"The ART of progress is to preserve order amid change and to preserve change amid order!"

Alfred North Whitehead
(Forbes, Dec. 1, 1957)

* FALL MEETINGS *

Southern California

Cataloging Discussion Group will meet on Wednesday, October 26 from 10AM to 12:30PM at UCLA in the URL Administrative Conference Room.

Please contact Dorothy McGarry, P.O. Box 5803, Sherman Oaks, CA 91413, phone 213/825-3458 if you plan to attend. Please send in advance, if possible, the topics you want to discuss.

Northern California

The Central Valley Technical Services Discussion Group will hold an organizational meeting on Thursday, November 10, 1983, from 1:30 to 4:30PM at the Arthur Turner Library 1212 Merkley Ave., West Sacramento, CA 95691, phone 916/371-5612.

Please register for the meeting by returning the attached form below (or a copy) to Martha Konopka, Fairfield-Suisun Community Library, 1150 Kentucky Street, Fairfield, CA 94533, phone 707/429-6631.

THE MEETING IS NOT GEOGRAPHICALLY LIMITED. ALL ARE WELCOME TO COME.

Pre-registration form- detach and mail


Name:

Library:

Address:

Phone: day (___)-_____, ext. ____; home (___) ____-

Topics for discussion (Bring topics to meeting as well):
Central Valley Technical Services Discussion Group (cont.)
Topics already proposed for discussion.

Changing role of Technical Services department- duties; tasks; responsibilities; experience, training, knowledge required or desired; staffing.

Impact of local, in-house automation upon Technical Services department- management and responsibility for system, especially hardware; housing of hardware; staffing; training; policy and procedures; changes in organizational structure of library; integration of system throughout the library.

Getting rid of paper files- when and how, especially authority files and shelf list and how to access or integrate this information to local data base system.

Automated system and filing problems.

Post editing alternatives for retro. conversion without a bibliographic utility.

****

Some INTERESTING books to read


Management Tools for Everyone: twenty analytic techniques that are easy to learn and valuable to know. Steve M. Erickson. Petrocelli Books, 1981.


*

THOUGHT FOR THE ISSUE

"The Eyes of men converse as much as their Tongues, with the advantage that the ocular dialect needs no dictionary, but is understood the World over."

Ralph Waldo Emerson

****
First Meeting
MICROCOMPUTER DISCUSSION GROUP
TECHNICAL SERVICES CHAPTER
CALIFORNIA LIBRARY ASSOCIATION
Joseph E. Ryus, discussion-group leader

When Friday, November 4, 1983: 10 a.m. to 3:30 p.m.

Where Solano County Library, 1150 Kentucky St., Fairfield, California
In Fairfield a portion of state highway 12 is named Texas St. Continue on
Texas to Pennsylvania. North on Pennsylvania 2 blocks to Kentucky. East on
Kentucky; first large building on north side is Solano County Library.

Lunch On your own—eateries nearby.

Attendance is LIMITED; you will be notified if you cannot be accommodated. If you do NOT
preregister, it will safest to telephone Joe Ryus before coming: (415) 642-2329 U.C. Ber-
keley; (415) 222-0846 home.

There will be two speakers, with questions and discussion afterwards. An Apple and an
Osborne 1 and 12-inch monitor will hopefully be available for demonstrations and hands-on
use. The rest of the meeting will be devoted to topics (remarks, questions, replies)
put forth by the audience.

Ideas for Possible Topics

"How we done it good"—reports on personal projects.
Personal use vs. use as terminal to system.
Commercial programs vs. writing own.
Word processing. Separating creative composition from final typing/printing. Ease
of composing, revising, and updating. Spelling checkers. Other aids.
Databases, both in-house (e.g. dBase II, Minimum Data Base) and "out-house" (e.g.
Dialog's MARC RECON records, Bowker files—yes, they're available to individuals).
Electronic mail.
School uses. Catalog cards, shelflist. Tie-in with circulation system.
Programming.
Purchasing and cataloging programs for micros.
Coordination with public-service departments.

and whatever other topics you are concerned about.

★ Before bringing any equipment, please check with Joe Ryus first, to coordinate space,
electrical, and special requirements.

PREREGISTRATION FORM—DETACH AND MAIL

Meeting, Nov. 4, 1983, Solano County Library, Fairfield, CA, 10 a.m. to 3:30 p.m.
MAIL TO Joseph E. Ryus, Library Catalog Dept., 212 Doe Library, University of California,
Berkeley, CA 94720 or telephone (415) 642-2329 or (home) (415) 222-0846.

Name:

Library:

Street:

City, State, Zip:

Phone: Day (___) ___-____-____ ext. _____; Home (___) ___-____

( ) I enclose a separate sheet with topics I should like to discuss (have discussed).
MONDAY, December 5 will devoted to technical services topics at the 1983 CLA Convention being held in Oakland.

BUSINESS MEETING: 10 AM to 10:30 AM Convention Center Room 208

DISCUSSION GROUPS: 10:30 AM to 12 Noon Convention Center Rooms 207, 208, 209
(All held concurrently)

- Cataloging, Acquisitions, Microcomputer

PROGRAM: 1:00 PM to 4:30 PM Simmons Room 3 and 4, Hyatt Regency Oakland Hotel

- Topic: Increasing Productivity while Decreasing Backlogs

Speakers: Eleanor Crary, Alameda County Library
          Elizabeth Dickinson, Stockton-San Joaquin Co. Library
          George Gibbs, Research Library, UCLA
          Judy Moomaw, Shields Library, UC, Davis
          Tamara Frost, Green Library, Stanford

These are changes from the preliminary program!

* INFORMATION SHARING NETWORK FOR TECHNICAL SERVICES *

Automated Systems Information

To aid CLA Technical Services Chapter members who are investigating various automated systems prior to implementation, the Chapter would like to compile a list of contact people having automated systems, e.g., circulation, acquisitions, cataloging, who would be willing to answer inquiries about their system, e.g., operations, training requirements, costs. This information will be made available to all Technical Services Chapter members through Tech Notes.

If you would be willing to participate and share your knowledge, return the following form to Sandra Vella, Principal Cataloger, U.C., Davis, Davis, CA 95616.

INFORMATION SHARING FORM-AUTOMATED SYSTEMS. Detach and mail.

I am willing to be contact person and participate in CLA Technical Services Chapter Automated Systems Information Network.

Contact Person:

Library:

Address:

Phone: (____) _____-______, ext. _____

Name and Type of Automated System. If more than one list each separately.

Mail to: Sandra Vella, Principal Cataloger, U.C. Davis, Davis, CA 95616
If you want to be in print, this is your chance! Send articles about any aspect of technical services to the Tech Notes editor. Please join the Information Network and share your views and opinions as well as your news.

* REPORT *

On Saturday, September 24, 1983, the Northern Technical Services Chapter, as its fall program, sponsored the first of three workshops demonstrating the INNOVACQ Library Acquisitions and Interface 300 systems of Innovative Interfaces, Inc., Berkeley, CA. The workshops are being held in the California State University Library, Sacramento. Sandra Vella, CLA TSC Vice-President, opened the workshop by introducing Bill Gilden, Associate University Librarian, CSUS, and Sandy Weaver of Innovative Interfaces, Inc.

Mr. Gilden briefly described the departmentalized structure of the CSUS Library. He emphasized the library's need to streamline and improve technical processing after losing many positions during a recent budget cut. INNOVACQ, with its OCLC-CLSI interfacing capabilities, provided the method to do this and at the same time to enhance service to the public. A CLSI terminal is now at each reference desk. One can see the status of an item at a glance—whether it is on order, received, cataloged, at bindery, or charged out to a patron.

Next Sandy Weaver described INNOVACQ's capabilities and hardware. She remarked that Innovative Interfaces did not start out to build a totally integrated system, but instead planned to start with a limited number of library functions and to interface them with other systems in use in libraries. Today the company has an integrated acquisitions and serials check-in system. Already mentioned is the electronic interface with CLSI and OCLC, called Interface 300. The system can also be linked to RLIN, UTLAS, and other systems a library may choose, thus integrating the order files with the bibliographic data base. The serials component of the acquisitions system was not demonstrated at the workshop. It was only recently installed at CSUS. It should be noted that the two components, acquisitions and serials, can each be used alone, without the other.

INNOVACQ is based on a multiple-processor computer system which uses "Winchester" disk dives. The drives are contained in a scaled unit which does not require a special room with temperature control. The terminals run at 9600 baud. The company supplied the hardware and software. This custom design of the hardware may be seen as an advantage or disadvantage of the system, depending upon one's viewpoint and experience.

INNOVACQ is a sophisticated system for library acquisitions and fund accounting. It does automatic claiming for items not received and automatically checks new orders against the in-process file to detect duplicate orders. Other edits occur to check for other errors. The operator is immediately alerted when there is an error. The system supports the automatic encumbering of funds as orders are placed. The system can produce the required purchase orders, claim letters, and other forms, as well as a variety of management statistics and accounting reports and graphs. It supports maintenance of approximately 500,000 records which can be kept online as long as a library wishes.
INNOVACQ, with its menu-driven type of screens, is a user-friendly system. It requires minimal learning time & is customized to each library. A notable feature of INNOVACQ is its Boolean searching capability. Every fixed field in a record can be combined with any other to retrieve a record. A library can specify which variable fields it wants and which of these it wants indexed. Although it does not perform keyword searching of the indexed fields, it does phrase searching; and, a title key is created as soon as a title is input. So one can key in a word which could be indexed as part of a phrase and retrieve a record. Truncation is implicit. In a search, if what is keyed retrieves no results, the system will respond with records that are around the phrase or word used in the search. Thus the searcher can browse through these records. If a search retrieves a multiple record response, the system will display short versions of all these records allowing the searcher to select one or continue to browse.

After Ms Weaver's presentation, three groups were formed to see INNOVACQ in action. Each group was the keying of a record directly into the system, the transfer of bibliographic data from an OCLC terminal (with specific order information keyed in at the OCLC terminal), and the transfer of data to CLSI.

The workshop was successful in its attempt to introduce the INNOVACQ System's capabilities. Ms Weaver was an excellent representative of the company, because of her understanding of both libraries and systems. This allows her and the participants to understand each other. Limiting attendance to 10-15 people allowed everyone to see the terminal displays clearly, to ask questions, and to have hands-on experience if they wished. The CSUS library staff who helped plan the workshops and demonstrations deserve a special thanks for their time and enthusiasm: Bill Gilden, Sheila Lai (Catalog Dept. Head and CLA TSC Treasurer), Helen Veitenhans(Order Dept. Supervisor) and Pairlee Berry (Order Dept. Library Assistant).

Judith Moomaw  
Head, Serials Dept.  
Shields Library, U.C. Davis

---

CALIFORNIA LIBRARY ASSOCIATION  
TECHNICAL SERVICES CHAPTER  

1983 - MEMBERSHIP APPLICATION FORM - 1983

NAME: ___________________________  
NEW MEMBERSHIP _________

ADDRESS: ________________________________  
RENEWAL __________________

CLA MEMBER - $3.00 _______

NON-CLA MEMBER - $5.00 _______

Make checks payable to: CLA Technical Services Chapter, and send it to: Sheila Lai, Room 600, CSU Sacramento Library, 2000 Jed Smith Drive, Sacramento, CA 95819. Thank you.
The CLA/TSC Executive Board needs to know your interests and ideas in order to plan relevant programs during the coming year. We also would like to get more members involved in the program planning itself, and encourage you to indicate below your willingness to serve on chapter committees.

Name: ______________________________________

Position: ____________________________________

Library: ____________________________________  Phone: __________

Address: ____________________________________

-- Your areas of interest:

Acquisitions ________ Circulation ________ Automation ______

Cataloging ________ Serials ________ Management ______

Other: ______________________________________

-- Your suggestions for CLA/TSC programs:

-- Your suggestions for program speakers:

-- Would you be willing to serve on a program committee?

-- Would you be interested in running for a CLA/TSC office?

-- Are you interested in serving on the CLA/TSC Nominating Committee?

-- Other comments and suggestions for the chapter:

Thank you.

Please return to:
Margaret McKinley
CLA/TSC Secretary
Serials Department
All717 Research Library
University of California, Los Angeles
Los Angeles, CA 90024