



APPLICATION FOR MEMBERSHIP CANADIAN-BASED MANUFACTURERS' AGENT

Associate: Manufacturers' Agent (Non-Voting) - Any Person being a Manufacturers' Agent shall be eligible to become an Associate Member (Non-Voting) provided their principal business is performing in Canada the sales and marketing functions with architects, engineers, contractors and retailers through wholesale distributors for one or more CIPH members in a defined, exclusive sales territory. The agent shall not be engaged in the installation of or direct sales to consumers of Plumbing and Heating products. The company must have been in business based in Canada for a reasonable period of time as determined by the Board.

The undersigned hereby applies for membership in the Canadian Institute of Plumbing & Heating/L'Institut canadien de plomberie et de chauffage and, if approved, agrees to comply with all the provisions of the By-Laws of the Institute. The undersigned agrees to pay annual dues in accordance with the schedule approved by the Board of Directors of the Institute.

- **To be eligible for membership in CIPH, the agent must represent at least one current member of CIPH. This is an annual requirement of maintaining membership.**
- **Please return your application to CIPH with dues payment. Dues payments will not be processed until your application has been approved.**
- **Dues are payable each May 1st. The Institute's fiscal year is May 1st to April 30th.**
- **The CIPH Board of Directors will review your application at the next Board Meeting.**

Please complete the following form – Email info@ciph.com

Company Name

Address

City

Province

Postal Code

Telephone

Fax

Other

E-mail

Web Site

1. President of Company

2. Applicant Name

Position

3. Signature

Date

4. Is the company's primary business performing the SALES AND MARKETING functions for a CIPH member manufacturer with architects, engineers, contractors and retailers?

YES NO

(please check where appropriate)

THROUGH WHOLESALER DISTRIBUTORS?

YES NO

5. Which **MEMBER(S) OF CIPH** does the company currently represent in an **EXCLUSIVE** sales territory:

...continued

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(please check where appropriate)

6. What is the company's geographic marketing area for these products?

7. List other plumbing, heating or hydronics **manufacturers**:

8. As part of your business do you:

a) Install products? YES NO

b) Sell products to the consumer? YES NO

9. a) Date company established? Year: _____
b) How long has it been under the present ownership? Years: _____
c) Is it registered or incorporated in Canada? YES Federally Provincially NO

10. Is the company affiliated with any other Canadian company? YES NO
Is the other company in the plumbing and heating industry? YES NO

Please give name and explain the relationship:

11. How many employees does the company have in Canada?

Under 5 5 – 9 over 10

12. Canada's Anti-Spam Legislation fulfillment: "Yes, I agree to receive e-communications from CIPH":

13. Please list your key Canadian employees and titles:

Name Title

Location and email

Name Title

Location and email

Name Title

Location and email

14. To assist the CIPH Membership Committee with their recommendation to the CIPH Board, please indicate the top three reasons why you want to become a member of the Institute or attach a list. List Attached

1.

2.

3.

**THANK YOU FOR APPLYING FOR MEMBERSHIP IN CIPH
THE CIPH BOARD OF DIRECTORS WILL REVIEW YOUR APPLICATION AT THE NEXT BOARD MEETING**



2023/2024 DUES CALCULATION FORM CANADIAN-BASED MANUFACTURERS' AGENT

- The following dues schedule has been approved by the Board of Directors of CIPH.
- Effective May 1, 2023 for the CIPH fiscal year May 1, 2023 to April 30, 2024.
- Dues are payable May 1 or with your application for CIPH Membership.

1. LIST ALL CIPH MEMBER MANUFACTURERS & MASTER DISTRIBUTORS YOUR AGENCY REPRESENTS – IF MORE THAN 4 PLEASE ATTACH LIST:

List attached

a) _____ b) _____ c) _____ d) _____

If no CIPH member is represented, the company is not eligible for Membership

| | |
|---|-------|
| 2. BASIC DUES/SUBTOTAL | \$695 |
| 3. LOCATION DUES (IF ANY) \$150 for each additional region in which your agency has a sales office. <input type="checkbox"/> BC <input type="checkbox"/> AB <input type="checkbox"/> SK <input type="checkbox"/> MB <input type="checkbox"/> ON <input type="checkbox"/> QC <input type="checkbox"/> MARITIME (includes PEI, NS, NB) <input type="checkbox"/> NL | \$ |
| 4. ANNUAL DUES/SUBTOTAL (Item 2 plus Item 3) | \$ |
| 5. PLUS GST/HST per Province of origin (calculated on Item 4) Registration #106861669RT0001 <input type="checkbox"/> AB-5% <input type="checkbox"/> BC-5% <input type="checkbox"/> MB-5% <input type="checkbox"/> NB-15% <input type="checkbox"/> NL-15% <input type="checkbox"/> NT-5% <input type="checkbox"/> NS-15% <input type="checkbox"/> ON-13% <input type="checkbox"/> PE-15% <input type="checkbox"/> QC-5% <input type="checkbox"/> SK-5% <input type="checkbox"/> NU-5% <input type="checkbox"/> YU-5% | \$ |
| 6. TOTAL DUES (Item 4 plus Item 5) | \$ |

DATE PAID:

A COPY OF DUES CALCULATION FORM AND PAYMENT MUST ACCOMPANY YOUR APPLICATION

SIGNING OFFICER:

SIGNATURE:

COMPANY:

ADDRESS:

PAYMENT OPTIONS

(please check where appropriate)

To pay by credit card, please email completed application: info@ciph.com

VISA MASTERCARD CHEQUE

(Please print)

Cardholder Name

Signature

Card Number

Expiry Date

CVV # (back of credit card)

PLEASE RETURN A COPY WITH YOUR PAYMENT AND KEEP A COPY FOR YOUR RECORD OF GST/HST PAID ... Thank you!

Canadian Institute of Plumbing & Heating

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