

CIPHEX West

ciphexwest.ca
#CIPHEXwest



Western Canada's plumbing, hydronics,
heating, ventilation, air conditioning,
refrigeration & water treatment trade show.

November 4 & 5, 2020

Pacific National Exhibition – Coliseum, Vancouver, British Columbia

EXHIBIT APPLICATION FORM AND CONTRACT

Company Name:		
Address:		
City:	Prov/State:	Postal Code/Zip:
Telephone:		Fax:
Billing Contact:		Title:
Cell Phone:		E-Mail:
Marketing Contact:		Title:
Cell Phone:		E-Mail:
Onsite/Booth Contact:		Title:
Cell Phone:		E-Mail:
Exhibiting Company Website:		

View the floorplan with confirmed exhibitors indicated at www.ciphexwest.ca. If addresses or companies of any of the contacts above are different than that listed, please email the information to info@ciph.com

INDICATE WHICH GENERAL PRODUCT CATEGORY(IES) BEST APPLIES TO YOUR COMPANY

Plumbing (plumbing; kitchen & bath; pipes, valves & fittings and related services; software, tools & equipment)

Hydronics **Water Treatment** **Controls** **Heating** **Ventilation**

Air Conditioning **Refrigeration** **Tools & Equipment** (software, tools, vehicles, etc.)

Will you be displaying a vehicle in your booth? YES NO

WE REQUEST THE FOLLOWING SPACE: Exhibit size _____ ft X _____ ft = _____ sq ft

BOOTH PREFERENCE: **First Choice:** _____ **Second Choice:** _____ **Third Choice:** _____

LEGALLY RESPONSIBLE COMPANY REPRESENTATIVE: _____

Signature: _____ **Date:** _____

SEE PAGE 2 TO CALCULATE YOUR EXHIBIT RENTAL AND OPTIONAL EXTRAS INCLUDING BOOTH PACKAGES FOR FURNITURE AND EQUIPMENT AND eBOOTHs. PLEASE INCLUDE PAGES 1 & 2 WHEN SUBMITTING YOUR APPLICATION/CONTRACT.

I ACCEPT THE Terms & Conditions that appear on page 3 of this contract.

Once exhibit space is booked, a confirmation and invoice/statement will be emailed to the Billing Contact.

CIPHEX West 2020 – EXHIBIT RENTAL AND OPTIONAL EXTRAS

Quantity	Description	CIPH Member Rate	Non-Member Rate	Cost
	Exhibit space rental. Check brochure or website to verify if you qualify for the CIPH member rate. Member discount rate EXPIRES on March 31, 2020. Your basic exhibit rental cost is the size (in sq ft) of your booth X the rate indicated. Exhibit rental is for space only: order forms for all additional equipment/services will be provided in the Exhibitor Manual. * An exhibit space can only have member companies/products within it to qualify for the CIPH member rate.	\$25.50 per sq ft up to January 31, 2020, then \$27.50 per sq ft.	\$27.50 per sq ft	
	Corner Premium , if applicable, priced per corner	\$400.00	\$400.00	
1	Standard eBooth (Online Show Guide Listing) - FREE Includes your company name, booth number, link to your website, company description (max. 500 characters) and listing up to 8 product categories. Upgraded eBooths may be purchased separately.	FREE	FREE	\$0.00
	OPTIONAL Deluxe eBooth – includes everything in the Standard eBooth (above) plus: your company description is expanded to a maximum of 1000 characters; upload your logo to your eBooth; add 5 press releases, 5 product pages and 5 show specials; and select two extra product categories (for a total of 10). DETAILS	\$150.00	\$225.00	
	OPTIONAL 10X10 Booth Package. Includes white hardwalls, lights, power, blue carpet, header sign (logos or graphics are extra), 1 counter, 1 stool and basic booth cleaning. Package does not include exhibit space. A \$600 saving compared to ordering these items separately. Package is not suitable for companies that are bringing a pop-up display. DETAILS	\$1600 up to Sept. 1, 2020 \$1800 after Sept. 1, 2020.	\$1600 up to Sept. 1, 2020. \$1800 after Sept. 1, 2020.	
	OPTIONAL 10X20 Booth Package. Includes white hardwalls, lights, power, blue carpet, header sign (text only - logos or graphics are extra), 2 counters, and 2 stools. Package does not include exhibit space. A \$900 saving compared to ordering these items separately. Package is not suitable for companies that are bringing a pop-up display. DETAILS	\$2500 up to Sept. 1, 2020. \$2700 after Sept. 1, 2020.	\$2500 up to Sept. 1, 2020. \$2700 after Sept. 1, 2020.	
	Wifi is provided free to all exhibitor staff. This wifi is suitable for emails and basic searches. For more bandwidth, you can order special service – see the Exhibitor Manual.	FREE	FREE	\$0.00
	Booth Drape is provided free. No order required.	FREE	FREE	\$0.00

Line 1	Subtotal	
Line 2	Plus 5% GST/HST - #10686 1669 RT0016	
Line 3	Grand Total	
Deposit Required up to March 31, 2020 is 50% of Line 1 + 100% of Line 2 Remaining balance is required by ON or BEFORE April 1, 2020	Deposit	

For contracts submitted after March 31, 2020, full payment (Line 3) is required to confirm space.

**NO EXHIBIT SPACE IS CONSIDERED A DEFINITE BOOKING UNTIL PAYMENT HAS BEEN RECEIVED.
FULL PAYMENT REQUIRED WITH CONTRACTS SUBMITTED AFTER MARCH 31, 2020.**

**PAYMENT INFORMATION: SEND COMPLETED FORM AND CHEQUE (payable to CIPHEX WEST) TO:
CIPHEX WEST, 295 The West Mall, Suite 504, Toronto, ON M9C 4Z4 FAX: 416 695-0450 EMAIL: info@ciph.com**



Payment by: VISA MASTERCARD CHEQUE Total: _____

Card # _____ Expiry Date: _____ CVV: _____

Name of Cardholder: _____ Signature: _____

CIPHEX WEST 2020

TERMS AND CONDITIONS

SHOW DATES: Wednesday & Thursday, November 4 & 5, 2020

LOCATION: Pacific National Exhibition - Coliseum

PRODUCER & SHOW MANAGEMENT: Canadian Institute of Plumbing & Heating
295 The West Mall, Suite 504
Toronto (Ontario) Canada M9C 4Z4

- 1. CONTRACT:** This application for space when, and if, accepted by Management shall constitute a contract between the Exhibitor and Management and in addition to its terms and conditions printed on this application, shall include and incorporate the tentative floorplan which the parties acknowledge may be amended and modified by the Management, and the Operating Rules which will be sent to the Exhibitor as part of the Exhibitor Service Manual, a copy of which is available upon request from Management. The contract shall take effect upon the first payment made by the exhibitor following Clause 4 of these terms and conditions. Management assumes no responsibility before this first payment. Management reserves its right to decline to accept any application for space for any reason deemed to be sufficient. Electronic or e-mailed applications will be treated as originals and are subject to the full terms and conditions of this contract. The Exhibitor should list companies adjacent to which the Exhibit does not wish to be located on a separate page and forward to Exhibition Management with application form/contract and check the online floorplan regularly for updates and changes. Management reserves the right to relocate Exhibitors should it become necessary for causes beyond the control of the Management or advisable in the best judgment of the Management.
- 2. TERM:** The license given hereunder shall be solely for the use and occupation of the space and booth (if it applies) allocated to the Exhibitor hereunder and shall be for the period commencing at 12:00 (noon) on November 2, 2020 and ending at 3:00 pm on November 6, 2020.
- 3. INSTALLATION AND DISMANTLING:** The Exhibitor shall be allowed access to his exhibit space to proceed with its installation, following the assigned schedule. Installation must be ready a minimum of two hours before the opening of the Show. **The Exhibitor will not start dismantling the booth before 4:00 pm on November 5, 2020.** Dismantling and move-out must be completed by 3:00 pm on November 9, 2020. All material and equipment must be removed by this time. Equipment or materials left in the exhibit hall by the Exhibitor will be removed by the Official Show Decorator. The Exhibitor will pay the Official Show Decorator all costs for removal and storage of equipment or materials before they will be released to the Exhibitor.
- 4. COST AND PAYMENT:** The total cost of exhibit space is as indicated by Management on the official invoice provided by CIPHEX West. Federal tax on goods and services (GST) will be added and any other federal, provincial or municipal taxes applicable to the subject contract. All applications for space received by Management on or before March 31, 2020 must be accompanied by a deposit equal to 50% of the total cost of the space selected, including 100% of taxes (see grand total on reverse). The Exhibitor shall remit to Management the balance of the cost of space on or before April 1, 2020. Applications for space received by Management after March 31, 2020 must be accompanied by the full amount of the cost of space. Applications will not be processed nor space assigned without the required deposit. Exhibit space reserved within 30 days of the event must be paid in full by credit card. Management reserves the right to cancel exhibit space if payment is more than 45 days past due.
- 5. QUALIFICATIONS TO EXHIBIT:** The purpose of this exhibition is to provide a showcase for products installed in and for buildings of all kinds intended to improve the environment of such buildings, including products, equipment and tools used in plumbing, heating, refrigerating, air conditioning, ventilating, pollution control, water conditioning, boilers, controls, radiation units and fire protection products. Exhibits of companies providing relevant services to the industry such as trade publications, computer hardware and software, financial advisory are also acceptable. **Retail sales to visitors at/during the exhibition are not permitted. Management reserves the right to remove, decline, or prohibit any exhibit or part of exhibit, or proposed exhibit which in its opinion is not suitable or in keeping with the character of the exhibition or the Mission of the Canadian Institute of Plumbing & Heating which includes support of the supply channel, that is: manufacturer to wholesaler distributor to contractor.**
- 6. INSURANCE:** The Exhibitor must be insured for a minimum of \$2,000,000 (civil liability) for the duration of the exhibition, including move-in and move-out periods covering bodily and material injury. The exhibitor agrees not to do anything on the exhibition site or nearby and not to bring or keep anything that might cause a risk of fire or invalidate or be contrary to insurance policies or contrary to any rules or regulations of the Pacific National Exhibition. Exhibitors are required to ensure that their staff is supplied with the appropriate personal protective clothing during move-in and move-out.
- 7. EXHIBIT SPACE RENTAL ALSO INCLUDES:** Material handling assistance (excluding uncrating, assembly, disassembly, crating), listing in official online program, general exhibition security, an Exhibitor Service Manual showing operation rules, show contractor information, order forms and general information, and crate storage and return.
- 8. SUBLICENCE OF SPACE:** The Exhibitor shall not sub-license, transfer, or apportion any part of its allocated space except as specifically approved by Management, shall not exhibit nor permit to be exhibited in its space any merchandise NOT a part of its own regular products, and shall not exhibit any advertising material not directly pertaining to the products exhibited.

9. REIMBURSEMENT or CANCELLATION: If the application for reservation is rejected by Management, the full amount of deposit will be reimbursed to the Exhibitor. An Exhibitor whose application has been processed and accepted will be permitted to cancel the present contract by sending a written notice to the Management who will then be permitted to provide the present space to another Exhibitor. For cancellations made prior to April 30, 2020, a refund of monies deposited less 50% of the total exhibit space cost will be made on receipt of the notice of cancellation. If notice of cancellation is submitted within 180 days or less prior to the first day of move-in, the exhibitor is liable for full payment of his exhibit space rental under this contract.

NO REFUND FOR CANCELLATIONS OF EXHIBIT SPACE OR OPTIONAL EXTRAS MADE AFTER APRIL 30, 2020.

10. ANNULMENT: In case the Exhibition shall not be held in its whole or in part for any reason whatsoever, Management can annul the present contract. In such case, the limit of the claim for damage and/or compensation by the Exhibitor shall be the return to the Exhibitor of the amount received by Management from the Exhibitor for license of the space, provided that if the Exhibition is terminated for any reason during the term of the license stipulated in Clause 2, the amount to be refunded to the Exhibitor hereunder shall be prorated based on the proportion of the term expired up to the termination, the whole subject to Clause 11.

11. NON-DELIVERY OF BUILDING: Management will not be liable for failure to deliver the space in the event that the building becomes unavailable through fire, act of God, public enemy, strikes, terrorism, the authority of the law, or any other cause beyond its control.

12. DEFAULT: In the event that the Exhibitor is in default on any of its obligations in the present contract, including any failure to make any payment by the prescribed dates, this will be a clear manifestation of its intention not to perform its obligations, and thus putting him in default by operation of law. This contract will automatically be cancelled by operation of law without any other notice and Management shall keep any payment already received from the Exhibitor as penalty without prejudice to his rights and claims.

13. EXHIBITOR SERVICE MANUAL: Management will provide each Exhibitor with an online information and service manual which shall contain a copy of the Operational Rules and shall provide complete shipping instructions, production information and order forms for all services needed during installation, show period and removal from the Exhibition. This manual shall be made available on the trade show web site: www.ciphexwest.ca.

14. RESPONSIBILITIES:

14.1 The Exhibitor undertakes to use the exhibit space or booth (if applicable) only for the use described in this contract, to return them in the same condition at the end of the contract and not to prejudice the other exhibitors.

14.2 Management declines all responsibility in cases of damages, loss, theft or destruction of any goods or in cases of death or bodily injury which may occur to a person who shows up on the exhibition site.

14.3 Management will take all necessary measures to prevent loss and protect the Exhibitor's interest but in any case, the management will not be responsible for any losses. Neither Management nor the building's owner can be held responsible for any bodily injury, loss or material damages of any goods belonging to the Exhibitor or in his care.

14.4 During the Exhibition, including move-in and move-out periods, the Exhibitor agrees to protect and compensate the management of all material or bodily injury caused to the management, other exhibitors, visitors, lessees or building's owners, their officers, employees or agents, caused by the Exhibitor's act or fault or by those under his control.

14.5 The Exhibitor shall not transfer his rights under the contract without written approval from Management. Approval does not free the Exhibitor from his obligations under the present contract.

14.6 The Exhibitor agrees to comply with Canadian municipal, provincial and federal laws, including, but not limited to those governing health and safety, competition and privacy.

14.7 This contract shall not be interpreted as creating a partnership or an association between the Exhibitor and Management nor shall the Exhibitor be considered as the agent of the Management.

14.8 The Exhibitor allows CIPHEX West / CIPH to use photos of the exhibition that include the Exhibitor's exhibit space, display and personnel ("Exhibitor's Space") to the extent that they appear as part of the overall exhibition, for publicity and promotional purposes, PROVIDED THAT Exhibitor's Space is not shown exclusively in any manner that denotes the Exhibitor's specific endorsement of the venue, or CIPHEX West / CIPH without permission of the Exhibitor.

15. RULES AND REGULATIONS: The Exhibitor hereby commits to comply with all local laws, rules and regulations along with rules and regulations of the Pacific National Exhibition including Management's regulations.

16. INTERPRETATION OF REGULATIONS: Management has the right to make such changes, amendments and additions to any Rules and Regulations that it has prescribed for the purpose of holding the exhibition, including the operational rules, as it shall deem necessary for the proper conduct of the Exhibition. Thereupon the Exhibitor's Rules and Regulations and the Operational Rules shall rest with Management and its decision shall be final. Management may require Exhibitors to make such alterations to their displays as it deems necessary to the proper conduct of the exhibition and on failure to comply, may order the immediate removal of the entire exhibit without compensation and at the Exhibitor's expense.

CHEQUES SHOULD BE PAYABLE TO:

CIPHEX West
295 THE WEST MALL, SUITE 504, TORONTO, ON, M9C 4Z4.
Fax: 416 695-0450 Tel: 416 695-0447 Email: info@ciph.com