1982 CLA REPORT

CLA/TSC PROGRAM: YOU AND YOUR TERMINAL

Three speakers addressed the human aspects of terminal work, Walter Fraser, head, Systems and Automation, Shields Library, U.C. Davis, and Robert Newton, graduate in psychology, Claremont Graduate School, discussed various aspects of physical and psychological effects of working with video display terminals (VDT). While there is little evidence of health hazards at the present, the design of work areas is important, proper illumination, glare control, vision examinations for employees, comfortable work stations, frequent breaks were factors emphasized.

These same points were reinforced by a recent survey conducted by the third speaker while at the UCLA library. Amira Leekowitz, formerly head of the Bibliographic Products Division of the Technical Services at UCLA Library, found eye strain and work station problems high on list of complaints. Additionally, frustration of computer downtime or slow response time. 15 minute break after two hours of terminal work were recommended.

Amira also emphasized the importance of worker training, both group and individualized instruction and hands-on practice. At UCLA all terminal users meet every two weeks to discuss problems.

Copies of the UCLA survey, a bibliography compiled for program and tape of the program are available, contact Anne Frank, Catalog Department, University Library, Univ. of California, P.O. Box 19557, Irvine, CA 92713; (714)833-6076.

BUSINESS MEETING

A short business meeting was held prior to the program. The 1983 Executive Board was announced and introduce. The by-law change to have only one vice-president passed. Suggestions for program ideas and a new editor for Tech Notes were solicited. A full report can be obtained from Margaret McKinley, secretary.

TECH NOTES is the newsletter of the Technical Services chapter of the California Library Association, 717 K Street, Suite 300, Sacramento, CA 95814. It is published four times per year, March, July, September, November. Items for TECH NOTES should be mailed to Martha Konopka, editor.
NORTHERN CALIFORNIA
CLA TECHNICAL SERVICES CHAPTER AND THE NORTHERN CALIFORNIA TECHNICAL PROCESSES GROUP
WILL JOINTLY SPONSOR A FULL DAY PROGRAM IN MAY.

TOPIC - CATCHING UP WITH TECHNOLOGY: AUTOMATION AND THE TRADITIONAL
LIBRARY ORGANIZATION

DATE - FRIDAY, MAY 13, 1983

PLACE - CALIFORNIA STATE UNIVERSITY, HAYWARD

SPEAKERS:

MICHAEL GORMAN, DIRECTOR OF TECHNICAL SERVICES, UNIVERSITY OF ILLINOIS,
URBANA

BILL GILDEN, ASSISTANT UNIVERSITY LIBRARIAN FOR TECHNICAL SERVICES,
CALIFORNIA STATE UNIVERSITY, SACRAMENTO, CA

ELIZABETH REBMAN, CATALOGER, STANFORD UNIVERSITY LIBRARIES

MERCEDES UntANALE, ASSISTANT CHIEF, BIBLIOGRAPHIC SERVICES DEPARTMENT,
MONOGRAPHIC PROCESS DIVISION, UC, BERKELEY

REGISTRATION FEE: $10.00. REGISTRATION FORMS AVAILABLE FROM JUDY MOOMAW, SHIELDS LIBRARY
UC, DAVIS, DAVIS, CA 95616, (916) 752-2600 OR SUSANA LUU, CLARK LIBRARY, SAN JOSE STATE
UNIVERSITY, SAN JOSE, CA 95192 (408) 277-3381. REGISTRATION CLOSES MAY 1, 1983.

ARE YOU CONCERNED OR WONDERING WHAT IS HAPPENING TO THE ACCEPTED CONCEPT OF THE TRADITIONAL
DIVISION OF LABOR IN LIBRARIES? ?????????

????????

WHAT SUPPORT, DIRECTION AND GUIDANCE SHOULD ADMINISTRATION PROVIDE?

WHAT ARE THE ROLES OF PROFESSIONAL AND PARAPROFESSIONAL IN THIS NEW ENVIRONMENT? ?????

COME TO THE WORKSHOP. YOU MAY LEARN WHAT YOU NEED TO KNOW.
CATALOGING DISCUSSION GROUP

The Sunday, December 12 meeting was well attended. This group will continue to meet at CLA as well as regionally. An announcement of a Southern Region meeting is included in this issue. A Northern Region meeting will be arranged if there is interest. Please contact any of the Executive Board or Newsletter Editor if there is interest in Northern Meeting.

1983 EXECUTIVE BOARD

Please contact any of the Executive Board if you have questions about the goals and objectives of the chapter. Program suggestions are welcomed as well as praise and compliments!!!!!!

PRESIDENT
Anne Frank
Catalog Dept.
University Library
University of California
P.O. Box 19557
Irvine, CA 92713
(714) 833-6076
ATTs: 687-6076

VICE-PRESIDENT
Sandra Vella
Catalog Dept.
Shields Library
University of Calif, Davis
Davis, CA 95616
(916) 752-0597
ATTs: 477-0597

SECRETARY
Margaret McKinley
Serials Dept.
All/IV Research Library
University of California, Los Angeles
Los Angeles, CA 90024
(213) 825-3366
ATTs: 725-3366

TREASURER
Sheila Lai
Catalog Dept.
Room 600, Library
California State University, Sacramento
2000 JED Smith Drive
Sacramento, CA 95819
(916) 454-6201
ATTs: 453-6201

1983 PROGRAM COMMITTEE

The people who are organizing the programs for the chapter for 1983 are:

Tom Johnson, Chair. Southern Region: Jan Eastman, Roberta Phelps,
Juanita Young. Northern Region: Judy Baker, Dee Near, Marilyn McDonald

Please support the chapter. Attend CLA program and regional activities, volunteer to serve on committees and local support you can. Recruit a new member!

LIZ DICKINSON Nominated for RTSD CRG Position

Liz Dickinson, immediate past president of TSC, has been nominated to fill an unexpired term of Vice-Chair, Chair-Elect of the ALA Resources and Technical Services Division Council of Regional Groups (RTSD CRG). Term is for Vice-Chair through 1984 and for Chairperson for 1985 and 1986.

CRG acts as a link between regional groups involved in technical services and the ALA Resources and Technical Services Division. Through CRG TSC gets news of RTSD workshops and conference programs to pass along to TSC members and share ideas on program topics and other chapter projects with CRG member groups.

Technical Services Chapter has been a member of CRG for several years. Liz Dickinson has served as our representative over the past three years.
CLA TECHNICAL SERVICES CHAPTER CATALOGING DISCUSSION GROUP WILL HAVE A REGIONAL MEETING. TOPICS WHICH HAVE BEEN SUGGESTED IN ADVANCE INCLUDE: CHANGES WHICH THE LIBRARY OF CONGRESS IS CONSIDERING IN UNIFORM TITLES FOR SERIALS QUALIFIERS, THE LATEST RULE REVISIONS WHICH APPEAR IN CSB 18, NEW MICROFICHE FORMAT OF THE NATIONAL UNION CATALOG, USE OF MINIMAL LEVEL CATALOGING RECORDS IN LOCAL LIBRARIES, LEVEL OF AUTHORITY CONTROL NEEDED FOR PERSONAL NAMES.

DATE: TUESDAY, MAY 10, 1983

PLACE: UCLA Faculty Center

TIMES: DINNER AT 6:30  MENU IS CHICKEN (SORRY, NO CHOICE)
        DISCUSSION AT 7:30

PLEASE SEND OTHER TOPICS IN ADVANCE. BRING TOPICS TO MEETING.
BRING COPIES OF TITLE PAGES YOU WANT TO DISCUSS

PLEASE RETURN THE FORM BELOW TO DOROTHY MCGARRY, PO.BOX 5803, SHERMAN OAKS, CA 91413
BY MAY 2, 1983

MAY CATALOGING DISCUSSION GROUP MEETING

I will attend dinner ______YES ______NO

Enclosed is a check for $12 for chicken dinner (sorry, no menu choice)

Suggested topics for discussion or questions

NAME:

INSTITUTION:

ADDRESS AND TELEPHONE NUMBER:

????????? DID YOU KNOW ????????????

In parts of the Asian world, as early as the eleventh century B.C., umbrellas were used to protect people from the rays of the sun. It was considered an insult to the sun - a powerful god -to raise an umbrella in the shade and especially inside a building. Source: If your were really superstitious by Jane Sarnoff
A Technical Services Chapter and the Southern California Technical Processes Group co-sponsored a well-attended all day workshop entitled Microcomputers and Technical Services on March 9th at the Glendora Library and Cultural Center. Speakers were:

Jean Nolan, Nolan Information Managerial Services
Ellen Green, Director of Health Services Information Center at Cedars Sinai Medical Center
John Jolly, Director of the Glendora Library and Cultural Center

Nolan’s presentation centered around three major topics. The first being the use of word processors in libraries. Some uses highlighted were mailing lists maintenance, production of routing forms and mailing labels, composing and printing bibliographies, overdue notices, book orders. Second topic was data base management. There are many programs available commercially and should be investigated before a library develops a data base. The last topic was specific library application for automation. The direct communication potential of microcomputers was highlighted. Additionally interlibrary loan, electronic mail, downloading portions of large data bases from bibliographic or information utilities, accessing information utilities.

Green discussed the Integrated Library System (ILS) developed by the National Library of Medicine for its own use and for the use of other health sciences libraries. It can also be adapted for use by non-health sciences libraries as well as for use with various hardware configurations. There are 5 subsystems: Administration, Bibliographic, Circulation, Serials Control and Catalog Access. Green also discussed the process of selecting an automated system, emphasizing the role of education in the decision-making process. It is important for library decision makers to be aware of current developments and technology in the field of automation.

Jolly recounted one library’s experience in learning to utilize the capabilities of microcomputers. This highly individualized system, Glendora Library and Cultural Center, uses a microcomputer purchased for the city of Glendora. Jolly stressed the importance for librarians, experts in their own field, of making critical decisions in determining library applications for computer technology. Jolly and his staff also demonstrated their own system for workshop participants.

Computer Study

Don’t miss an opportunity to participate in a study being undertaken by Robert Newton, looking at how employees’ attitudes about work vary as a function of their involvement with computers. The influences of the type of work (novel vs. repetitive), the amount of work (time at terminal), and the physical environment (furnishings, lighting, etc.) will be examined. Aspects of employee health such as visual difficulties and neuromuscular complaints will also be sampled. Mr. Newton is seeking a host library in which to conduct the study. The study will require very little staff time (5–7 minutes) and will mostly involve responding to a brief (2-page) questionnaire. The questionnaire might even be taken home and returned at a later date. It is anticipated that the results would be of benefit to the participants as well as the researcher.

Librarians who are interested in more information are encouraged to call Mr. Newton at: (714) 985-7789 (home), (714) 621-3084 (office), or write: R.D. Newton, Dept. of Psychology, Claremont Graduate School, Claremont, CA 91711. Mr. Newton is a doctoral candidate in psychology at the Claremont Graduate School and, as a guest speaker at the recent CLA conference, spoke about the health hazards associated with computer work.
MEMBERSHIP RENEWAL

IF YOU HAVE NOT ALREADY DONE SO, RENEW YOUR MEMBERSHIP NOW FOR 1983 IN THE CLA TECHNICAL SERVICES CHAPTER. IF YOU HAVE ALREADY RENEWED, PLEASE PASS THIS FORM ALONG TO A COLLEAGUE.

NAME ___________________________________________ NEW MEMBERSHIP ______

ADDRESS _______________________________________ RENEWAL ______

CLA MEMBER: $3.00 ______

NON-CLA MEMBER: $5.00 ______

PLEASE MAKE CHECKS PAYABLE TO: CLA TECHNICAL SERVICES CHAPTER AND SEND THEM TO: SHEILA LAL, CATALOG DEPT., CSU SACRAMENTO LIBRARY, ROOM 600, 2000 JED SMITH DR., SACRAMENTO, CA 95819