



For library  
and information  
professionals

## **North-South Liaison Officer Role Description**

**Role:** North-South Liaison Officer

**Purpose of role:** To liaise with the Library Association of Ireland on behalf of the CILIP Ireland Committee on areas of mutual interest.

**Key responsibilities:**

1. To attend and contribute to Joint Conference planning meetings when the conference is held in the Republic of Ireland. These meetings are during office hours and will require travel to the Republic of Ireland.
2. Subject to the availability of funding the role holder will be required to attend the Joint conference when held in the Republic of Ireland and produce an evaluation report post-event for circulation to all Committee members.
3. To sit on any sub-committee convened to organise the annual Joint Conference when held in Northern Ireland and actively participate in the planning, organisation and delivery of the Conference.
4. To identify and collaborate on areas of mutual interest with the Library Association of Ireland, including training and events.
5. To update the Committee on any joint working or initiatives being undertaken in collaboration with the Library Association of Ireland, including a post-event evaluation and event write up for the CILIP Ireland web pages, communication channels and Annual Report.
6. To join the editorial panel of An Leabharlann (The Irish Library) and to programme content that represents CILIP Ireland.

7. To promote the membership and benefits of CILIP Ireland and CILIP amongst librarians, information specialists and knowledge managers within Northern Ireland.