about sharing good practice and helping each other as well as showcasing good projects.*

Now we are in the midst of planning for HLG 2020

Are you getting the most from your HLG membership?

Top 10 ways to make the most of your HLG membership

- ✓ Join the HLG-members email discussion list (www.jiscmail.ac.uk)
- ✓ Submit an article for our newsletter
- ✓ Have free online access to our journal (HILJ), and reduced rate for a [print subscription](#) and consider submitting a paper.
- ✓ Sign up to one of our free training events
- ✓ Attend a committee meeting as an observer, and if you like what you see join the HLG committee
- ✓ Follow us on Twitter @ciliphlg
- ✓ Apply for one of our bursaries to attend an event in the UK or overseas
- ✓ Tell us what more we can do to support you in your role
- ✓ Find out more about any of the above by visiting this website on a regular basis

Membership enables HLG to support and deliver resources which are freely accessible to all our health library colleagues. These products include the popular and well used Health Library and Information Services Directory (HLISD) www.hlisd.org and the Core Content series which provides a useful set of acquisition tools for health librarians.

Find out more at www.cilip.org.uk/hlg

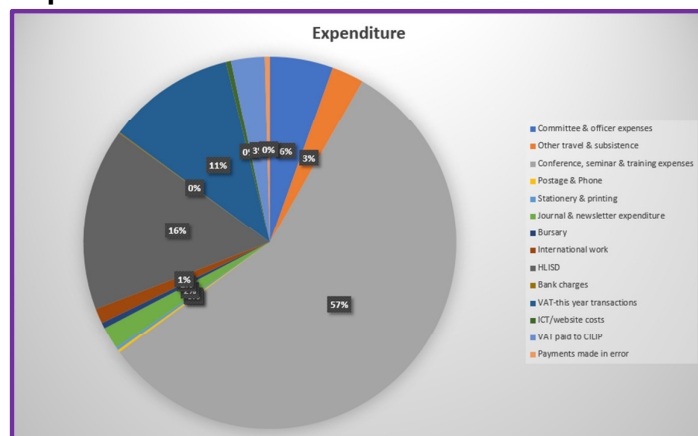
Finances

Income for 2018 was £108,802.45, **Expenditure** for 2018: £83,226.03 **Year End Balance 2018** was: £75,162.55

Income

In 2018 the majority of financial activity was related to delivery of the HLG2018 conference. Much of the income during this came from sponsorship, delegate payments for conference attendance and Novus. Our main annual income source continues to come from commission from the sale of the Health Information and Libraries Journal (HILJ).

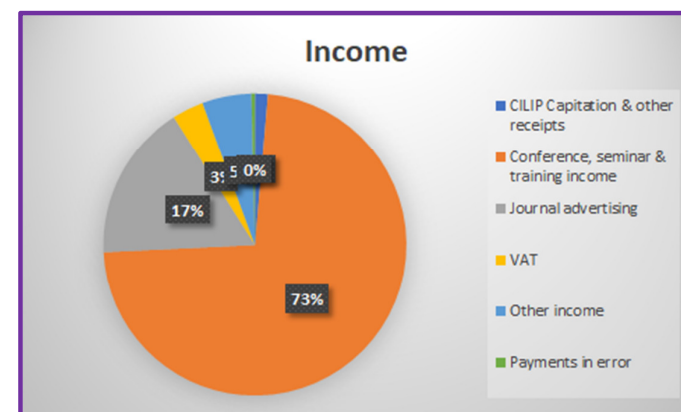
Expenditure



Most of our expenditure in 2018 related to the HLG conference, costs of bursaries and awards offered to HLG members and costs of the events management company. Expenditure also went on general running costs of HLG such as maintenance of the Health Library and Information Services Directory (HLISD), redevelopment of HLISD and the costs for running HILJ. All expenditure was according to our 2018 business plan. There were no unforeseen expenditures and all activities were completed within their anticipated budget allocation.

Future Planning

A lot of the activity in 2018 was preparing for and carrying out the HLG conference. The income from the HLG conference 2018 was £80,743 with a profit of £13,354. At the end of 2018 HLG had a reserve fund of £75,162.55. The new HLISD is now established so this will require less cost in the coming year. It is useful to have a reserve to ensure cash flow for activities such as booking venues for the HLG2020 conference prior to receipt of any income. However, this reserve is larger than we require and as a membership organisation with charitable status we will aim to spend any income on providing benefits to our members, more bursaries and CPD activities.



CILIP HEALTH LIBRARIES GROUP ANNUAL ACCOUNTS 2018

INCOME & EXPENDITURE ACCOUNT
for the year ended 31 December

	2018 £	2017 £	Comments
INCOME			
CILIP Capitation and other receipts	1,500.00	1,500.00	
Conference, seminar & meetings income	65,934.87	6,227.25	
Group only membership			
Journal sales & subscriptions	18,258.00	14,600.00	
Journal advertising			
Sales of books			
Royalties received	148.59		
Subscriptions received			
Other income	5,450.00	3,150.00	
Interest received	94.14	46.83	
Receipts from Nursing group			
Sponsorship income		1500	
Misc			
	<u>91,385.60</u>	<u>27,024.08</u>	

EXPENDITURE			
Committee & officer expenses	4,571.44	5,190.01	
Other travel & subsistence	2,322.25	1,213.50	
Conference, seminar & meetings expenses	47,162.48	30,689.73	
Postage & phones	187.50	26.60	
Stationery & printing	210.00	38.93	
Journal & newsletter expenditure	1,649.21	2,413.63	
Payment rec'd in error refunded		425.10	
Website & Other IT costs	365.40	5,842.92	
Bursary and awards	423.10	2,330.96	
International work	1,081.78	1,101.05	
HUSD COSTS	13,178.85		
Foreign bank charges	68.00		
Other expenses	13.52	1,232.15	
Irrecoverable VAT	927.12	225.58	
	<u>72,160.65</u>	<u>50,730.16</u>	
Surplus (Deficit) for the year	<u>19,224.95</u>	<u>(23,706.08)</u>	

BALANCE SHEET
on 31 December

	at 31 Dec 2018 £	at 31 Dec 2017 £	Comments
ASSETS			
Prepayment			
Debtors			
VAT			
Cash at Bank	95,982.02	70,325.37	
	<u>95,982.02</u>	<u>70,325.37</u>	
LESS LIABILITIES			
Creditors	372.00		
VAT	8,494.88	2,435.18	
	<u>8,866.88</u>	<u>2,435.18</u>	
NET ASSETS	<u>87,115.14</u>	<u>67,890.19</u>	
ACCUMULATED FUND			
Yorkshire bank			
CCLA Bank	20,819.47	20,725.33	
Unity Trust bank	47,070.72	70,870.54	
Surplus (Deficit) for the year	19,224.95	(23,706.08)	
	<u>87,115.14</u>	<u>67,890.19</u>	
check	(0.00)	(0.00)	

To confirm closure of Yorkshire bank, £39,900.91 transferred to Unity Trust 30th July 2012

Independent Examiner's report

I confirm that the above Balance Sheet and accompanying Income & Expenditure Account are in accordance with the Cash Book and that I have examined Unity Trust bank statements and a sample of the records to verify their accuracy

Signed:
Independent Examiner: Abosede Dada (FCCA)

Date: 09 March 2019

THE CHARTERED INSTITUTE OF LIBRARY
AND INFORMATION PROFESSIONALS
7 RIDGEMOUNT STREET
LONDON WC1E 7AE

Financial activity January – December 2018

HLG Conference 2018 Photos...More photographs available to view [here](#)

